

Avon Township Supervisors Meeting – May 3, 2023

Tentative Agenda

1. Call to order – 7:00 PM; Avon Township Hall, Queens Road, Avon (MN). Also, available virtually via Zoom (*see footnote below*)
2. Pledge of Allegiance
3. Roll Call
4. Approval of agenda
5. Approval of minutes – April 5, 2023 – Supervisor meeting & April 26, 2023 – Bid Opening Meeting
6. Public Hearings – none *scheduled*
7. Meeting with AlbanyTel Representative regarding broadband installation in the Township.
8. Planning Commission Report – *Lori Yurczyk*
 - a. Escrow account update
 - b. Vacation Rental letter
 - c. Officer election
9. Treasurer’s Report – *Kelly Martini*
 - a. Approval of Treasurer’s report & cash control statement
 - b. ARPA update completed (tractor, broadband)
 - c. Trade Credit alert from Capital One received – no account
 - d. FEMA grant closeout letter received; final payment \$599.76 will be issued.
 - e.
10. Claims & Payroll – *Kelly Martini*
 - a. Approval of claims, receipts & payroll
 - b. Discussion of completing Time Form – Klocker
 - c. Salary & Fee Schedule Review/Update – Qualification meeting stipends
 - d.
11. Town Hall Report – *Joe Koopmeiners*
 - a. LP
 - b. Scheduling exterior maintenance – Flag; floor drain float; septic tank pumping; reseal concrete
 - c. Scheduling interior maintenance – window washing; water softener & salt; furnace filters; cleaning including bathrooms & kitchen
 - d.
12. Road Report & Roadwork Update
 - a. Monthly update/report
 - b. Snow & plow repair update; scheduling general maintenance (wash plow trucks, pickup and Bobcat from winter; prep lawnmower; check 80/90 in ditch mower; clean shop floor)
 - c. Salt sand quotes
 - d. Street sweeping/gravel on roads (*i.e.*, 331st)
 - e. Plan for cutting road ditches & grading gravel roads
 - f. Road Inspection
 - g. Decision on summer roadwork
 - h. 365th culvert
 - i. Sale of used township culverts
 - j. Road vacations
 - k.
13. Scheduled Business
 - a. Liquor License Renewal – *The Store*
 - b. Authorizations of Town Staff to work for Koopmeiners as necessary (draft resolutions)
 - c. Ingestion Pathway Regional Training (May 24, 2023; 11 AM – 2 PM) – participation? Damage assessment tool at <https://arcg.is/1rzTiKo>

- d. Schedule Joint Planning Commission meeting – June 12 and/or 19
14. Other Business (*added at meeting*)
 - a.
 - b.
15. Reports
 - a. Land Use Legal Training Workshop – special assessments, etc.
 - b.
 - c.
16. Announcements
 - a. 911 Sign Requests – none
 - b. Construction Site Permits – Novel Gertken Solar; Terway (18056 360th St, 11 x 32 addition); Raab (35428 Co Rd 155; rebuild home)
 - c. Feedlot Permits – none
 - d. Special Assessment Searches – none
 - e. County Hearings – May 9, 9 AM (Amending Ordinance 653)
 - f. Annual Bridge Inspection – no deficiencies identified in bridge L9439 (Queens Road).
 - g. Request by resident for Township to dispose of trash removed from roadside
 - h. Received positive comment about snow plowing this winter
 - i. Budget/Levy for 2024 reported to County
 - j. Township Legal Seminar – by Couri & Ruppe (June 1, Albertville)
 - k. *GameTime* catalog received
 - l. MAT removes 5 Norman County Townships
 - m. Inquiry about rules regarding noise (re barking dog)
 - n. Stearns County five-year construction program meeting – May 2, 7 PM; Stearns Co Public Works bldg.
 - o. MATIT has apparently contracted with Overland EXL for property evaluations
 - p. Offices for Stearns County Assessor, Recorder, Survey, Environmental Services, Land Records, 911 Addressing / GIS Mapping are all at the Service Center
 - q. MNDOT feedback requested re MnSHIP Program
 - r. Request for blueprint of home – Town doesn't usually maintain
 - s. County Ditch 28 update received
 - t.
17. Old Business – Culvert mapping project; 135th Avenue project with St. Wendel; 911 signs (35011- Blinking Lights & 34948 Tower Road); Thistle removal – Avon Hills SNA; Case to display old documents; Window treatments for Town Hall; Paint stripes in parking lot; Exterior sign for the Hall; Norway Road berm; 154th shouldering work; 33786 Shorewood ditch brushing; missing sign on 185th; solar panels for Town Hall; window replacement
18. Signatures
 - a. As necessary
 - b.
19. Announcement of next meeting: June 7, 2023 at 7:00 PM
20. Other Upcoming Meetings/Events:
 - a. Planning Commission – May 31, 2023
 - b.
21. Adjournment

Note: All Town Meetings are available via Zoom at <https://us02web.zoom.us/j/8325486945>. Passcode: AvonTown. The Clerk may record the proceedings of this meeting to ensure accuracy of the minutes. The recording will be deleted upon completion of minutes and will not become public (Resolution 01-03-18).