

# Avon Township Supervisors Meeting – July 5, 2023

## Tentative Agenda

1. Call to order – 7:00 PM; Avon Township Hall, Queens Road, Avon (MN). Also, available virtually via Zoom (*see footnote below*)
2. Pledge of Allegiance
3. Roll Call
4. Approval of agenda
5. Approval of minutes – Supervisors Meeting, June 7, 2023
6. Public Hearings – none *scheduled*
7. Planning Commission Report – *Lori Yurczyk*
  - a. Lang Driveway
  - b. Sanoski CUP
  - c. Hiring Policy Review
  - d. Dog kennel CUP
  - e. Solar garden moratorium
8. Treasurer’s Report – *Kelly Martini*
  - a. Approval of Treasurer’s report & cash control statement
  - b. SLFRF Reporting reminder received
  - c.
9. Claims & Payroll – *Kelly Martini*
  - a. Approval of claims, receipts & payroll
  - b. Girodat driveway deposit return
  - c.
10. Town Hall Report – *Joe Koopmeiners*
  - a. Maintenance Updates – LP, concrete sealing, flag, water softener, lawn, Hall cleaning, parking lot grading, garbage, landscaping
  - b.
11. Road Report & Roadwork Update
  - a. Scott Volkers – St. Wendel Township joint project
  - b. Jason Orne (Highland Terrace) – drainage issues
  - c. Monthly update/report
  - d. 2023 road project update – culverts, driveway damage, delays, other
  - e. Road Maintenance plan/update – ditch mowing, brushing (*including 33786 Shorewood ditch brushing, from old business*),
  - f. Weed update
  - g. Salt sand update
  - h. Plow drivers for 2023-2024
  - i. Snow equipment maintenance update – including washing trucks and Bobcat, cleaning shop floor
  - j. Develop plan/strategy to replace blue snow plow
  - k. Rock on 360<sup>th</sup> update
  - l. Culvert 365<sup>th</sup> update
  - m. Sign replacement update
  - n. Sale of used township culverts update
  - o. Road vacations
  - p. Jeremy Mathiassen – check seeding, final contractor payment
  - q. Fire Hall project update?
  - r.
12. Scheduled Business
  - a.

- b.
- 13. Other Business (*added at meeting*)
  - a.
  - b.
- 14. Reports
  - a.
  - b.
- 15. Announcements
  - a. 911 Sign Requests – 35011 Tower Road – follow-up? (contact company again, Town pay, contact Sheriff, other)
  - b. Construction Site Permits – Pitzer (33155 185<sup>th</sup> Ave; manufactured home); Klisch (18401 377<sup>th</sup>, 30x50 shed); Sorteberg (36777 Co Rd 155, 32 x 64 pole shed)
  - c. Feedlot Permits – none
  - d. Special Assessment Searches – Wheeler (32199 Noble Oak Circle); Litchy (15167 Parkwood Circle)
  - e. County Hearings. **Board of Adjustment:** (June 8) – approve Kurtz 10x14 accessory structure 2 feet to side yard; (July 13) – Rabideau (33738 Highland Terrace; variance for sewage treatment system setback. **Commissioners:** (June 6) – approve IUP for vacation/short term rental;
  - f. Approval of Manufactured Home Park Construction Site permit – Pitzer (33155 185<sup>th</sup> Ave)
  - g. Township cards (i.e., thank-you's) purchased. Some in file for use.
  - h. CenterPoint Energy – install natural gas main at 32961 154<sup>th</sup> Ave.
  - i. Broadband update – SE corner of township (Mike Williams)
- 16. Old Business – Culvert mapping project; 135<sup>th</sup> Avenue project with St. Wendel; 911 signs (35011- Blinking Lights & 34948 Tower Road); Thistle removal – Avon Hills SNA; Case to display old documents; Window treatments for Town Hall; Paint stripes in parking lot; Exterior sign for the Hall; Norway Road berm; 154<sup>th</sup> shouldering work; solar panels for Town Hall; window replacement; replacement of blue snow plow; road vacations (High Street, Schirmer's Driveway).
- 17. Signatures (*as necessary*)
  - a. June Cash Control Statement
  - b. Resolution 06-07-23-1
  - c. Resolution 06-07-23-2
  - d.
- 18. Announcement of next meeting: August 2, 2023 at 7:00 PM; Klocker is unable to attend this meeting – reschedule?
- 19. Other Upcoming Meetings/Events:
  - a. Planning Commission – July 26, 2023
  - b. Joint Planning Commission Meeting – October 10, 7 PM
- 20. Adjournment

**Note:** All Town Meetings are available via Zoom at <https://us02web.zoom.us/j/8325486945>. Passcode: AvonTown. The Clerk may record the proceedings of this meeting to ensure accuracy of the minutes. The recording will be deleted upon completion of minutes and will not become public (Resolution 01-03-18).