

# Avon Township Supervisors Meeting – February 5, 2025

## Tentative Agenda

1. Call to order – 7:00 PM; Avon Township Hall, Queens Road, Avon (MN). Also, available virtually via Zoom (*see footnote below*)
2. Pledge of Allegiance
3. Roll Call
4. Approval of agenda
5. Approval of minutes – January 8, 2024
6. Public Hearing – *none scheduled*
7. Public Comments
8. Planning Commission Report – *Lori Yurczyk*
  - a. Anstine Variance & Access permit/culvert work
  - b. Dobis Access permit
  - c. Short term rental – Shorewood Drive; Schwinghammer/Birnie
  - d. Fee Schedule
  - e. Access Permit revision approval
  - f. Disbursements & receipts in minutes?
  - g. Shady’s Public Hearing – update, response, etc.
9. Treasurer’s Report – *Kelly Martini*
  - a. Approval of the Treasurer’s Report & Cash Control Statement
  - b. Audit preparation
  - c.
10. Claims & Payroll – *Kelly Martini*
  - a. Approval of claims, receipts & payroll
  - b. Decision to renew escrow CD
  - c. Fine fee update/report
  - d.
11. Town Hall Report
  - a.
12. Road Report & Roadwork Update
  - a. Engineer Report – Queens Road project 2025; 1<sup>st</sup> St SE update; Pelican Lake culvert
  - b. Snow & Plows – Update
  - c. Garage door opener update – Klocker
  - d. Weed Inspection meeting – April 2
  - e.
13. Scheduled Business
  - a. *The Store* – Zoning change from RT (Rural town site) to C (commercial) & sign
  - b. Harassment of Township employees – Rassier
  - c. Fire Board Meeting – Feb 19<sup>th</sup>; date OK; who will attend?
  - d. Revised TCHS contract
  - e. Virus protection on Township computers
  - f. Ordinance – esite update
  - g. Hiring – determine township needs; examine current applicants; decide on potential interviews; etc.
14. Other Business (*added at meeting*)
  - a.
  - b.
15. Reports
  - a. Township Day at the Capitol – Martini?
  - b.
16. Announcements
  - a. Signs (incl. 911) – chevron sign order (*what do we need?*); Gertken 911 sign request (19176 CO RD 54; waiting for payment)
  - b. Construction Site Permits – Huston (17559 360<sup>th</sup> St.; wireless tower upgrades)
  - c. Special Assessment Searches –

- d. Feedlot permits –
  - e. County Hearings/Meeting –
  - f. Fire Department (December calls) – City: 10 Medical, 0 Fire; Town: 3 Medical, 2 Fire; Collegeville: 6 Medical, 0 Fire; St. Wendel: none; I-94: 1 call.
  - g. Plowing – compliment (January 14) and complaint (Feb 3) received
  - h. MN LTAP Training Sessions - <https://mnltp.umn.edu/training/calendar>
  - i. MAT Spring Short Course – St. Cloud; March 25, 2025
  - j. Notice to Contractors and Grantees Regarding Funding Pause Temporary Restraining Order
  - k. Award on Supplemental Stipulation (Koopmeiners Workman Comp claim) – notice received
  - l. MN Paving & Materials letter received (seeking jobs)
  - m. Albany Mutual – rate increase letter received
  - n. *Indeed* brochure received
  - o. Xcel – notice to increase electric rates
  - p. *Uline* catalog received
  - q. Letter sent to Hennen regarding light pole
17. Old Business – Culvert mapping project & County app; cold patch at Two Rivers & 190<sup>th</sup>; bump on 360<sup>th</sup>; 135<sup>th</sup> Avenue project with St. Wendel; Case to display old documents; Window treatments for Town Hall; Exterior sign for the Hall; Hiring HR / payroll company; Culvert Pelican Lake Road; Salt shed overhang/awning; Employee Handbook including earned sick time etc.; Pipeline Agreement; brush cutter rental for 2025
18. Signatures (*as necessary*)
- a. December 4, 2024 minutes were approved but need to be signed
  - b.
19. Announcement of next meeting: March 5, 2025 at 7:00 PM
20. Other Upcoming Meetings/Events
- a. Audit Board meeting – February 12, 2025; 7 PM
  - b. Town Hall open to accept absentee ballots – March 8, 2025; 10 AM – 12 PM
  - c. Public Accuracy Test of electronic election equipment – March 8, 2025; 10:15 AM
  - d. Township Election – March 11, 2025; 2-8 PM
  - e. Annual Meeting – March 11, 2025; 8:15 PM
  - f. Board of Canvass Meeting – March 11, 2025 (9 PM)
  - g. Qualification Meeting – March 19, 2025; 7 PM
  - h. Spring Short Course (St. Cloud) – March 25, 2025
  - i. Qualification Meeting – March 19, 2025; 7 PM
21. Adjournment

**Note:** All Town Meetings are available via Zoom at <https://us02web.zoom.us/j/8325486945>. Passcode: AvonTown. The Clerk may record the proceedings of this meeting to ensure accuracy of the minutes. The recording will be deleted upon completion of minutes and will not become public (Resolution 01-03-18).