

Avon Township Supervisors Meeting – January 3, 2024

Tentative Agenda

1. Call to order – 7:00 PM; Avon Township Hall, Queens Road, Avon (MN). Also, available virtually via Zoom (*see footnote below*)
2. Pledge of Allegiance
3. Roll Call
4. Approval of agenda
5. Approval of minutes – December 6, 2023
6. Public Hearing – **Avon Township Zoning and Planning Ordinance #6**. *Proposed changes include increasing expiration dates for permits (variances, IUP, CUP), and a prohibition of solar gardens larger than 100kW in Avon Township.*
7. Public Comments
8. Planning Commission Report – *Lori Yurczyk*
 - a. Fire Hall Expansion & Contract – update, proposed fee for 2024 = \$99,981 (2023 = \$86,173)
 - b. Beckmann variance
 - c. Girodat variance
 - d. TDR – application/process
 - e. Field approach application revision
 - f. Ordinance 667
 - g. Administrative policy (TM7000)
9. Treasurer’s Report – *Kelly Martini*
 - a. Approval of revised cash control statement for December
 - b. Report on CenterPoint/County court case affecting the Township settlement payment
 - c.
10. Claims & Payroll – *Kelly Martini*
 - a. Approval of claims, receipts & payroll
 - b. Workman’s Comp invoice due in February
 - c. Update on culvert & mower sale
 - d.
11. Town Hall Report – *Joe Koopmeiners*
 - a. Inventory progress
 - b.
12. Road Report & Roadwork Update
 - a. Monthly update/report
 - b. Snow update
 - c. Shorewood Drive culvert update
 - d.
13. Scheduled Business
 - a. Election Update – Clerk (Resolution 01-03-24-1. Appointing Election Judges; 01-03-24-2. Absentee Ballot Board)
 - b. Meeting Schedule for 2024 – Resolution 01-03-24-3
 - c. Policy for Using Township Records (Resolution 06-06-12)
14. Other Business (*added at meeting*)
 - a.
 - b.
15. Reports
 - a. MAT Conference – Martini. CDL requirements; comp & sick time concerns; No Confidence Vote; etc.
 - b.
16. Announcements

- a. 911 Sign Requests – none
 - b. Construction Site Permits – Schwalbe (17474 360th St.; 30 x 128 lean-to on existing shed)
 - c. Feedlot Permits – none
 - d. Special Assessment Searches – none
 - e. County Hearings/Meeting – Ordinance 667 (permitting larger accessory buildings) – Jan 16, 9 AM;
 - f. Holiday cards received from Nuss Trucking & Dale Gruber Construction
 - g. Propane Safety Information received from Belgrade Coop; confirmation of “Will Call” status
 - h. Minnesota Equipment 2024 Gov't/Commercial Day – Jan 11 (10:30 AM – 12:00 PM)
 - i. Avon Community Center donation request
 - j. MN LTAP Workshops (sign maintenance & management, pavement rehabilitation, gravel roads)
17. Old Business – Culvert mapping project & County app; 135th Avenue project with St. Wendel; Case to display old documents; Window treatments for Town Hall; Exterior sign for the Hall; hiring HR / payroll company; salt shed overhand; Pelican Lake Road culverts
18. Signatures (*as necessary*)
- a.
 - b.
19. Announcement of next meeting: January 3, 2023 at 7:00 PM
20. Other Upcoming Meetings/Events:
- a. Affidavit period – Jan 2-16
 - b. Town Hall open to accept affidavits – Jan 16, 1-5 PM
 - c. Planning Commission Meeting – January 31, 2024
 - d. Presidential Nominating Primary – Mar 5 (7 AM – 8 PM)
 - e. Township Election, Annual Meeting & Board of Canvass meeting – March 12
 - f. Town Hall open to accept absentee ballots – March 9 (10 AM – 12 PM), March 11?
 - g. Public Accuracy Test for Town Election – March 9, 2024; 10:15 AM
 - h. Qualification Meeting – March 20 (7 PM)
 - i. Township Day at the Capitol – April 8 & 9, 2024
 - j.
21. Adjournment

Note: All Town Meetings are available via Zoom at <https://us02web.zoom.us/j/8325486945>. Passcode: AvonTown. The Clerk may record the proceedings of this meeting to ensure accuracy of the minutes. The recording will be deleted upon completion of minutes and will not become public (Resolution 01-03-18).