

Avon Township Supervisors Meeting – October 2, 2024

Tentative Agenda

1. Call to order – 7:00 PM; Avon Township Hall, Queens Road, Avon (MN). Also, available virtually via Zoom (*see footnote below*)
2. Pledge of Allegiance
3. Roll Call
4. Approval of agenda
5. Approval of minutes – September 4, 2024
6. Public Hearing – *none scheduled*
7. Public Comments
8. Planning Commission Report – *Lori Yurczyk*
 - a. Gertken Preliminary plat (& Certificate of Compliance?)
 - b. Shady's Variance Issue
 - c. TDR follow-up
 - d. Town road maps
 - e. Streit – certificate of compliance?
 - f. Lamp post on Pelican Lake – in road ROW? Response?
9. Treasurer's Report – *Kelly Martini*
 - a. Approval of the Treasurer's Report & Cash Control Statement
 - b.
10. Claims & Payroll – *Kelly Martini*
 - a. Approval of claims, receipts & payroll
 - b.
11. Town Hall Report
 - a. Soap dispenser - repaired?
 - b. Appoint housekeeper – Schirmers, Gerding, other? If a current Township staff member does the work, pass a resolution (call it 10-02-24-2) to authorize no conflict of interest and payment of fair wages.
 - c.
12. Road Report & Roadwork Update
 - a. Snow Plows – DOT update? Will Dylan (or other) make appointment/deliver/pickup when finished/etc.? Trucks ready?
 - b. Salt/sand – need to order, or is an adequate amount on hand? (*this may have been discussed at the previous meeting; in any case, reaffirm tonight*)
 - c. Meadowview Road; potholes and gravel – K. Martini
 - d. Eveslage 911 sign – County destroyed 911 sign post at 19435 Co Rd 156 last winter when plowing. County replaced post. Working with County to have them replace, but if Town needs to order replacement sign and install on the post, what is the fee for just sign and replacement (100?)? Who will install?
 - e. Fall Road Inspection – necessary? If so, set date, attendees, and method of travel. Discuss Parkwood Circle crack-fill plan during road inspection.
 - f. Updates
 - i. Mowing – third pass necessary?
 - ii. Culverts – Shorewood complete? Pelican Lake culvert action plan?
 - iii. Gravel road grading – Completed by Lange's, etc.?
 - iv. Couch removed on Norway Road?
 - v. Shouldering work on Two Rivers Road and 190th – complete?
 - vi. Trees chipped in St. Anna Road ROW?
 - vii. Skid loader bucket repair?
 - viii. Request to relocate 911 sign at 33744 Highland Terrace – Who will handle? Fee? Cable located?
 - ix.
 - g.
13. Scheduled Business
 - a. Lahr Septic Encroachment in the Utility Easement – motion to approve, complete paperwork (either encroachment agreement, or letter) including signatures.
 - b. Noise Ordinance Update/Discussion – action needed at this time?

- c. Resolution 07-10-24-2: Snow Policy. Motion to pass resolution that has been revised from July.
 - d. Resolution 10-02-24-1: Appointing election judges. Motion to pass resolution.
 - e. Decision on PAT date – Martini and M. Gondringer to decide and report here.
 - f. Township Mileage Certification & Township Road map – (a) Road certification: Town always certifies 44.5 miles; should this be checked; if so, by who? (b) County has provided a map. The Clerk edited (yellow highlighted are town roads, pink highlights are questions/not town roads – is this accurate? Should someone check and confirm?); and (c) MNDOT has provided an updated Town Road Map. This needs to be checked/reviewed. Develop plan to review all three items by November meeting. Who will do this (Perry? Dylan? PC? Other?), etc.
 - g. Cannabis Regulation/Zoning – does the Township want to be more restrictive than County? (*see County newsletter*)
 - h.
14. Other Business (*added at meeting*)
- a.
 - b.
15. Reports
- a. Fifth Monday – Rassier
 - b.
16. Announcements
- a. Signs (incl. 911) – Is one needed at 34948 Tower Road (cell tower property)? Waiting for Rassier to follow-up. Is culvert completed at 18245 360th Street (if so, once resident provides completed deposit-return form, will need to install 911 sign – who will do)?
 - b. Construction Site Permits – none
 - c. Special Assessment Searches – none
 - d. Feedlot permits – *none*
 - e. County Hearings/Meeting – none
 - f. Avon Fire Dept – none
 - g. LBAE Training – Rassier needs to complete (<https://www.revenue.state.mn.us/board-appeal-and-equalization-training>)
 - h. Special Assessments. Deadline to County December 2 (*not currently applicable to Township*)
 - i. Justice Center Project – County initiative on November ballot
 - j. Blonigen Township email not working properly
 - k. Albany Fiber installing cable in Township (*i.e.*, 325th St., Norman Road)
 - l.
17. Old Business – Culvert mapping project & County app; 135th Avenue road project with St. Wendel; Case to display old documents; Window treatments for Town Hall; Exterior sign for the Hall; Hiring HR / payroll company; Culverts – Pelican Lake Road; Salt shed overhang/awning; Concrete sealing; *Employee Handbook* including earned sick time etc.; CDL license concerns; Pipeline Agreement; Township Noise Ordinance on e-site; brush cutter rental for 2025
18. Signatures (*as necessary*)
- a.
 - b.
19. Announcement of next meeting: November 6, 2024 at 7:00 PM
20. Other Upcoming Meetings/Events:
- a. Planning Commission Meeting – October 30, 2024; 7:00 PM
 - b. General Election – November 5; 7 AM – 8 PM; Town Hall
 - c. January Supervisors Meeting – January 8, 2025 (*rescheduled*)
21. Adjournment

Note: All Town Meetings are available via Zoom at <https://us02web.zoom.us/j/8325486945>. Passcode: AvonTown. The Clerk may record the proceedings of this meeting to ensure accuracy of the minutes. The recording will be deleted upon completion of minutes and will not become public (Resolution 01-03-18).