

# Avon Township Supervisors Meeting – February 7, 2024

## Tentative Agenda

1. Call to order – 7:00 PM; Avon Township Hall, Queens Road, Avon (MN). Also, available virtually via Zoom (*see footnote below*)
2. Pledge of Allegiance
3. Roll Call
4. Approval of agenda
5. Approval of minutes – January 3, 2023
6. Public Hearing – *none scheduled*
7. Public Comments
8. Planning Commission Report – *Lori Yurczyk*
  - a. Girodat variance
  - b.
9. Treasurer’s Report – *Kelly Martini*
  - a. Approval of Treasurer’s Report & Cash Control statement
  - b. MAT Dues
  - c. W-2 issue
  - d. Audit board meeting – budget model, readiness?
  - e.
10. Claims & Payroll – *Kelly Martini*
  - a. Approval of claims, receipts & payroll
  - b. Retainage invoice Knife River
  - c. 2024 State and Local Fiscal Recovery Funds (SLFRF) annual report – complete
  - d. Workman’s Comp payroll audit – complete?
  - e. MATIT – coverage extension until June 30, 2024
11. Town Hall Report – *Joe Koopmeiners*
  - a. Inventory progress
  - b.
12. Road Report & Roadwork Update
  - a. Monthly update/report
  - b. Snow update
  - c. Quotes for removal of trees (175<sup>th</sup>, Shorewood)
  - d. 2024 roadwork?
  - e. Automobile ID cards
  - f. Any update on CDL requirements?
  - g. Weaver’s quotes for tree removal
  - h.
13. Scheduled Business
  - a. Setting date for Board of Appeals meeting (April 15, 2024)
  - b. Fire meeting
  - c. Employee Handbook; earned sick time
  - d. ARPA expenditure(s)
  - e. PAT for March Township election
  - f. Elections – Absentee ballots, PAT for PNP
  - g. Confirmation of permits from Stearns County
  - h.
14. Other Business (*added at meeting*)
  - a.
  - b.

## 15. Reports

- a. Funding Workshop – Lisa Demuth & Jeff Howe – Feb 7 (anyone attend?)
- b.

## 16. Announcements

- a. 911 Sign Requests – none
- b. Construction Site Permits – Gertken (35961 165<sup>th</sup> Ave, residence & lean-to on existing shed); Beckmann (32679 Nutcracker Lane; 100 x 75.5 shed); Thelen (36592 188<sup>th</sup> Ave; 6 x 12 addition); Laing (35703 Co Rd 155; 20x48 shed addition); Schwalbe Dairy (36335 Co Rd 9, 128 x 30 lean-to)
- c. Provisional Use permit issued to Hentges (19357 Red Oak Circle)
- d. Special Assessment Searches – Spencer (36685 160<sup>th</sup> Ave)
- e. County Hearings/Meeting – County Commissioners approved the accessory structures changes to Ordinance 439 – become effective March 1, 2024
- f. Township Day at the Capitol – April 8 & 9
- g. MAT Spring Short Course – March 26 (St. Cloud)
- h. Road Order request from Cody Rieland, Survey Coordinator, Bogart, Pederson & Associates for 145<sup>th</sup> Avenue.
- i. Avon Township mentioned in the Minnesota Township Insider, Winter 2024 regarding the noise barrier.
- j. Uline Catalog received. Anyone want it?
- k. CenterPoint Energy – received notice of rate hike (5.3%).
- l. Chase Business Checking Account ad received.
- m. MBA Group Disability & Life Insurance brochure received.
- n. Signed fire contract – email received.

17. Old Business – Culvert mapping project & County app; 135<sup>th</sup> Avenue project with St. Wendel; Case to display old documents; Window treatments for Town Hall; Exterior sign for the Hall; hiring HR / payroll company; salt shed overhand; Pelican Lake Road culverts; Shorewood Drive culvert; 145<sup>th</sup> culvert; Salt shed overhang/awning

18. Signatures (*as necessary*)

- a.

19. Announcement of next meeting: March 6, 2023 at 7:00 PM

## 20. Other Upcoming Meetings/Events:

- a. Audit Board Meeting – February 8; 7 PM
- b. Planning Commission Meeting – February 28, 2024
- c. Presidential Nominating Primary – Mar 5 (7 AM – 8 PM)
- d. Township Election, Annual Meeting & Board of Canvass meeting – March 12
- e. Town Hall open to accept absentee ballots – March 9 (10 AM – 12 PM), March 11
- f. Qualification Meeting – March 20 (7 PM)
- g. Township Day at the Capitol – April 8 & 9, 2024

## 21. Adjournment

**Note:** All Town Meetings are available via Zoom at <https://us02web.zoom.us/j/8325486945>. Passcode: AvonTown. The Clerk may record the proceedings of this meeting to ensure accuracy of the minutes. The recording will be deleted upon completion of minutes and will not become public (Resolution 01-03-18).