

Avon Township Supervisors Meeting – June 7, 2023

Tentative Agenda

1. Call to order – 7:00 PM; Avon Township Hall, Queens Road, Avon (MN). Also, available virtually via Zoom (*see footnote below*)
2. Pledge of Allegiance
3. Roll Call
4. Approval of agenda
5. Approval of minutes – Supervisors Meeting, May 3, 2023
6. Public Hearings – none *scheduled*
7. Planning Commission Report – *Lori Yurczyk*
 - a. Girodat driveway permit
 - b. Lang/Gondringer driveway dispute
 - c. Sanoski preliminary plat
 - d. Driveway policy/standards
 - e. Escrow agreement update
8. Treasurer’s Report – *Kelly Martini*
 - a. Approval of Treasurer’s report & cash control statement
 - b. Escrow fund descriptions for the Staff Manual
 - c. Township Hiring Policy
 - d. Magnif Financial signatures – Resolution 06-07-23-1
 - e.
9. Claims & Payroll – *Kelly Martini*
 - a. Approval of claims, receipts & payroll
 - b.
10. Town Hall Report – *Joe Koopmeiners*
 - a. Electric bill/usage – Klocker
 - b. Light replacement in Shop – update
 - c. Ditch mower sale – update
 - d. Updates as necessary (LP, concrete sealing, flag, septic tank pumping, water softener, lawn, Hall cleaning, parking lot grading, garbage)
11. Road Report & Roadwork Update
 - a. Monthly update/report
 - b. Snow & plow maintenance – general maintenance (wash plow trucks, pickup, and Bobcat aafter winter, clean shop floor)
 - c. Develop plan/strategy to replace blue snow plow
 - d. Salt sand quotes & decision
 - e. Update on 2023 road projects
 - f. Update on street sweeping/gravel on roads (*i.e.*, 331st)
 - g. Rock on 360th update
 - h. Culvert 365th update
 - i. Missing sign on Upper Spunk Lake Road
 - j. Plans for cutting road ditches, grading gravel roads, weed inspection/maintenance
 - k. Sale of used township culverts
 - l. Road Inspection – report approval; follow-up?
 - m. Plum Hill Lane resident – complaint about plow hitting stakes and new cul-de-sac
 - n. Road vacations
 - o. Jeremy Mathiassen – check seeding, final contractor payment
 - p.
12. Scheduled Business

- a. Reducing meeting length?
 - b. Joint PC meeting – September?
13. Other Business (*added at meeting*)
- a.
 - b.
14. Reports
- a.
 - b.
15. Announcements
- a. 911 Sign Requests – Gondringer (18245 360th St.)
 - b. Construction Site Permits – Kelly (34754 Tower Road; shed 100 x 100); Kremers (19088 Co Rd 154; sheds & storage buildings)
 - c. Feedlot Permits – Ziemetz (35982 165th Ave, Avon MN 56310)
 - d. Special Assessment Searches – Blattner (32188 Blattner Street); Kremers (19088 Co Rd 154); Moran (325th St.)
 - e. County Hearings – Board of Adjustment (Kurtz – June 8); Planning Commission (Ertl – May 25), County Commissioners (Ordinance 651, June 6). The County Board of Adjustment: (a) Approved Rabideau variance (9.7 feet from side yard); (b) denied Kurtz request to construct 10 x 24 accessory structure & site holding tank in Co Rd 154 road right-of-way.
 - f. Complaint received about delay in posting minutes on the website
 - g. Inquiry received about replacing break-away mailbox post on County Road 9
 - h. Town Law Review – June 14 (Burnsville)
 - i. Belgrade Coop newsletter received
 - j. MAT membership cards provided
 - k. Stearns County Parks input requested (<https://www.surveymonkey.com/r/StearnsParksSpring2023>)
 - l. Town Hall Meeting with local representatives – June 20th, 6:30PM; Albany Senior Center, 741 Lake Avenue
 - m.
16. Old Business – Culvert mapping project; 135th Avenue project with St. Wendel; 911 signs (35011- Blinking Lights & 34948 Tower Road); Thistle removal – Avon Hills SNA; Case to display old documents; Window treatments for Town Hall; Paint stripes in parking lot; Exterior sign for the Hall; Norway Road berm; 154th shouldering work; 33786 Shorewood ditch brushing; missing sign on 185th; solar panels for Town Hall; window replacement
17. Signatures (*as necessary*)
- a. April 26 minutes
 - b.
18. Announcement of next meeting: July 5, 2023 at 7:00 PM
19. Other Upcoming Meetings/Events:
- a. Planning Commission – June 28, 2023
 - b. Joint Planning Commission Meeting – TBA (September?)
20. Adjournment

Note: All Town Meetings are available via Zoom at <https://us02web.zoom.us/j/8325486945>. Passcode: AvonTown. The Clerk may record the proceedings of this meeting to ensure accuracy of the minutes. The recording will be deleted upon completion of minutes and will not become public (Resolution 01-03-18).