

Avon Township Supervisors Meeting – September 6, 2023

Tentative Agenda

1. Call to order – 7:00 PM; Avon Township Hall, Queens Road, Avon (MN). Also, available virtually via Zoom (*see footnote below*)
2. Pledge of Allegiance
3. Roll Call
4. Approval of agenda
5. Approval of minutes – *Supervisors Meeting, August 9, 2023*
6. Public Hearings – *none scheduled*
7. Planning Commission Report – *Lori Yurczyk*
 - a. Michaletz Variance
 - b. Pierskalla Certificate of Compliance
 - c. Blattner Encroachment Agreement
 - d. Sanoski Driveway Permit
 - e. LRIP Grant Planning
 - f. Xcel Powerline Project on Norway Road
 - g. Solar Garden Moratorium
 - h. Future Meeting Date – December 2024
8. Treasurer’s Report – *Kelly Martini*
 - a. Approval of Treasurer’s report & cash control statement
 - b. Credit card update?
 - c.
9. Claims & Payroll – *Kelly Martini*
 - a. Approval of claims, receipts & payroll
 - b.
10. Town Hall Report – *Joe Koopmeiners*
 - a.
11. Road Report & Roadwork Update
 - a. Monthly update/report
 - b. Snow season update and readiness review
 - c. 365th culvert update
 - d. Parkwood Circle entrance update
 - e. Gravel on Lower Spunk Lane cul-de-sac
 - f. Sod on Upper Spunk Lake Road – update
 - g.
12. Scheduled Business
 - a. Barb & Joe Lang inquiry regarding driveway
 - b. Review Solar Moratorium Resolution (08-09-23-1) and sign
 - c. Road vacation update (Schirmer’s, High Street)
 - d.
13. Other Business (*added at meeting*)
 - a.
 - b.
14. Reports
 - a. Fifth Monday Meeting – Sanoski
 - b. District 5 Meeting – Martini
 - c. Avon Post Office will alert any residents with non-compliant mailbox on roads that were resurfaced about need to raise them to the proper height (45-48 inches from the road to the base of the box)
 - d.

15. Announcements

- a. 911 Sign Requests – *none*
 - b. Construction Site Permits – Kelly (34754 Tower Road; 100 x 100 ag accessory building); Kremers (19088 Co Rd 154; 2 ag accessory buildings & addition); Pitzer (16 x 65 1984 Medallion); Whitney (Norway Road, 40 x 80 shed); Klisch (18401 377th St; 30 x 50 shed); Dockendorf (15265 Co Rd 159; house); Korneck (18118 St. Anna Dr.; 40x48 shed); Maciejewski (14160 355th St.; 2 – 14 x 40 lean-to's); Rooney (19139 Two Rivers Road, 30x40 detached accessory structure); Vortherms (17172 Co Rd 9; four-season room); Michaletz (18651 Co Rd 154; addition); Kehoe (34275 Co Rd 9, 12 x 24 shed); Toughill (37769 190th Ave, deck & house addition); Koltes (17653 Upper Spunk Lake Road, residential dwelling unit with attached garage & screen porch)
 - c. Feedlot Permits – none
 - d. Special Assessment Searches – Heeter (17989 Upper Spunk Lake Road); Springer (19206 Two Rivers Road)
 - e. County Hearings/Meetings – Board of Adjustment (Middendorf 18729 Co Rd 54, increase animal unit density)
 - f. Joint Planning Meeting – October 30, 2023; 7 PM; Town Hall
 - g. Fire Hall expansion project update(s)?
 - h. Certificate of Occupancy request response – *not done by Township*
 - i. New SLFRF Interim Final Rule update notice received
 - j. CTAS Training for Clerks & Treasurers – September 25 (St. Cloud)
 - k. HSEM Emergency Management Training – Sept 26th, 6-8 PM, Service Centr
 - l. Pipeline Awareness magazine and information received
 - m.
16. Old Business – Culvert mapping project; 135th Avenue project with St. Wendel; Case to display old documents; Window treatments for Town Hall; Paint stripes in parking lot; Exterior sign for the Hall; Norway Road berm; solar panels for Town Hall; window replacement; hiring HR / payroll company;
17. Signatures (*as necessary*)
- a.
18. Announcement of next meeting: October 4, 2023 at 7:00 PM
19. Other Upcoming Meetings/Events:
- a. Planning Commission – September 27, 2023
 - b. Joint Planning Commission Meeting – October 30, 2023
20. Adjournment

Note: All Town Meetings are available via Zoom at <https://us02web.zoom.us/j/8325486945>. Passcode: AvonTown. The Clerk may record the proceedings of this meeting to ensure accuracy of the minutes. The recording will be deleted upon completion of minutes and will not become public (Resolution 01-03-18).