

# Avon Township Supervisors Meeting – November 6, 2024

## Tentative Agenda

1. Call to order – 7:00 PM; Avon Township Hall, Queens Road, Avon (MN). Also, available virtually via Zoom (*see footnote below*)
2. Pledge of Allegiance
3. Roll Call
4. Approval of agenda
5. Approval of minutes – October 2, 2024
6. Public Hearing – *none scheduled*
7. Public Comments
8. Planning Commission Report – *Lori Yurczyk*
  - a. Streit – Certificates of Compliance
  - b. Diem/Ottenberg – Access Permit, CSP, sign locations, road vacation
  - c. Shady’s Variance hearing response
  - d. Cannabis Zoning response
  - e. PC meeting scheduling – December 2025
  - f. Pelican Lake Drive update
9. Treasurer’s Report – *Kelly Martini*
  - a. Approval of the Treasurer’s Report & Cash Control Statement
  - b.
10. Claims & Payroll – *Kelly Martini*
  - a. Approval of claims, receipts & payroll
  - b. The Store – confirm credit of \$33.14 received for erroneous payment
  - c. Roiger – Driveway deposit return approval (*Gondringer*)
  - d.
11. Town Hall Report
  - a.
  - b.
12. Road Report & Roadwork Update
  - a. Snow Plows & Drivers – ready?
  - b. Meadowview Road Update – *Gondringer*
  - c. Fall Road Inspection – set date; invite *Gerding*, etc.
  - d. Shorewood Drive Culvert update – *Klocker*
  - e. Pelican Lake Road culvert update – *Klocker*
  - f. Gravel Road Grading update – done?
  - g. Shouldering work on Two Rivers Road and 190<sup>th</sup> update – *Klocker*
  - h. Trees to be chipped on St. Anna Drive update – *Klocker*
  - i. Relocate 911 sign at 33744 Highland Terrace update – *Klocker*
  - j. Weed Report for 2024 – *Klocker & Martini*
  - k. Install of Diem 911 sign at 14868 360 St. – location?
  - l. Confirm no 911 sign at 34948 Tower Road – *Gondringer*
  - m.
13. Scheduled Business
  - a. *Gertken* – final plat approval & signing
  - b. Decision on action regarding light pole installed by *Mike Hennen*, 37204 Pelican Lake Road, that appears to be in the town road ROW after being denied permission.
  - c. Ditch 25 Meeting; Nov 21, 6:30 PM – use of Town Hall
  - d. MAT Conference – Dec 13 & 14, St. Cloud – authorize potential participants?
  - e. *Rakotz* comments regarding noise barrier
14. Other Business (*added at meeting*)
  - a.
  - b.
15. Reports
  - a. Fifth Monday – *Rassier*

- b.
- 16. Announcements
  - a. Signs (incl. 911) – Is culvert completed and sign installed at 18245 360<sup>th</sup> Street?
  - b. Construction Site Permits – Swenson (18667 Upper Spunk Lake Road), Blattner (32103 Nob Hill Drive; 22x22 sunroom); Ehrlichman (36954 188<sup>th</sup> Avenue; garage & hoop shed); Ottenberg Trust (360<sup>th</sup> St.; home, garage, dog lean-to)
  - c. Special Assessment Searches – *none*
  - d. Feedlot permits – *none*
  - e. County Hearings/Meeting – *none*
  - f. Avon Fire Dept – *August Calls*: City of Avon - Medical: 5, Fire: 1; Avon Township: Medical: 9, Fire: 2; Collegeville Township - Medical: 3, Fire: 1; St. Wendel Township & I-94 – none. *September Calls*: 2 Mutual Aid Calls; City of Avon - Medical: 12, Fire: 1; Avon Township: Medical: 10 Fire: 3; Collegeville Township - Medical: 4, Fire: 1; St. Wendel Township - none; I-94 – 1.
  - g. LBAE Training – Rassier needs to complete (<https://www.revenue.state.mn.us/board-appeal-and-equalization-training>) – progress?
  - h. Clean energy grants available for townships (government)
  - i.
- 17. Old Business – Culvert mapping project & County app; 135<sup>th</sup> Avenue road project with St. Wendel; Case to display old documents; Window treatments for Town Hall; Exterior sign for the Hall; Hiring HR / payroll company; Culverts – Pelican Lake Road; Salt shed overhang/awning; Concrete sealing; *Employee Handbook* including earned sick time etc.; CDL license concerns; Pipeline Agreement; Township Noise Ordinance on e-site; brush cutter rental for 2025; Noise Ordinance on County esite;
- 18. Signatures (*as necessary*)
  - a.
  - b.
- 19. Announcement of next meeting: November 6, 2024 at 7:00 PM
- 20. Other Upcoming Meetings/Events:
  - a. Planning Commission Meeting – November 27, 2024; 7:00 PM
  - b. Planning Commission Meeting – December 18, 2024 (*rescheduled*)
  - c. January Supervisors Meeting – January 8, 2025 (*rescheduled*)
- 21. Adjournment

**Note:** All Town Meetings are available via Zoom at <https://us02web.zoom.us/j/8325486945>. Passcode: AvonTown. The Clerk may record the proceedings of this meeting to ensure accuracy of the minutes. The recording will be deleted upon completion of minutes and will not become public (Resolution 01-03-18).