# Minutes of the Meeting of the Avon Township Board of Supervisors

April 2, 2025

Avon Township Hall, 16881 Queens Road, Avon (MN)

<u>Call to Order</u>: Bryan Rassier, called the meeting of the Avon Township Supervisors to order at 7:00 P.M. in the Main Chamber of the Avon Township Hall. This meeting, like other Town meetings, was also available virtually via Zoom at <u>https://us02web.zoom.us/j/8325486945</u>, Passcode: AvonTown.

**<u>Pledge</u>**: The Pledge of Allegiance was recited.

**<u>Roll Call</u>**: Present – Craig Blonigen, Chad Klocker, Kelly Martini, Bryan Rassier, and Stephen Saupe. There was a quorum. Also present – Paul Buttweiler, Marion Gondringer, Andrew Wensmann, and Lori Yurczyk.

<u>Approval of Agenda</u>: Added to the agenda were discussions of a marathon race permit, a recall alert for the Town tractor, and identifying workers for Town jobs. Klocker moved to approve the agenda as amended. Blonigen second. All in favor. Motion carried.

<u>Minutes</u>: Several corrections were suggested to the minutes of the March 5, 2025 meeting. The Clerk will make the changes and bring the corrected minutes back to the May meeting for final approval.

<u>New Officers</u>: Craig Blonigen is the newly elected Supervisor whose term of service (2025 – 2028) began with tonight's meeting. He filled the seat vacated by LeRoy Gondringer. Mr. Gondringer was present at tonight's meeting and was thanked for his tireless service to Avon Township over many years. The Clerk presented him with a Certificate of Appreciation and a thank you card from the Township. Mr. Gondringer was applauded for his outstanding service.

Rassier moved to approve the minutes from the meeting of the Board of Canvass. Klocker second. All in favor. Motion carried.

Rassier nominated Klocker to serve as Chair. Blonigen second. All in favor. Motion carried. Klocker nominated Blonigen to serve as Vice-Chair. Rassier second. All in favor. Motion carried.

Gondringer returned his Township issued computer and key. A key was issued to Blonigen.

# Public Hearings: none.

**Public Comments**: Mr. LeRoy Gondringer recommended to the Board that meetings should not be cancelled. Even though there would not have been a quorum and it would save the Town money, the decision to cancel the recent Qualification/Organizational meeting was not an emergency and could potentially violate the Open Meeting Law. Gondringer said that if it is critical to cancel a meeting, the decision should be made between the Chair and the Clerk. Rassier said that MAT attorney Fenske told him that it was acceptable to cancel that meeting.

# Planning Commission (PC) Report – presented by Lori Yurczyk, Vice-Chair.

1. **Signage at** *The Store* – There will be a public hearing at the April 10, 2025 meeting of the Stearns County Board of Adjustment to consider a request by Kelly and Gordon Caspers, *The Store* (37215 Co Rd 9), for a variance to erect a sign that is 80 sq ft and 18 feet high. In the RT zoning district, current ordinance (Section 7.25.4) requires that signs be 32 sq ft (and no larger than 64 sq ft) and a maximum of 10 feet high. The PC recommended approval of the variance by a majority (4 to 1) vote and removal of the other signs on the property to clean up the visual appearance.

Kelly & Gordon Caspers were present at tonight's meeting. Ms. Caspers said that the sign is necessary for her business and that her business was a benefit to the community, in part because it brings in revenue and people want them in the community. She said the purpose of the sign is to draw people in from the road. It is a gas station and she needs the sign to grab the attention of passing motorists for her business. Ms. Caspers said the large sign was partly necessary because a light pole was placed in front of the existing sign.

Ms. Caspers said the sign will: (a) be lighted with a spotlight (not electronic), (b) include the words 'hot food' and 'live bait,' (c) be constructed of wood and vinyl, and (d) have a thin strip that says 'gas' with a digital display of gas prices. The sign will likely not include "Welcome to St. Anna" as is shown in the sample drawing that was included in the variance application packet. She said the design is not finalized because she didn't want to spend money on it if the sign is not approved. Klocker said he was concerned that it was not clear what the final sign would look like.

Ms. Caspers said the existing signs on the building and those on the ground at the base of the main sign would not be removed because that is how they draw in their revenue. She also said that if the variance is not approved her option is to have the property rezoned commercial, and that she will go full force on that because she said in the Commercial zoning district she would not be restricted by sign regulations. She has been in contact with Stearns County Environmental Services about options. She said a large sign would be required by a company such as Mobil if they supplied her fuel.

Rassier moved to recommend to Stearns County to approve the variance request by The Store, 37215 Co Rd 9, for a sign that is 80 sq ft and 10 feet to the bottom. Blonigen second. All in favor. Motion carried. The Clerk will write a letter to alert the County; Klocker will edit the letter before it is sent. None of the Supervisors plan to attend the Board of Adjustment meeting.

2. Vacating Parkwood Court – Residents at the Annual Meeting voted to recommend that Parkwood Court be vacated. The PC examined issues related to this request and recommend vacation with costs to be paid by the affected residents, that the residents agree on an amicable split of the land, the Town attorney is involved, and there is a nominal fee paid for the property. The affected residents, Holly & Jeremy Maurstad and Shawn Primus (*on Zoom*), appeared at tonight's meeting. Rassier moved to approve Resolution 04-02-25-6, Authorizing the process to initiate the vacation of a Town Road. Klocker second. All in favor. Motion carried.

The process will incur fees for a survey, attorneys, updating the abstract, the public hearing, and perhaps other costs. Klocker said the residents would likely need to pay any necessary fees. He asked the residents how much they would be willing to pay for the vacation. Mr. Maurstad said he hoped it would be free, but if it were too expensive, they would reconsider the process. Mr. Primus agreed.

The Clerk said that the next step is to approve an Order for the vacation. A draft "Order Setting Forth Initial Descriptions and Setting Hearing Date to Vacate Parkwood Court" was discussed. The order would set the timing for the public hearing and details of the road to be vacated. Klocker moved to have the Clerk confirm with the Town attorney that the draft order is acceptable and what should be the appropriate next step in the process. Rassier second. All in favor. Motion carried. The public hearing will be tentatively scheduled for the June meeting. Both the Primus's and Maurstad's verbally agreed that they are willing to delay the process until June.

The Primus's and Maurstad's have agreed to a 50/50 split of the land involved. Mr. Primus said the Town should share any survey costs since the survey will need to address the issue of the road not being in the center of the right-of-way.

Resolution 10-05-22-1, which supports vacating Parkwood Court, High Street and the Plum Hill Lane cul-desac, is currently in effect. Since the Supervisors later decided to not continue with the vacation of these roads (except Parkwood Court), the PC recommends retracting this resolution. Blonigen moved to retract Resolution 10-05-22-1. Rassier second. All in favor. Motion carried.

3. Planning Commission Guidelines and Membership – The PC reviewed the policies guide and drafted a new document for the Supervisors to consider for approval. Blonigen reported that the revised document helps clarify the processes and procedures regarding the PC. Rassier suggested that responsibility for requesting reappointment should fall on the member whose term is expiring. The required deadlines will be included on the 'calendar of activities' for the Township. The Clerk noted that these dates have always been on our calendar, but sometimes they are inadvertently forgotten, as they were this year. Blonigen moved to approve the revised PC guidelines document. Klocker second. All in favor. Motion carried. The Clerk will update the website and ensure the document replaces any existing ones. Rassier suggested an application submission date should be included in the guidelines. Some options regarding a submission deadline were suggested, but no action was taken.

Klocker inquired if the PC needs five members. He suggested that the Town could save money by reducing the membership to three. Blonigen noted that five members has been tradition in the Township. Yurczyk noted that five members can provide a diversity of ideas and perspectives. Klocker moved to reduce the number of PC members to three. Motion failed for lack of a second. Blonigen recommended that the issue be brought to the residents at the Annual Meeting. There was a question about whether five members are required. Another option suggested would be to completely eliminate the PC, though it would mean that the Supervisor meetings would be longer, and it may be a legal requirement based on our Board structure. LeRoy Gondringer said he sees the need for a five-member PC. Blonigen moved to conduct performance reviews of PC members Sanoski and Wensmann. Rassier said that there were no continuing members since the notification deadline was missed, which means that performance reviews are not necessary. Motion failed for lack of a second. Klocker moved to review the applications for the two open positions on the PC. Rassier second. Two in favor. Klocker opposed. Motion carried.

There were three applicants (Kelly Martini, Rich Sanoski, Andrew Wensmann) for the open positions on the PC. The Supervisors reviewed each application and interviewed the candidates. Blonigen moved to reappoint Rich Sanoski to the PC since he has done good work and it was a clerical error that he didn't notify the Town of his desire to be reappointed prior to the deadline. The motion failed for a lack of a second. Rassier moved to appoint Kelly Martini and Andrew Wensmann to three-year terms on the Planning Commission. Klocker second. Two in favor. Blonigen opposed. Motion carried.

Rich Sanoski was thanked for his excellent service on the Planning Commission and as a past member of the Board of Supervisors.

4. Meeting Length – A recent Supervisors meeting was four hours long. The PC discussed an assortment of ideas to reduce the length of the meetings including: (a) summarizing PC discussions during the report rather than providing detailed descriptions; (b) having more consent agenda items; and (c) reducing the amount of the Treasurer's report that is read since a written copy is available.

Blonigen moved to accept the Planning Commission report. Rassier second. All in favor. Motion carried.

<u>Treasurer's Report</u>: The Treasurer provided the Cash Control statement from March 1, 2025 to March 31, 2025 (*appended below*) and read the Treasurer's report. Rassier moved to approve the Treasurer's report and Cash Control Statement. Blonigen second. All in favor. Motion carried. Blonigen inquired about the interest from the CD's – it was shown in the Cash Control statement last month.

#### **Cash Control Statement**

#### For the Period : 3/1/2025 To 3/31/2025

Name of Fund	<u>Beginning</u> <u>Balance</u>	<u>Total</u> <u>Receipts</u>	<u>Total</u> <u>Disbursed</u>	Ending Balance
General Fund	\$253,709.66	\$871.59	\$6,110.59	\$248,470.66
Road and Bridge	\$380,481.99	\$54,824.27	\$2,454.65	\$432,851.61
Demolition Escrow - Maciejewski	\$0.00	\$0.00	\$0.00	\$0.00
Novel Solar Decommissioning Escro	\$0.00	\$0.00	\$0.00	\$0.00
Novel Vegetation Plan Escro	\$0.00	\$0.00	\$0.00	\$0.00
Road Damage Deposit	\$2,000.00	\$0.00	\$0.00	\$2,000.00
Fire Fund	\$37,900.07	\$0.00	\$0.00	\$37,900.07
General Capital Projects	\$51,136.18	\$0.00	\$0.00	\$51,136.18
ARPA Fund	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$725,227.90	\$55,695.86	\$8,565.24	\$772,358.52

**Claims, Receipts & Payroll**: The claims (4824-4838) totaled \$4500.03. Disbursements (**Appendix 1**) and receipts (**Appendix 2**) are appended. The payroll approved by the Supervisors was \$2,899.38. The election judge payroll approved by the Supervisors was \$2,899.38. The election judge payroll approved by the Supervisors was \$249.29. Martini reported that gas tax was received (\$54,799.18). Martini noted that we will need to resign 'check signing cards' at the bank. There has been issues with CTAS – separate reimbursement checks will now be issued, as in the past. Check 11410 was voided – it was misprinted. The Town attorney said that it was not a significant conflict if the Treasurer works at the bank, so long as the Treasurer is not involved in banking decisions.

Rassier moved to accept the claims, receipts and payroll. Blonigen second. All in favor. Motion carried.

**Town Hall Report**: Klocker reported he changed the furnace filters and will take brush to the compost when it opens. The parking lot was plowed today. Klocker has been having issues with his computer; he will take it to Computer Technology Center for repair. Klocker inquired whether anything needed to be done inside. Suggestions included replacement of some windows, and perhaps spring cleaning. The Lions Club presumably cleans up after using the Hall, though there were concerns about the quality of the job that they do. The Clerk was authorized to invite them to the next meeting. It was suggested that there is a checklist of jobs that should be done after each meeting (*i.e.*, vacuum, empty trash, clean up kitchen).

## Road Report:

- 1. **Snow Update** Plows went out today to handle the snow from the recent storms. Klocker reported things went well (except for Sara Lane issue; *see below*). The Bobcat tire was flat.
- 2. Queens Road Engineer Jeremy Mathiasen appeared to update the Board regarding the Queens Road project that will involve resurfacing (reclaim, regrade, pave) about 1.6 miles, from Co Rd 9 to the last curve before it straightens out. He recommends applying at least 3.5 inches of bituminous mix. It would cost about \$50K to bump this up to four inches. The total cost will be about \$597,000. He has been seeing good bid results with reasonable bituminous costs. The result would likely be a 9-ton road; the next overlay would probably bring it up to a 10-ton road. Klocker moved to authorize StanTec to move ahead with bids for the 2025 Queens Road

project. Blonigen second. All in favor. Motion carried. Mr. Mathiasen will schedule bid opening on April 30<sup>th</sup> with bid awarding at the May 7<sup>th</sup> Supervisor meeting. He will also publish and post as necessary and send the ad to the Clerk to post. Supervisors authorized completion of the project by August 30<sup>th</sup>.

- 3. Pelican Lake Culvert needs to be replaced. There are actually two culverts, side-by-side, that are almost touching. They likely drain the farm and even areas on the other side of Co Rd 9. Mr. Mathiasen recommended to maintain the existing capacity and to put back what is there. He suggests a concrete pipe, which would be stronger and add additional life. To match the pipe on the resident side would require corrugated steel to match materials. We need to get quotes from excavators to repair.
- 4. **Sara Lane** The Town was alerted to a large boil near the entrance from Co Rd 154. The snow plow got stuck in it today. This area needs to be repaired. Moisture must be trapped in the roadway. Mr. Mathiasen recommends removing the top 24 inches or so, then adding fabric and sand to rebuild the base. He estimated the repair cost to be about \$20K. Drain tile may also need to be installed. It will require about a 20 x 90 patch. Klocker will follow up with excavators for quotes.
- 5. **Two Rivers Road** Holding Township is considering crack sealing and chip sealing. Mr. Mathiasen recommends chip sealing 5-8 years after paving a new road. Klocker said that every recent road that we've tarred has cracks. Aztech and Bertram will provide estimates for crack sealing. It is usually best to do in the spring before the cracks close back up.
- 6. Assorted Klocker will check out Red Oak Circle, Two Rivers, and a patch over the culvert on 360<sup>th</sup>. Holding Township will have a meeting to discuss crack sealing/chip sealing on Two Rivers Road. This meeting will be before the next Supervisors meeting. Klocker will attend to learn about what's going on and report back. The Supervisors generally agreed that the Town wouldn't authorize chip sealing. Klocker attended the annual Weed Inspection meeting.
- 7. **Road Inspection** Rassier prefers not to meet Saturday, though early in the day is okay. The Supervisors agreed to hold road inspection on April 26, 2025 at 8:00 AM. Supervisors will meet at the Town Hall. An additional column will be included on the Road Inspection worksheet for "brush."

Blonigen moved to approve the Road Report. Klocker second. All in favor. Motion carried.

# Business:

- 1. **Committee Appointments** the following committee assignments were suggested. Rassier moved to approve the slate of committee assignments listed below. Blonigen second. All in favor. Motion carried.
  - County Liaison Klocker
  - Emergency Contact Klocker
  - Fifth Monday Blonigen
  - Fire Board Rassier
  - Grounds & Buildings Klocker
  - Humane Society Rep. Blonigen
  - Joint City/Town Planning Board Blonigen, PC Chair
- Legal Klocker
- Maintenance Worker Supervisor Klocker
- Planning Commission Rep. Klocker
- Roads & Snow Klocker
- Weeds & Roadside Restoration Klocker
- Zoning Administrator Saupe
- 2. **Conflicts** The Supervisors considered potential conflicts of interest. Rassier moved to approve Resolution 04-02-25-3 Contract with Klocker. Blonigen second. All in favor. Motion carried. Blonigen moved to approve Resolution 04-02-25-4 Contract with Blonigen. Klocker second. All in favor. Motion carried.

Klocker moved to approve Resolution 04-02-25-5 – Contract with Rassier. Rassier second. All in favor. Motion carried.

- Authorize Payment for Work Blonigen moved to authorize the Clerk, Treasurer, and Supervisors appointed to specific committee assignments to purchase items for general operations. Rassier second. All in favor. Motion carried.
- 4. Fee Schedule Klocker reported a surrounding Township increased snow plow wages to \$35 per hour. He also said that the Town should try to match rates for what these jobs are paid in the area. Several changes were made to the fee schedule including raising the hourly rate for election judges, general outdoor work, and snow plowing and plow maintenance. Rassier moved to approve the revised Fee Schedule, effective May 1, 2025. Blonigen second. All in favor. Motion carried. The noise ordinance fee will be changed to \$100 on the Noise Exemption Request application.
- 5. **Newspaper** Residents at the Annual Meeting recommended the *Star-Post* as the official newspaper. Rassier moved to set the official newspaper as the *Star-Post*. Blonigen second. All in favor. Motion carried.
- 6. **Posting Places** Residents at the Annual Meeting recommended the *Store* and Town Hall as the official newspaper. Rassier moved to set the official Town posting places as *The Store* and the Avon Township Hall bulletin board. Blonigen second. All in favor. Motion carried.
- Certify Levy Residents at the Annual Meeting recommended a total levy of \$699,000 (General Revenue -\$89,950, Road & Bridge – \$420,950, Fire - \$184,000, Capital Reserve - \$5,000). Rassier moved to approve and certify the Avon Township 2026 levy of \$699,000, which includes a General Revenue levy of \$89,950, Road & Bridge levy of \$420,950, Fire Fund levy of \$184,000, and Capital Reserve levy of \$5,000. Blonigen second. All in favor. Motion carried.
- Bank Rassier moved to approve Resolution 04-02-25-1 Check signatories. Blonigen second. All in favor. Motion carried. Rassier moved to approve Resolution 04-02-25-2 – *Magnifi* signatories. Blonigen second. All in favor. Motion carried.
- 9. AWAIR (workplace safety) Rassier moved to approve the AWAIR policy. Blonigen second. All in favor. Motion carried.
- 10. Officer Listing Town staff confirmed contact information that will be provided to MAT.
- 11. Shady's Sunset Bay Stearns County Environmental Services requested a clarification of the motion in the March minutes. As noted, when the minutes from the March 5 meeting were corrected, the motion should have more clearly specified that it pertained to events between 6 PM and 8 PM. Blonigen said that there have been problems with customers of *Shady's* (and perhaps *The Ballroom*) blocking the boat landing. It was suggested that the sandwich-board style signs ("This is a boat landing No Parking") could be placed at the landing area. A further problem would be how to enforce it.
- 12. Fire Department Report the report presented by Chief Swenson at the Annual Meeting had improper rounding of the usage statistics. The report shows: City 38%, Town 39%, Collegeville 16% and Shared 7%, when in reality the City should also be 39% (actual number is 38.9%) and Collegeville should be 15% (actual number 15.3%). The good news is that the percentages seem to be calculated correctly in the Fire Board minutes from the February 2025 meeting. Klocker will follow up.

- 13. **Golf Cart** There was an inquiry about whether or not it is permitted to drive a golf cart on a Township road. Klocker reported that it is permitted to drive a golf cart on a Town or a City road, but not on a County road.
- 14. **Passwords** Martini reported that passwords shouldn't be shared and that pertinent Town staff should each have their own login/password for bank accounts for security. Passwords should be changed at regular intervals.
- 15. **Township Work/Jobs** if there are emergency jobs or other things that need to get done, contact Klocker or the Township helpers (Casey, Hedlund).
- 16. **Tractor Issue** a notice was received from New Holland that the parking brake on the tractor has a mechanical problem and will eventually need to be recalled once they identify a fix. In the meantime, be careful when the tractor is parked (lower bucket, use wheel chocks).
- 17. **Marathon** On May 10<sup>th</sup> the St. Cloud River Runners will sponsor the Lake Wobegon Trail Marathon. It has been approved by the County. Rassier moved to take no exception to the race. Blonigen second. All in favor. Motion carried.
- 18. Noise Ordinance Martini reported that if the Town has a more restrictive ordinance than the County, then we have to pay to enforce it. This means that the Town would need to have the Town attorney prosecute the ordinance. Klocker mentioned that St. Joseph Township is considering modeling a noise ordinance after ours. Rinke-Noonan will charge about \$1500 to amend our noise ordinance. No action will be taken for now. The Sheriff's department will not do anything since they don't have an approved decibel meter that can be used in court. Before having the Town attorney attend a meeting, the Supervisors will wait and see what St. Joseph Township does and what happens at *Shady's*.

# Other Business: none

## Reports:

- 1. **MAT Short Course** Saupe and Blonigen attended. Among the topics included were: (a) Dues will go up next year (\$450 + \$0.42pp); (b) Paid Leave reporting deadlines are coming up; (c) Contracts should specify if the day after Thanksgiving and Indigenous Peoples are paid leave; (d) Amazon Business Account webinar will be April 16 at 12 PM.
- 2. Fifth Monday no report

## Announcements:

- 1. Signs (incl. 911) none
- 2. Construction Site Permits none
- 3. Special Assessment Searches none.
- 4. Feedlot Permits none.
- 5. **County Hearings/Meeting** There will be a County Board of Adjustment hearing on April 10, 6 PM to consider a variance for a sign for *The Store*.
- 6. **Fire Department** (Feb 2025 calls) City: Medical 4, Fire 1; Town: Medical 7, Fire 0; Collegeville: Medical 1, Fire 2; St. Wendel: Medical 1, Fire 0; I-94: 1.
- 7. MN Strategic Highway Safety Plan is requesting feedback.
- 8. Stearns County requests completion of a survey for potential training topics.

- 9. We are working on switching the Town website domain to avontownship.gov. The final domain name will need to include the state (*e.g.,* avontownshipmn.gov).
- 10. MR Signs has available square breakable posts.
- 11. Albany Mutual is offering a credit card.
- 12. MN LTAP Exchange March 2025 newsletter was received. LTAP Workshops of potential interest include: May roadway maintenance day.
- 13. Stearns History Museum sent a request for membership and a notice of their services.
- 14. An email was received that the US Treasury intends to vigorously monitor recipients' methods of obligating funds by the December 31, 2024, deadline. Further, Treasury is committed to recouping funds used in violation of SLFRF rules and guidance.
- 15. A recruitment letter was received from Falcon National Bank.
- 16. Notify Dean Schramel, Stearns County, about road construction projects (road monuments).
- 17. The Stearns County Town Officers meeting will be April 10, in Freeport. Klocker moved to authorize Blonigen to attend. Rassier second. All in favor. Motion carried.

<u>Old Business</u>: Culvert mapping; 135<sup>th</sup> Avenue project with St. Wendel; Windows; Case to display old documents; Window treatments; Exterior sign for the Hall; hiring HR / payroll company; salt shed overhang/awning; culvert - Pelican Lake Road; CDL License changes; Employee *Handbook*, concrete sealing; *Employee Handbook* including earned sick time etc.; Pipeline Agreement; brush cutter rental for 2025.

Signatures / Documents / Treasurer: Documents were signed as necessary.

Announcement of Next Regular Supervisor Meeting: The next scheduled meeting is May 7, 2025.

**Other Upcoming Meetings/Events**: (available on Zoom at the URL above):

- a) Town Officer's Meeting April 10, 2025; Freeport
- b) LBAE Meeting April 16, 2025; 6:00 PM
- c) Planning Commission April 30, 2025

<u>Adjournment</u>. Blonigen moved to adjourn the meeting at 10:43 PM. Rassier second. All in favor. Motion carried. Meeting adjourned.

Respectfully submitted,

Stephen G. Saupe, Clerk

Supervisor Signatures:

date: \_\_\_\_\_

Craig Blonigen

Chad Klocker

**Bryan Rassier** 

date: April 11, 2025

Appendix 1. Disbursement Register							
Avon Township Disbursements Register						4/3/2025	
Fund Name:	All Funds						
Date Range:	03/01/2025 To 03/31/2025						
Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
03/05/2025	STEVE SAUPE	0305202511375	stamps/mileage	N	Clerk	100-41425-208-	\$ 203.57
		0305202511375				100-41425-331-	\$ 46.90
	Total For Check	0305202511375					\$ 250.47
03/05/2025	Payroll Period Ending 03/05/2025	11365	March 5 Payperiod	N	Council/Town Board	100-41110-103-	\$ 138.52
	Total For Check	11365					\$ 138.52
03/05/2025	Payroll Period Ending 03/05/2025	11366	March 5 Payperiod	N	Treasurer	100-41510-103-	\$ 69.26
	Total For Check	11366					\$ 69.26
03/05/2025	Payroll Period Ending 03/05/2025	11367	March 5 Payperiod	N	Council/Town Board	100-41110-103-	\$ 393.07
	Total For Check	11367					\$ 393.07
03/05/2025	Payroll Period Ending 03/05/2025	11368	March 5 Payperiod	N	Clerk	100-41425-103-	\$ 416.37
	Total For Check	11368					\$ 416.37
03/05/2025	Payroll Period Ending 03/05/2025	11369	March 5 Payperiod	N	Ice and Snow Removal	201-43125-103-	\$ 924.34
	Total For Check	11369					\$ 924.34
03/05/2025	Payroll Period Ending 03/05/2025	11370	March 5 Payperiod	N	ice and Snow Removal	201-43125-103-	\$ 941.97
	Total For Check	11370					\$ 941.97
03/05/2025	Payroll Period Ending 03/05/2025	11371	March 5 Payperiod	N	Council/Town Board	100-41110-103-	\$ 98.52
03/03/2023	Total For Check	11371	indicit 5 t dipenda				\$ 98.52
03/05/2025	Payroll Period Ending 03/05/2025	11372	March 5 Payperiod	N	Treasurer	100-41510-103-	\$ 358.13
03/03/2023	Total For Check	11372	march 5 raypenou		neusarer	100 41510 105	\$ 358.13
	numella project and in a contrast (according		the second second				
03/05/2025	Payroll Period Ending 03/05/2025 Total For Check	11373 11373	March 5 Payperiod	N	Council/Town Board	100-41110-103-	\$ 196.54
03/05/2025	Payroll Period Ending 03/05/2025 Total For Check	11374 11374	March 5 Payperiod	N	Council/Town Board	100-41110-103-	\$ 69.26
03/05/2025	Payroll Period Ending 03/05/2025 Total For Check	11375 11375	March 5 Payperiod	N	Clerk	100-41425-103-	\$ 482.18
	Iotal Fol Clieck						\$ 482.18
03/05/2025	Payroll Period Ending 03/05/2025 Total For Check	11376 11376	March 5 Payperiod	N	Council/Town Board	100-41110-103-	\$ 69.26
	Total For Check	115/6					\$ 69.26

Report Version: 03/31/2015

Page 1 of 3

Fund Name: All Funds

Date Range:	03/01/2025 To 03/31/2025						
Date	Vendor	Check #	Description	Void	Account Name	<u>F-A-O-P</u>	Total
03/05/2025	Payroll Period Ending 03/05/2025	11377	March 5 Payperiod	N	Council/Town Board	100-41110-103-	\$ 207.79
	Total For Check	11377				-	\$ 207.79
						-	
03/05/2025	Albany Mutual Telephone	11378	Internet	Ν	Clerk	100-41425-325-	\$ 59.47
	Total For Check	11378					\$ 59.47
						-	
03/05/2025	STAR PUBLICATIONS, LLC	11379	Inv #229946	N	Council/Town Board	100-41110-351-	\$ 371.30
	Total For Check	11379				_	\$ 371.30
03/05/2025	Spints to Lakes Carage Deer	11380	4 - Liftmaster 893 max		Conoral Covernment Ruildings and	100-41940-221-	\$ 180.00
03/05/2025	Saints to Lakes Garage Door	11580	4 - Lintmaster 895 max transmitters	N	General Government Buildings and Plant	100-41940-221-	\$ 180.00
	Total For Check	11380	transmitters		Plant	-	\$ 180.00
	lotar for check	11500				-	\$ 180.00
03/05/2025	Belgrade Coop	11381	Inv # 134840	N	General Government Buildings and	100-41940-310-	\$ 1,367.89
					Plant		
	Total For Check	11381				-	\$ 1,367.89
						-	
03/05/2025	Austin Incorporated	11382	Inv # 57907	N	General Government Buildings and	100-41940-310-	\$ 245.00
					Plant	-	
	Total For Check	11382				-	\$ 245.00
03/05/2025	RAMLER TRUCK & TRAILER REPAIR	11383	Inv #CI042211	N	Road and Bridge Equipment	201-43126-221-2000	\$ 91.52
03/03/2023	Total For Check	11383			Kong and pridge equipment		\$ 91.52
						-	\$ 91.52
03/05/2025	THE STORE	11385	FUEL FOR TRUCKS	N	Road and Bridge Equipment	201-43126-212-	\$ 333.94
	Total For Check	11385				-	\$ 333.94
						-	
03/05/2025	PERA	WD030520251	DCP & Coordinated Plans	Ν	Council/Town Board	100-41110-103-	\$ 67.50
		WD030520251			Clerk	100-41425-103-	\$ 123.09
		WD030520251			Treasurer	100-41510-103-	\$ 41.00
	Total For Check	WD030520251				-	\$ 231.59
03/05/2025	INTERNAL REVENUE SERVICE	WD030520252	February taxes	N	Council/Town Board	100-41110-121-	\$ 83.70
03/03/2023		WD030520252	Conderf taxes		councily form board	100-41110-122-	\$ 19.62
		WD030520252				100-41110-171-	\$ 40.00
		WD030520252			Clerk	100-41425-121-	\$ 118.24
		WD030520252				100-41425-122-	\$ 27.66
		WD030520252			Treasurer	100-41510-121-	\$ 50.84
		WD030520252				100-41510-122-	\$ 11.90
		WD030520252			Council/Town Board	201-41110-101-	\$(0.06)
		WD030520252			Ice and Snow Removal	201-43125-121-	\$ 132.06
		WD030520252				201-43125-122-	\$ 30.88
Report Version: 02	Inc Inner		Dana 3 a				

Report Version: 03/31/2015

Total For Selected Checks

Page 2 of 3

Fund Name:	All Funds						
Date Range:	03/01/2025 T	03/01/2025 To 03/31/2025					
Date	<u>Vendor</u>	Total For Check	<u>Check #</u> WD030520252	<b>Description</b>			
03/05/2025	XCEL ENERGY		WD030520253	electric bill			

Total For Check WD030520253

Account Name	<u>F-A-O-P</u>	Total
		\$ 514.84
General Government Buildings and Plant	100-41940-380-	\$ 554.01
		\$ 554.01
		\$ 8,565.24
	General Government Buildings and	General Government Buildings and 100-41940-380-

# Appendix 2. Receipts Register

Avon Townshi	p			Receipts Register				4/3/2025
Fund Name:	All Funds							
Date Range:	03/01/2025 To 03/31/202	!5						
Date	Remitter	Receipt #	Description	Deposit ID	Void	Account Name	<u>F-A-P</u>	Total
03/13/2025	Midcontinent	1932	cable fee	(03/13/2025) -	N	Royalties	100-36220-	\$ 247.41 \$ 247.41
03/13/2025	Stearns County	1933	Gas Tax	(03/13/2025) -	N	Municipal State Aid for Streets - Maintenance (Gas Tax, Road Allotment)	201-33418-	\$ 54,799.18
								\$ 54,799.18
03/31/2025	American Heritage	1934	MMR Interest	(03/31/2025) -	N	Interest Earning	100-36210-	\$ 624.18 \$ 624.18
03/31/2025	Magnifi	1935	MMR Interest	(03/31/2025) -	N	Interest Earning	201-36210-	\$ 25.09 \$ <b>25.0</b> 9
Total for Selecte	ed Receipts							\$ 55,695.86