

Avon Township Supervisors Meeting – May 1, 2024

Tentative Agenda

1. Call to order – 7:00 PM; Avon Township Hall, Queens Road, Avon (MN). Also, available virtually via Zoom (*see footnote below*)
2. Pledge of Allegiance
3. Roll Call
4. Approval of agenda
5. Approval of minutes – April 3, 2024
6. Public Hearing – *none scheduled*
7. Public Comments
8. Planning Commission Report – *Lori Yurczyk*
 - a. Gondringer Access Permit
 - b. Reeve Variance Application
 - c. Joint Powers Board meeting
 - d. Fee Schedule Review
 - e. Zoom meeting etiquette
 - f. Pipeline encroachment agreement
 - g. Domain change
 - h. Lion’s Club donations
 - i. Power pole realignment update
 - j. Norway Road solar project update
9. Treasurer’s Report – *Kelly Martini*
 - a. Approval of the Treasurer’s Report & Cash Control Statement
 - b. ARPA report submission – update
 - c.
10. Claims & Payroll – *Kelly Martini*
 - a. Approval of claims, receipts & payroll
 - b. Albany Cable internet status
 - c.
11. Town Hall Report – *Joe Koopmeiners*
 - a.
 - b.
12. Road Report & Roadwork Update
 - a. Monthly update/report including snow
 - b. Decision on bids for Summer 2024 projects (145th & 140th); NA Procurement Council – Jeremy Mathiassen
 - c. Road Inspection – approval of notes including missing road ratings; action decisions; Pilarski driveway
 - d. Tree removal update
 - e. Parking pad on Pelican Lake Road update/action
 - f.
13. Scheduled Business
 - a. Lake Wobegon Bicycle Ride – July 21, 2024 – Road use application
 - b. Noise Barrier – Paul Hughes (*including Township acting as fiscal agent*)
 - c. LBAE Minutes – review & approve
 - d.
14. Other Business (*added at meeting*)
 - a.
 - b.
15. Reports

- a. Township Day at the Capitol – Martini
 - b. Saint John's School of Theology – Rural Immersion Program visit – June 5th, 6 PM
 - c. Fifth Monday
 - d. Stearns County Township Officers meeting
 - e.
16. Announcements
- a. 911 Sign Requests – none
 - b. Construction Site Permits – Gondringer (18245 360th St; new residence)
 - c. Special Assessment Searches – *none*
 - d. Feedlot permits – *none*
 - e. County Hearings/Meeting – *none*
 - f. St. Anna Sportsmen's Club Fishing Tournament Permit approved – May 18, 2024
 - g. Belgrade Coop *Broadcaster* newsletter
 - h. *Total Control Tree Service* (Richmond) brochure received
 - i. *Bertram Asphalt* brochure received
 - j. *Indeed for Employers* brochure received
 - k. *Albany Cable* Internet hookup postcard received
 - l. Secure WIFI no longer available with CenturyLink
 - m. Town Law Review – May 31, 8 AM, Otsego
 - n. Short Course Update/Info available at: <https://www.mntownships.org/information-library/spring-short-courses>
 - o. PNP reimbursement request submitted
 - p. March Avon Fire Department Meeting minutes received – 6 medical calls in Township
 - q.
17. Old Business – Culvert mapping project & County app; 135th Avenue project with St. Wendel; Case to display old documents; Window treatments for Town Hall; Exterior sign for the Hall; hiring HR / payroll company; Culverts – Pelican Lake Road, Shorewood Drive, 145th Avenue; Salt shed overhang/awning; *Employee Handbook* including earned sick time etc.; CDL license concerns.
18. Signatures (*as necessary*)
- a. Corrected Qualification Meeting minutes
 - b.
19. Announcement of next meeting: June 5, 2024 at 7:00 PM
20. Other Upcoming Meetings/Events:
- a. Planning Commission Meeting – May 29, 2024; 7:00 PM
21. Adjournment

Note: All Town Meetings are available via Zoom at <https://us02web.zoom.us/j/8325486945>. Passcode: AvonTown. The Clerk may record the proceedings of this meeting to ensure accuracy of the minutes. The recording will be deleted upon completion of minutes and will not become public (Resolution 01-03-18).