

# Minutes of the Meeting of the Avon Township Board of Supervisors

February 5, 2025

Avon Township Hall, 16881 Queens Road, Avon (MN)

**Call to Order:** Bryan Rassier, called the meeting of the Avon Township Supervisors to order at 7:00 P.M. in the Main Chamber of the Avon Township Hall. This meeting, like other Town meetings, was also available virtually via Zoom at <https://us02web.zoom.us/j/8325486945>, Passcode: AvonTown.

**Pledge:** The Pledge of Allegiance was recited.

**Roll Call:** Present – LeRoy Gondringer, Chad Klocker, Kelly Martini, Bryan Rassier, and Stephen Saupe. There was a quorum. Also present – Marion Gondringer and Lori Yurczyk.

**Approval of Agenda:** Consideration of a newsletter was added to the agenda. Gondringer moved to approve the agenda as amended. Klocker second. All in favor. Motion carried.

**Minutes:** Gondringer moved to approve the minutes from the January 8, 2025 meeting as presented. Klocker second. All in favor. Motion carried. The minutes the December meeting were approved in January, but inadvertently not signed; they were signed tonight.

**Public Hearings:** none.

**Public Comments:** none.

**Planning Commission (PC) Report** – presented by Lori Yurczyk, Vice-Chair.

1. **Anstine Variance & Access Permit** – Yurczyk reported that Mr. Brian Anstine attended the PC meeting to request a variance and access permit. Mr. Anstine wants to construct a 30x70 shed on his property at 37020 Sara Lane (PID: 03.01474.0010) that is 55 feet from the center-of-the-road (COR). He requires a variance of 38 feet. The PC supports setting a public hearing for the variance. Mr. Anstine was also presented at tonight's meeting. He said that he is working with an architect to design a home in which he plans to live. The County told him that he must follow setback guidelines, but didn't think that the large pond on the property would be a concern, other than ensuring he builds at least 50 feet from the pond. Gondringer moved to set a public hearing on February 26<sup>th</sup>, at 7:15 PM, to consider a request by Mr. Brian Anstine, to consider a variance to construct a shed on his property at 37020 Sara Lane that is 55 feet from the COR, which would require a variance of 38 feet. Klocker second. All in favor. Motion carried. Gondringer noted that the Township denied a request for a variance from a neighbor a few years ago and that the shed was then placed in the back of the property.

Yurczyk also reported that Mr. Anstine requested moving a culvert beneath his driveway to provide better drainage. The culvert is in the road right-of-way. He does not plan to modify the driveway beyond replacing the culvert. The PC was concerned about damage to the road and thought a damage deposit should be required, but that a driveway access permit was not permitted. The Supervisors generally agreed that neither a driveway permit nor damage deposit is required in this situation.

2. **Dobis Access Permit** – Mr. Paul Dobis attended the PC to request a new access to his field at the intersection of Co Rd 9 and Two Rivers Road (18165 Two Rivers Road; 03.00749.0000). He had previously been able to access the field directly from Two Rivers in that corner, but not after it was resurfaced because it raised the road a few inches. Gondringer moved to approve an access permit for Paul Dobis to install an access to his field at 18165 Two Rivers Road (03.00749.0000) no more than 100 feet closer to the center of Co Rd 9 and no

more than 30 feet wide; and that the permit fee of \$100 is waived because the need for the access was created by the resurfacing of Two Rivers Road; and that a \$500 damage deposit will be required. Klocker second. All in favor. Motion carried. Klocker will confirm the location prior to work. No culvert is necessary because the field drains away from road.

3. **Shorewood Drive Short Term Rental** – The PC briefly discussed a request by Ms. Amanda Birnie for a short-term rental for her property at 33526 Shorewood Drive. She had contacted the Clerk to get on the agenda, but the Clerk wasn't certain which meeting she would attend – the PC or Supervisors meeting. She did not attend the PC meeting, so the PC made no recommendations. Ms. Birnie was present at tonight's Supervisors meeting. She said that she is originally from Albany but her family moved to Avon when she was in high school. She said that her family has had a cabin on Shorewood Drive for many years. It was originally owned by her father (Joe Schwinghammer). She currently lives in Shorewood and wants to keep the cabin in family. They want to rent it out to help offset costs. She plans to rent just a few times per year to well-vetted individuals including perhaps faculty from the College of St. Benedict and Saint John's University. She said that she has been working with the County on the application process. She plans no more than 8 guests maximum, which means she will require a provisional use permit. She has been in contact with the neighbors. She plans to more heavily rent the property in the winter when some of the neighbors will be out of town. The Supervisors were aware of two other rental properties in the Township – one on Upper Spunk Lake and the other on Pine Lake. Mr. Brian Pilarski recommended that the Supervisors deny the permit because he said that the Township had not written a letter for him regarding a permit he once sought. Klocker moved to recommend to Stearns County approval of a provisional use permit for Amanda Birnie for a short-term rental of her house at 33526 Shorewood Drive, Avon (MN; PID: 03.01485.0000), on the condition that there are no more than 8 guests at any one time. Gondringer second. All in favor. Motion carried. The Clerk will write the letter. Rassier will approve the draft before it is sent.
4. **Fee Schedule** – Yurczyk reported that the PC discussed the fee schedule and the question of pay based on the task or an individual. In general, the PC recommend that pay should be based on a task, that the fee schedule should be clarified (i.e., sections for lawnmowing, brushing and so on); and that pay should be included in contracts for employees. No action was taken – the Fee Schedule will be examined at the Qualification / Organization Meeting in March.
5. **Access Permit Revision** – The PC discussed and recommend approval of revisions to the Access Permit Standards and application. Gondringer moved to approved the revised Access Permit. Klocker second. All in favor. Motion carried.
6. **Disbursements & Receipts** – the PC discussed a suggestion that the list of disbursements and receipts appear in the monthly minutes. The PC recommend doing this to provide more access to township finances in a manner that requires the least amount of effort. Klocker said that this information is readily available at the Town Hall. Gondringer thought it would be a good idea to provide a summary. The Supervisors generally agreed that this is desirable. The Clerk and Treasurer will work to include them on a trial basis.
7. **Shady's Hearing** – the PC discussed the County Planning Commission Hearing regarding their request for a Conditional Use permit (CUP) for hosting up to 20 events during the 2025 season. The County tabled a decision until their next meeting. Gondringer attended the meeting and explained that the Town opposes the request and that an Exemption Form would be required for every event. Gondringer thought that the Commissioners seemed inclined to approve the permit and let the Township handle the noise issues, while Gondringer encouraged the County to make the decision. Gondringer thinks the Commissioners seem likely to approve something. The Town would then need to decide how to respond. We need to have our Ordinances in the new Sheriff's esite. Saupe and Klocker are working on the process which seems more complicated than necessary. There was a question whether the ordinance requirement of no noise beyond

50 feet is too restrictive. The consensus was that this provides the “teeth” to the ordinance. Gondringer recommends that all of the Supervisors attend the next County Planning Commission meeting (Feb 27<sup>th</sup>, 6 PM). It’s not clear if residents will be permitted to speak at the meeting because the hearing was closed. One resident sent a letter in favor and one resident appeared at the first hearing to oppose. In addition, four individuals from St. Joseph Township attended the first hearing to oppose the permit because they have been having similar issues with events at Milk & Honey Cidery. Gondringer noted that this may become a widespread issue – a flower farm in St. Wendel Township is also planning outdoor events. Klocker noted that the Sheriff’s department has purchased a decibel meter. Klocker said that Shady’s should come to the Town for exemptions, but is not in favoring of banning all events, especially because businesses were encouraged to have outdoor events during COVID.

In addition to noise, another issue is parking. Mr. Ron Schmainda from the Pelican Lake Ballroom, said it was a problem that people at events at Shady’s (and the lake access) are taking up parking spaces in his lot when he has events. He suggested that he might put up a fence. Klocker said you have the legal right to tow anyone you want on your own property (or a business property). Mr. Schmainda suggested the township road access to the lake could be vacated. Gondringer suggested that he could petition the board to vacate the road. He could also request that the Township maintain the road. Kelly Caspers, *The Store*, said that many of her customers were opposed to a large number of events at Shady’s. Klocker moved to authorize Gondringer to represent the Town regarding Shady’s at the County meeting on Feb 27, 2025 and that he can bring another township representative. Gondringer second. All in favor. Motion carried.

Klocker moved to accept the Planning Commission report. Gondringer second. All in favor. Motion carried.

**Treasurer’s Report:** The Treasurer provided the Cash Control statement from January 1, 2025 to January 31, 2025 (*appended below*) and read the Treasurer’s report. Gondringer moved to approve the Treasurer’s report. Klocker second. All in favor. Motion carried. Documents for the upcoming Audit Board report were provided to prepare for the meeting next week. Martini said that she sends out information quarterly regarding interest from American Heritage for the Maciejewski escrow CD. Klocker moved to authorize the Treasurer rollover the CD for a year after determining from the bank the best possible interest rate. Gondringer second. All in favor. Motion carried. Martini reported that there will be some changes in checks (*different tear-off portion*) and reimbursements will be now be included with the regular check (*but not taxed*).

**For the Period :** 1/1/2025 To 1/31/2025

| <u>Name of Fund</u>               | <u>Beginning Balance</u> | <u>Total Receipts</u> | <u>Total Disbursed</u> | <u>Ending Balance</u> |
|-----------------------------------|--------------------------|-----------------------|------------------------|-----------------------|
| General Fund                      | \$261,094.89             | \$2,003.21            | \$6,719.46             | \$256,378.64          |
| Road and Bridge                   | \$392,179.34             | \$2,810.43            | \$2,964.50             | \$392,025.27          |
| Demolition Escrow - Maciejewski   | \$0.00                   | \$0.00                | \$0.00                 | \$0.00                |
| Novel Solar Decommissioning Escro | \$0.00                   | \$0.00                | \$0.00                 | \$0.00                |
| Novel Vegetation Plan Escro       | \$0.00                   | \$0.00                | \$0.00                 | \$0.00                |
| Road Damage Deposit               | \$1,000.00               | \$500.00              | \$0.00                 | \$1,500.00            |
| Fire Fund                         | \$86,639.57              | \$996.00              | \$49,735.50            | \$37,900.07           |
| General Capital Projects          | \$51,103.01              | \$33.17               | \$0.00                 | \$51,136.18           |
| ARPA Fund                         | \$0.00                   | \$0.00                | \$0.00                 | \$0.00                |
| <b>Total</b>                      | <b>\$792,016.81</b>      | <b>\$6,342.81</b>     | <b>\$59,419.46</b>     | <b>\$738,940.16</b>   |

**Claims, Receipts & Payroll:** The claims (4796-4811) totaled \$37,111.58. Disbursements and receipts are appended at the end of the minutes. The payroll approved by the Supervisors was \$2,777.70. Martini reported that one of the fine fee notices that we received last month was actually for the City of Avon. The Town received

no money, so no action was necessary. Klocker moved to approve the claims, receipts and payroll. Gondringer second. All in favor. Motion carried.

**Town Hall Report:** none

**Road Report:**

1. **Engineer Report / Queens Road** – Mr. Jeremy Mathiassen appeared at the meeting to update the Supervisors regarding the Queens Road project and provide a quote for engineering. Klocker moved to approve a contract with Jeremy Mathiassen, StanTec Engineering, for \$38,895 for engineering for the Queens Road resurfacing project. Gondringer second. All in favor. Motion carried. Mr. Mathiassen thought the project would cost about \$60/foot (roughly \$300K per mile). The general plan is to resurface the road from Co Rd 9 to just past the creek where the organic soils begin, which will be about 1.3 miles. The rest would be finished next year. Because it is so expensive, completing the entire road will take about two years' worth of levy money. Mr. Mathiassen said his fee would be the same even if the Supervisors decided to resurface another quarter mile or so. Three inches, or more, blacktop will be used, depending on the bids. He said that adding 3 inches of blacktop it won't cause a problem for neighbors, etc. like the work done on Two Rivers Road. Mr. Mathiassen will handle the details regarding soliciting bids, contacting neighbors, publishing, and so on.

The Town won't be involved with resurfacing 1<sup>st</sup> Street SE. The City received LRIP funding to reconstruct their portion of this road. The culvert on Pelican Lake Road has not been inspected yet; Mr. Mathiassen and Supervisor Klocker will examine it in the spring.

2. **Snow Update** – Gondringer knows of a person on Pelican Lake Road who might be interested in plowing. He will be invited to a meeting next week. The cutting edges have been replaced. Klocker suggested that we need a new plow truck.
3. **Garage Door Openers** – they will soon be delivered (\$40 each).
4. **Weed Meeting** – Klocker will attend the meeting on April 2<sup>nd</sup>.

**Business:**

1. **The Store. Rezoning & Sign** – Kelly Caspers from *The Store* appeared at the meeting to request a zoning change of their property from RT (rural townsite) to C (commercial). She is seeking this change in order to remove the existing sign and put a new, slightly larger, sign (98 ft square) for the business. She said that in order to put up the sign she wants, they need to be zoned Commercial, and that is the recommendation of the County. Gondringer mentioned that a change to Commercial zoning brings up a number of issues including spot zoning and additional permitted activities. He recommended sending the request back to the Planning Commission. The Supervisors expressed a general preference for allowing a variance for the sign than changing the zoning. Among questions is who (County or Town) permits the signs, can a variance for the sign be issued, exactly where is the road ROW, and what does it mean that only 'non-commercial' signs (Section 9.8.2.K; County 439 Ordinance) are permitted in RT zoning. The Supervisors authorized the PC to discuss the issue and provide a recommendation.
2. **Snow Plowing Concerns** – After the last snowstorm, the residents of Sunnyfield Circle accused driver Dillon Hedlund of harassment because he lifted the blade on the plow and thus left ridges of snow in front of the driveway of Joe Koopmeiners. Mr Koopmeiners is a former Township employee. When Koopmeiners observed this, he followed Hedlund's plowtruck back to the Town Hall. At the Town Hall, Hedlund and Koopmeiners had a conversation that resulted in each person insulting the other and using profanity.

Koopmeiners stated he was trying to determine who was driving the plowtruck that left the snow in front of his driveway, while Hedlund thought he was being harassed. Rassier contacted the MAT attorney who said both sides of the issue must be addressed. Several residents from Sunnyfield Circle attended tonight's meeting to express their concerns to the Supervisors about what they say is the quality of the plowing and that their belief that their street has been ignored or poorly plowed as retribution for complaining. Rassier stated that he reprimanded Hedlund and that if residents have complaints, they should bring them to the Board. Gondringer agreed with neighbors that it is inappropriate to leave piles of snow in front of a driveway and that the Town cannot have employees harassing residents. Brian Pilarski said his street was also not plowed in a timely fashion. The residents in attendance had a variety of complaints about the quality of snowplowing (missed roads, late, not winged out adequately). The Supervisors noted that snow plow driver staffing has been in flux which has resulted in some roads being inadvertently skipped but that as new drivers are becoming more proficient and confident they will wing the snow out more. Gondringer suggested some of the problem is a training issue; drivers should have had better training so they would know the normal route schedule. Residents were encouraged to put their complaints into action by voting at the annual election (March 11<sup>th</sup>).

3. **Hiring** – the Supervisors will interview candidates for the maintenance position next week.
4. **TCHS Contract** – Gondringer moved to approve the revised contract with the Tri-County Humane Society regarding dogs. Klocker second. All in favor. Motion carried.
5. **Fire Board Meeting** – is scheduled for February 19 at 7 PM. Klocker moved to authorize all Supervisors attend if they are available. Gondringer second. All in favor. Motion carried.
6. **Virus Protection on Town Computers** – if staff update virus protection on computers, contact Klocker for a credit card number for the purchase.
7. **Ordinance eSite** – Klocker and Saupe are still working on it; the process is much more complicated than anticipated.

#### **Other Business:**

1. **Newsletter** – examination of the Wakefield Township newsletter was tabled.
2. **LBAE Meeting** – the County Assessor scheduled the Local Board of Appeals Meeting for Monday April 14, 2025 at 6:00 PM. This date and time won't work for the Board. The Clerk will contact the Assessor to try to reschedule for April 15, 16 or 17.

**Reports:** Martini reported that there was a good turnout for Township Day at the Capitol, but that it was different than usual since no Democrats were present.

#### **Announcements:**

1. **Signs (incl. 911)** – A new chevron sign is necessary to replace the one damaged in an accident. Klocker moved to authorize the Clerk to order 3 chevron signs. Gondringer second. All in favor. Motion carried. This will allow for future backups.
2. **Construction Site Permits** – One CSP was issued to Huston (17559 360<sup>th</sup> St) for a wireless tower upgrade.
3. **Special Assessment Searches** – none.
4. **Feedlot Permits** – none.
5. **County Hearings/Meeting** – see discussion of Shady's.

6. **Fire Department** (December calls) – City: 10 Medical, 0 Fire; Town: 3 Medical, 2 Fire; Collegetown: 6 Medical, 0 Fire; St. Wendel: none; I-94: 1 call.
7. **Plowing** – compliment (January 14) and complaint (Feb 3) received
8. **MN LTAP Training Sessions** are available; for details visit <https://mnltp.umn.edu/training/calendar>.
9. The MAT Spring Short Course in St. Cloud will be held March 25, 2025.
10. A Notice to Contractors and Grantees Regarding Funding Pause Temporary Restraining Order was received.
11. A notice was received regarding “Award on Supplemental Stipulation (Koopmeiners Workman Comp claim).”
12. A MN Paving & Materials letter offering services was received.
13. Albany Mutual sent a notice of a rate increase.
14. A brochure from *Indeed* was received.
15. Xcel sent a notice regarding an increase in electric rates
16. The *Uline* catalog was received.
17. A letter was sent to Hennen regarding the non-compliant light pole he installed on his property after not receiving approval from the Township.

**Old Business:** Culvert mapping; 135<sup>th</sup> Avenue project with St. Wendel; Windows; Case to display old documents; Window treatments; Exterior sign for the Hall; hiring HR / payroll company; salt shed overhang/awning; culvert - Pelican Lake Road; CDL License changes; Employee *Handbook*, concrete sealing; *Employee Handbook* including earned sick time etc.; Pipeline Agreement; brush cutter rental for 2025.

**Signatures / Documents / Treasurer:** Documents were signed as necessary.

**Announcement of Next Regular Supervisor Meeting:** The next scheduled meeting is March 5, 2025.

**Other Upcoming Meetings/Events:** (available on Zoom at the URL above):

- a) Audit Board meeting – February 12, 2025; 7 PM
- b) Fire Board meeting – February 19, 2025; 7 PM; Avon City Hall
- c) Town Hall open to accept absentee ballots – March 8, 2025; 10 AM – 12 PM
- d) Public Accuracy Test of electronic election equipment – March 8, 2025; 10:15 AM
- e) Township Election – March 11, 2025; 2-8 PM
- f) Annual Meeting – March 11, 2025; 8:15 PM
- g) Board of Canvass Meeting – March 11, 2025 (9 PM)
- h) Qualification Meeting – March 19, 2025; 7 PM
- i) Spring Short Course (St. Cloud) – March 25, 2025
- j) LBAE Meeting – April 16, 2025; 6:00 PM

**Continuation (Adjournment):** Klocker moved at about 10:30 PM to continue the meeting to February 11, 2025 at 5:30 PM. Gondringer second. All in favor. Motion carried.

# Minutes from the Continuation of the February 5, 2025 Meeting of the Avon Township Board of Supervisors

## February 19, 2025

**Call to Order:** Bryan Rassier, called the Continuation Meeting of the February 5, 2025 Supervisors Meeting to order at 5:30 P.M. in the Main Chamber of the Avon Township Hall. This meeting, like other Town meetings, was also available virtually via Zoom at <https://us02web.zoom.us/j/8325486945>, Passcode: AvonTown.

### **Business:**

1. **Hiring Plan.** The main business for the continuation was to interview potential candidates for a Township Maintenance Position. The Supervisors asked each candidate the following questions:
  1. Tell us about yourself.
  2. Can you drive single axle dump truck?
  3. Do you prefer full or part time?
  4. How do you feel about being on call during winter?
  5. Do you have experience supervising people?
  6. How do you handle complaints?
  7. Are you familiar with tractors and heavy equipment?
  8. How do you learn to do something new?
  9. How comfortable are you with building maintenance?
  10. What is your comfort level with equipment maintenance?
  11. Can you weld?
  12. How do you stay current and on top of things?
  13. What benefits do you expect/want?
  14. What salary range do you expect?
2. **Interviews.** The Supervisors meet with three candidates for approximately 30 minutes each. The candidates who interviewed were: Darin Dobmeier, Corey Doebber, and Tony Kirchner. The Supervisors then briefly met with Mr. Duane Mosiman. Mr. Mosiman, a Township resident, said that he would be willing to plow snow. He has a commercial license, is retired and available in the winter, and can drive most any kind of truck.
3. **Continuation.** At 6:55 PM, Gondringer moved to continue this meeting after the Audit Board meeting. Klocker second. All in favor. Motion carried.
4. **Reopen Meeting.** After the Audit Board meeting, Gondringer moved to open the meeting of the Board of Supervisors at about 9:30 PM. Klocker second. All in favor. Motion carried.
5. **Hiring Decision.** The Supervisors discussed that the new employee should have a regular work schedule and that there should be some sort of time clock or system to record hours worked. The new employee should be put on probation for 90 days or 6 months and then reassess. Sick time would be roughly 3.72 hours for every 80 hours. The employee could ride along with one of the current drivers. Vacation and a raise could happen after 90 days.

The Supervisors discussed the three candidates that interviewed for the maintenance position and reviewed the pros and cons of each. After discussion, Gondringer moved to offer Darin Dobmeier the position at \$25.00 per hour with 40 hours of vacation after a 90-day review. Klocker second. All in favor. Motion carried.

He would be asked to attend the March meeting to finalize employment details. The Supervisors agreed that Dobmeier would not be provided with health insurance. PERA would be paid, and there would be PTO for federal holidays. Comp time (1.5 hours per hour worked) would be paid if there is a need to work extra hours in winter for plowing; the comp time would need to be taken the next week. It was suggested to provide a listing of jobs for Dobmeier once he starts. Gondringer can help to orient him during his first week on the job.

- 6. **County Planning Commission Hearing regarding Shady’s** – Gondringer reported a discussion with the County regarding the Shady’s hearing. Gondringer told the County that the Township main concerns are: events are no more frequent than 30 days apart, events do not last past 10 PM, that events must be in compliance with Avon Township Noise Ordinance, and would require a Township Noise Ordinance exemption. Though the hearing was closed, Gondringer thought that the County would likely reopen the County Planning Commission hearing to accept additional public comments. Gondringer suggested that Shady’s could be required to purchase and install equipment to measure noise, but the Supervisors did not agree on this requirement. The County will not send out notices regarding the continued hearing. The Supervisors agreed that residents should be re-notified about the continuation. Klocker moved that notices be sent to residents about the continuation of the County Planning Commission Hearing regarding Shady’s. Gondringer second. All in favor. Motion carried. The notices will be sent to residents on Pelican Lake and within ¼ mile of Shady’s. It was estimated that this would include more than 70 households. The Clerk will prepare the notice. Rassier will approve the notice before it is sent out. The content of the letter was discussed and should include mention of 20 or more outdoor music events.

Gondringer suggested that the Township pass a moratorium on outdoor music events. There was no agreement to this suggestion. No action taken.

- 7. **Replacement Snow Plow** – Klocker reported that the blue truck is leaking hydraulic fluid and should be replaced. Klocker was authorized to get some quotes for a new plow truck. It was estimated that a reasonable truck would cost about \$50K. The existing truck would be traded in.

**Adjournment.** Klocker moved to adjourn the meeting at 10:33 PM. Gondringer second. All in favor. Motion carried. Meeting adjourned.

**Respectfully submitted,**  
Stephen G. Saupe, Clerk

**date:** February 19, 2025

**Supervisor Signatures:**

date: \_\_\_\_\_

\_\_\_\_\_  
LeRoy Gondringer

\_\_\_\_\_  
Chad Klocker

\_\_\_\_\_  
Bryan Rassier



| Avon Township  |                   | Receipts Register |   |                |   | 2/4/2025   |   |
|--|-------------------|-------------------|---|----------------|---|--|---|
| Date   | Remitter          | Receipt #         | Description   | Deposit ID     | Void Account Name   | F-A-P  | Total   |
| <b>Fund Name: All Funds</b><br><b>Date Range: 01/01/2025 To 01/31/2025</b> |                   |                   |   |                |   |  |   |
| 01/06/2025   | Jarred Maleska    | 1913              | Plat sign   | (01/06/2025) - | N CHARGES FOR SERVICES  | 100-34001-   | \$ 100.00<br>\$ 100.00  |
| 01/06/2025   | Glen Koshl        | 1914              | Encroachment agreement,<br>Diveway permit, Road Damage<br>Deposit | (01/06/2025) - | N Encroachment Agreement  | 100-32103-   | \$ 400.00   |
| 01/06/2025   | Hometown Title    | 1915              | Special Assessment  | (01/06/2025) - | N Assessment Searches   | 100-34107-   | \$ 25.00<br>\$ 25.00  |
| 01/13/2025   | Midco             | 1916              | Cable Fee   | (01/13/2025) - | N Royalties   | 100-36220-   | \$ 265.20<br>\$ 265.20  |
| 01/23/2025   | Stearns County    | 1917              | Final Tax Settlement 2024   | (01/23/2025) - | N Current Ad Valorem Taxes<br>Delinquent Ad Valorem Taxes<br>Current Ad Valorem Taxes<br>Current Ad Valorem Taxes<br>Current Ad Valorem Taxes | 100-31010-<br>100-31020-<br>201-31010-<br>226-31010-<br>401-31010- | \$ 757.68<br>\$ 139.72<br>\$ 2,710.43<br>\$ 996.00<br>\$ 33.17<br>\$ 4,637.00 |
| 01/31/2025   | American Heritage | 1918              | MMR Interest  | (01/31/2025) - | N Interest Earning  | 100-36210-   | \$ 304.82<br>\$ 304.82  |
| 01/31/2025   | Magnifi           | 1919              | MMR Interest  | (01/31/2025) - | N Interest Earning  | 100-36210-   | \$ 10.79<br>\$ 10.79<br>\$ 6,342.81   |
| <b>Total for Selected Receipts</b>   |                   |                   |   |                |   |  |   |

2/6/2025

Disbursements Register

Avon Township

| Fund Name:  | Vendor                           | Date | Check # | Description         | Void | Account Name         | F-A-O-P        | Total       |
|-------------|----------------------------------|------|---------|---------------------|------|----------------------|----------------|-------------|
| All Funds   |                                  |      |         |                     |      |                      |                |             |
| Date Range: | 01/01/2025 To 01/31/2025         |      |         |                     |      |                      |                |             |
| 01/08/2025  | Payroll Period Ending 12/31/2024 |      | 11312   | January 8 Payperiod | N    | Council/Town Board   | 100-41110-103- | \$ 69.26    |
|             | Total For Check                  |      | 11312   |                     |      |                      |                | \$ 69.26    |
| 01/08/2025  | Payroll Period Ending 12/31/2024 |      | 11313   | January 8 Payperiod | N    | Treasurer            | 100-41510-103- | \$ 69.26    |
|             | Total For Check                  |      | 11313   |                     |      |                      |                | \$ 69.26    |
| 01/08/2025  | Payroll Period Ending 12/31/2024 |      | 11314   | January 8 Payperiod | N    | Ice and Snow Removal | 201-43125-103- | \$ 1,305.83 |
|             | Total For Check                  |      | 11314   |                     |      |                      |                | \$ 1,305.83 |
| 01/08/2025  | Payroll Period Ending 12/31/2024 |      | 11315   | January 8 Payperiod | N    | Council/Town Board   | 100-41110-103- | \$ 131.02   |
|             | Total For Check                  |      | 11315   |                     |      |                      |                | \$ 131.02   |
| 01/08/2025  | Payroll Period Ending 12/31/2024 |      | 11316   | January 8 Payperiod | N    | Clerk                | 100-41425-103- | \$ 416.37   |
|             | Total For Check                  |      | 11316   |                     |      |                      |                | \$ 416.37   |
| 01/08/2025  | Payroll Period Ending 12/31/2024 |      | 11317   | January 8 Payperiod | N    | Ice and Snow Removal | 201-43125-103- | \$ 664.92   |
|             | Total For Check                  |      | 11317   |                     |      |                      |                | \$ 664.92   |
| 01/08/2025  | Payroll Period Ending 12/31/2024 |      | 11318   | January 8 Payperiod | N    | Treasurer            | 100-41510-103- | \$ 292.62   |
|             | Total For Check                  |      | 11318   |                     |      |                      |                | \$ 292.62   |
| 01/08/2025  | Payroll Period Ending 12/31/2024 |      | 11319   | January 8 Payperiod | N    | Council/Town Board   | 100-41110-103- | \$ 65.51    |
|             | Total For Check                  |      | 11319   |                     |      |                      |                | \$ 65.51    |
| 01/08/2025  | Payroll Period Ending 12/31/2024 |      | 11320   | January 8 Payperiod | N    | Council/Town Board   | 100-41110-103- | \$ 69.26    |
|             | Total For Check                  |      | 11320   |                     |      |                      |                | \$ 69.26    |
| 01/08/2025  | Payroll Period Ending 12/31/2024 |      | 11321   | January 8 Payperiod | N    | Clerk                | 100-41425-103- | \$ 262.05   |
|             | Total For Check                  |      | 11321   |                     |      |                      |                | \$ 262.05   |
| 01/08/2025  | Payroll Period Ending 12/31/2024 |      | 11322   | January 8 Payperiod | N    | Council/Town Board   | 100-41110-103- | \$ 138.52   |
|             | Total For Check                  |      | 11322   |                     |      |                      |                | \$ 138.52   |
| 01/08/2025  | KELLY MARTINI                    |      | 11329   | Stamps, envelopes   | N    | Treasurer            | 100-41510-204- | \$ 22.34    |
|             |                                  |      | 11329   |                     |      |                      | 100-41510-208- | \$ 73.00    |
|             | Total For Check                  |      | 11329   |                     |      |                      |                | \$ 95.34    |
| 01/08/2025  | STEVE SAUPE                      |      | 11330   | binders, sorters    | N    | Elections            | 100-41410-201- | \$ 59.74    |
|             | Total For Check                  |      | 11330   |                     |      |                      |                | \$ 59.74    |

| <u>Fund Name:</u> | <u>Date</u>                        | <u>Vendor</u> | <u>Check #</u>   | <u>Description</u> | <u>Void</u>                            | <u>Account Name</u> | <u>Total</u> |
|-------------------|------------------------------------|---------------|--|--------------------|--|---------------------|--------------|
| All Funds         | 01/01/2025 To 01/31/2025           |               |  |                    |  |                     |              |
| 01/08/2025        | Albany Mutual Telephone            | 11331         | Internet   | N                  | Clerk                                  | \$ 56.97            |              |
|                   | <b>Total For Check</b>             | 11331         |  |                    |  | <b>\$ 56.97</b>     |              |
| 01/08/2025        | STAR PUBLICATIONS, LLC             | 11332         | INV #228092  | N                  | Council/Town Board                     | \$ 95.87            |              |
|                   | <b>Total For Check</b>             | 11332         |  |                    |  | <b>\$ 95.87</b>     |              |
| 01/08/2025        | Big Groovy Designs                 | 11333         | INV #48669   | N                  | Clerk                                  | \$ 1,114.56         |              |
|                   | <b>Total For Check</b>             | 11333         |  |                    |  | <b>\$ 1,114.56</b>  |              |
| 01/08/2025        | STEARNS COUNTY AUDITOR/TREASURER   | 11334         | Election Equipment   | N                  | Elections                              | \$ 1,950.00         |              |
|                   | <b>Total For Check</b>             | 11334         |  |                    |  | <b>\$ 1,950.00</b>  |              |
| 01/08/2025        | Minnesota Association of Townships | 11335         | Association Dues   | N                  | Council/Town Board                     | \$ 1,066.64         |              |
|                   | <b>Total For Check</b>             | 11335         |  |                    |  | <b>\$ 1,066.64</b>  |              |
| 01/08/2025        | MAC's Albany                       | 11336         | INV# 727340<br>Washer fluid, window cleaner,<br>Grease, WD40 | N                  | General Government Buildings and Plant | \$ 127.41           |              |
|                   | <b>Total For Check</b>             | 11336         |  |                    |  | <b>\$ 127.41</b>    |              |
| 01/08/2025        | ALBANY AUTO VALUE                  | 11337         | truck supplies   | N                  | Road and Bridge Equipment              | \$ 25.98            |              |
|                   | <b>Total For Check</b>             | 11337         |  |                    |  | <b>\$ 25.98</b>     |              |
| 01/08/2025        | CITY OF AVON                       | 11338         | Fire Contract second half 2024                               | N                  | Fire                                   | \$ 49,735.50        |              |
|                   | <b>Total For Check</b>             | 11338         |  |                    |  | <b>\$ 49,735.50</b> |              |
| 01/08/2025        | THE STORE                          | 11339         | FUEL FOR TRUCKS  | N                  | Road and Bridge Equipment              | \$ 66.97            |              |
|                   | <b>Total For Check</b>             | 11339         |  |                    |  | <b>\$ 66.97</b>     |              |
| 01/08/2025        | POWERHOUSE OUTDOOR EQUIPMENT, INC. | 11340         | INV #720658  | N                  | General Government Buildings and Plant | \$ 599.99           |              |
|                   | <b>Total For Check</b>             | 11340         |  |                    |  | <b>\$ 599.99</b>    |              |
| 01/08/2025        | PERA                               | WD0108251     | DCP & Coordinated Plans                                      | N                  | Council/Town Board                     | \$ 22.50            |              |
|                   |                                    | WD0108251     |  |                    | Clerk                                  | \$ 97.89            |              |
|                   |                                    | WD0108251     |  |                    | Treasurer                              | \$ 33.50            |              |
|                   | <b>Total For Check</b>             | WD0108251     |  |                    |  | <b>\$ 153.89</b>    |              |
| 01/08/2025        | INTERNAL REVENUE SERVICE           | WD0108252     | December taxes   | N                  | Council/Town Board                     | \$ 95.10            |              |
|                   |                                    | WD0108252     |  |                    |  | \$ 22.28            |              |

| <u>Date</u> | <u>Vendor</u>                    | <u>Check #</u>         | <u>Description</u> | <u>Void</u> | <u>Account Name</u>                    | <u>F-A-O-P</u> | <u>Total</u>        |
|-------------|----------------------------------|------------------------|--------------------|-------------|--|----------------|---------------------|
|             |                                  | WD0108252              |                    |             | Clerk                                  | 100-41425-121- | \$ 101.56           |
|             |                                  | WD0108252              |                    |             |  | 100-41425-122- | \$ 23.74            |
|             |                                  | WD0108252              |                    |             | Treasurer                              | 100-41510-121- | \$ 41.54            |
|             |                                  | WD0108252              |                    |             |  | 100-41510-122- | \$ 9.72             |
|             |                                  | WD0108252              |                    |             | General Government Buildings and Plant | 201-41940-121- | \$ 6.14             |
|             |                                  | WD0108252              |                    |             |  | 201-41940-122- | \$ 1.44             |
|             |                                  | WD0108252              |                    |             | Ice and Snow Removal                   | 201-43125-121- | \$ 134.42           |
|             |                                  | WD0108252              |                    |             |  | 201-43125-122- | \$ 31.40            |
|             |                                  | <b>Total For Check</b> |                    |             |  |                | <b>\$ 467.34</b>    |
| 01/08/2025  | XCEL ENERGY                      | WD0108253              | electric bill      | N           | General Government Buildings and Plant | 100-41940-380- | \$ 318.64           |
|             |                                  | <b>Total For Check</b> |                    |             |  |                | <b>\$ 318.64</b>    |
|             | <b>Total For Selected Checks</b> |                        |                    |             |  |                | <b>\$ 59,419.46</b> |