

Avon Township Supervisors Meeting – September 4, 2024

Tentative Agenda

1. Call to order – 7:00 PM; Avon Township Hall, Queens Road, Avon (MN). Also, available virtually via Zoom (*see footnote below*)
2. Pledge of Allegiance
3. Roll Call
4. Approval of agenda
5. Approval of minutes – August 7, 2024
6. Public Hearing – *none scheduled*
7. Public Comments
8. Planning Commission Report – *Lori Yurczyk*
 - a. Hennen Request for Light Post in Town Road ROW
 - b. County Ordinance 677 Hearing
 - c. County Park Improvement Funds
 - d. Avon Township Road map
 - e. Lang/Gondringer & Schreifels trial – Town staff participation & compensation
 - f. Lahr Septic Encroachment
 - g. Township Noise Ordinance – violation at Shady’s, considerations for amendments
 - h. TDR Discussion with Heidi Winskowski (*Stearns County Environmental Services*)
 - i. Reminder that the December meeting was rescheduled December 18th
9. Treasurer’s Report – *Kelly Martini*
 - a. Approval of the Treasurer’s Report & Cash Control Statement
 - b.
10. Claims & Payroll – *Kelly Martini*
 - a. Approval of claims, receipts & payroll
 - b.
11. Town Hall Report
 - a.
 - b.
12. Road Report & Roadwork Update
 - a. Monthly update/report (*including mowing and weed updates*)
 - b. Snow policy: Discussion and approval (Resolution 07-10-24-1)
 - c. Snow plow update (*Are the trucks ready for winter? DOT’d? etc.*)
 - d. Snow plow driver update (*Are staff hired? Trained? Know routes?*)
 - e. Salt/sand (*How much is required? Quotes? Who will order?*)
 - f. Gravel road grading update (*Who will do? How? When?*)
 - g. Mowing update (*Done? Will it need to be done again?*)
 - h. Culverts on Shorewood Drive & Pelican Lake Road (*What to do? When? Follow-up?*)
 - i. Couch on Norway Road – update
 - j. Brushing around stop sign on St. Anna Drive – update
 - k. Shouldering work on Two Rivers Road – update
 - l. Parkwood Circle – crack filling plan
 - m. 360th Ave update – gravel added?
 - n. Road inspection – schedule fall inspection
 - o. Lower Spunk Lane *cul-de-sac* complaint – update
 - p. Brush blocking Stop Sign on 185th complaint – update
 - q. Trees pushed into ROW on St. Anna – update
 - r. Skid loader bucket repair – update
 - s. Brush cutter rental – update (*not this year?*)

- t. New complaint re 185th Avenue brushing, potholes
 - u. Highland Terrace 911 sign relocation update
 - v. Pilarski driveway – update
 - w.
13. Scheduled Business
- a. Perry Gerding – meet new employee; orientation; set work Supervisor; complete employment paperwork; alert other applicants to hiring?
 - b. Personnel update – Adequate staff esp. for plowing, supervisors appointed, responsibilities of workers outlined, etc.
 - c. Reschedule January Meeting date (**note: December PC meeting was already moved to Dec 18th**)
 - d.
14. Other Business (*added at meeting*)
- a.
 - b.
15. Reports
- a.
 - b.
16. Announcements
- a. Signs (incl. 911) – confirmation there is no 911 at 34948 Tower Road; need to order sign
 - b. Construction Site Permits – none
 - c. Special Assessment Searches – none
 - d. Feedlot permits – *none*
 - e. County Hearings/Meeting – none
 - f. Avon Fire Dept – July Calls. City of Avon – Medicals-10; Avon Township – Medicals- 11, Fire-1; Colledgeville Township – Medical-4; St. Wendel Township – Medical 0; I-94 – 1 medical
 - g. Letter sent to Shady's regarding the Noise Ordinance and Permit for a Noise Exemption
 - h. MAT's 2024 Fall Legislative & Research Committee Meeting on Friday, September 13 from 9 AM to 4:30 PM; St. Cloud
 - i. Opioid settlement grant available – apply?
 - j. Solar grant available – apply?
 - k. Township Day at the Capitol – January 27, 2025
17. Old Business – Culvert mapping project & County app; 135th Avenue project with St. Wendel; Case to display old documents; Window treatments for Town Hall; Exterior sign for the Hall; Hiring HR / payroll company; Culverts – Pelican Lake Road, Shorewood Drive; Salt shed overhang/awning & sealing concrete; *Employee Handbook* including earned sick time etc.; CDL license concerns; Pipeline Agreement
18. Signatures (*as necessary*)
- a.
 - b.
19. Announcement of next meeting: October 2, 2024 at 7:00 PM
20. Other Upcoming Meetings/Events:
- a. Joint Planning Board *ad hoc* OAA Committee – September 23, 2024; Avon City Hall
 - b. Planning Commission Meeting – September 25, 2024; 7:00 PM
 - c. General Election – November 5; 7 AM – 8 PM; Town Hall
21. Adjournment

Note: All Town Meetings are available via Zoom at <https://us02web.zoom.us/j/8325486945>. Passcode: AvonTown. The Clerk may record the proceedings of this meeting to ensure accuracy of the minutes. The recording will be deleted upon completion of minutes and will not become public (Resolution 01-03-18).