

Avon Township Supervisors Meeting – August 7, 2024

Tentative Agenda

1. Call to order – 7:00 PM; Avon Township Hall, Queens Road, Avon (MN). Also, available virtually via Zoom (*see footnote below*)
2. Pledge of Allegiance
3. Roll Call
4. Approval of agenda
5. Approval of minutes – July 10, 2024
6. Public Hearing – *none scheduled*
7. Public Comments
8. Planning Commission Report – *Lori Yurczyk*
 - a. Vacating Parkwood Court
 - b. Maleska Preliminary Plat
 - c. ARPA Fund Resolutions
 - d. Rezoning Fee
 - e. ROW policy – Resolution 08-07-24-1
 - f. JPB update
 - g. TDR Discussion with Stearns County Environmental Services – September 4, 2024
9. Treasurer’s Report – *Kelly Martini*
 - a. Approval of the Treasurer’s Report & Cash Control Statement
 - b.
10. Claims & Payroll – *Kelly Martini*
 - a. Approval of claims, receipts & payroll
 - b.
11. Town Hall Report
 - a.
 - b.
12. Road Report & Roadwork Update
 - a. Monthly update/report (*including mowing and weed updates*)
 - b. Winter readiness (*plow drivers, trucks, salt sand order, etc.*)
 - c. Road grading – plow vs. hiring out or other
 - d. Sign Installation update; location for install of 185th sign?
 - e. Brush and potholes on 185th ; compliant regarding ditch mowing
 - f. Culvert update – Shorewood Drive & Pelican Lake Road
 - g. Snow policy – Resolution 07-10-24-1
 - h.
13. Scheduled Business
 - a. Brady Winkels variance request – 15678 Parkwood Circle (18 x 21 shed)
 - b. Lion’s use of Town Hall
 - c. Interim Use Permit fee
 - d. Hiring discussion/decision; review job applicants
 - e. Clerk – Leave of absence
 - f. Confirm all keys, garage door openers, etc. have been reclaimed
14. Other Business (*added at meeting*)
 - a.
 - b.
15. Reports
 - a. Joint Planning Board Report
 - b.

16. Announcements

- a. Signs (incl. 911) – none
- b. Construction Site Permits – none
- c. Special Assessment Searches – none
- d. Feedlot permits – *none*
- e. County Hearings/Meeting – none
- f. Avon Fire Dept – June Calls. City of Avon – Medicals-8, Gas Leaks-3; Avon Township – Medicals- 11, Fire-2; Collegeville Township – Medical-1, Fire 1; St. Wendel Township – Medical 1; I-94 – 0.
- g. Thank you notes received regarding repair on Highland Terrace and brushing on Kopyy Lane.
- h. *Uline* catalog received
- i. Request by Jeffrey Dahlen regarding zoning of 36547 County Road 155 (PID – 03.00851.000, 03.00847.000 & 03.010856.000).
- j. District 5 Meeting – August 14, 2024; Willmar

17. Old Business – Culvert mapping project & County app; 135th Avenue project with St. Wendel; Case to display old documents; Window treatments for Town Hall; Exterior sign for the Hall; Hiring HR / payroll company; Culverts – Pelican Lake Road, Shorewood Drive; Salt shed overhang/awning; *Employee Handbook* including earned sick time etc.; CDL license concerns; Pipeline Agreement

18. Signatures (*as necessary*)

- a.
- b.

19. Announcement of next meeting: September 4, 2024 at 7:00 PM

20. Other Upcoming Meetings/Events:

- a. Primary Election – August 13; 7 AM – 8 PM; Town Hall
- b. Planning Commission Meeting – August 28, 2024; 7:00 PM
- c. Meeting of the Joint Planning Board *ad hoc* OAA committee; Sept. 23, 2024, Avon City Hall

21. Adjournment

Set-up Hall for Primary Election

Note: All Town Meetings are available via Zoom at <https://us02web.zoom.us/j/8325486945>. Passcode: AvonTown. The Clerk may record the proceedings of this meeting to ensure accuracy of the minutes. The recording will be deleted upon completion of minutes and will not become public (Resolution 01-03-18).