

# Avon Township Supervisors Meeting – January 4, 2023

## Agenda

1. Call to order – 7:00 PM; Avon Township Hall, Queens Road, Avon (MN). Also, available virtually via Zoom (*see footnote below*)
2. Pledge of Allegiance
3. Roll Call
4. Approval of agenda
5. Approval of minutes – *December 7, 2022*
6. Public Hearings – *none scheduled*
7. Planning Commission Report – *Lori Yurczyk*
  - a. *no meeting*
8. Treasurer’s Report – *Kelly Martini*
  - a. Approval of Treasurer’s report & cash control statement
  - b.
9. Claims & Payroll – *Kelly Martini*
  - a. Approval of claims, receipts & payroll
  - b. MATIT – Workman’s Compensation updates must be electronic
  - c. MATIT – Weather-related claims information received
  - d.
10. Town Hall Report – *Joe Koopmeiners*
  - a. Solar panel proposal evaluation – REAL Solar / Cedar Creek Energy
  - b.
11. Road Report & Roadwork Update – *Joe Koopmeiners*
  - a. Monthly update/report
  - b. Snow – update/report
  - c. Resolution 12-07-16. Emergency Snow Plow operators – review & update
  - d. Plum Hill Lane complaints – piling snow in front of drive; unplowed strip in middle; hit stakes and pushing snow onto property
  - e. 185<sup>th</sup> Ave Update – vehicles & individuals in road right-of-way? Action, if necessary
  - f. 2023 road projects – update; approval of engineer solicitation letter
  - g. Missing Sign Update – Co Rd 9/Queens; Co Rd 155/Parkwood Circle
  - h. Parkwood Circle posts in road ROW – update
  - i. Road Inspection & Road Manual – update/report
  - j.
12. Scheduled Business
  - a. Resolution 01-04-23-1. Designating polling place
  - b. Resolution 01-04-23-2. Appointing election judges
  - c. Resolution 01-04-23-3. Appointing absentee ballot board
  - d. Election update: Affidavit period (Jan 3-17), office open – 17<sup>th</sup>
  - e. Revision of Ordinance #5 – increase expiration dates of variances, CUP’s, IUP’s (*see June 2022 minutes*); and also to consider IUP for vacation rentals (Co Ordinance 640; for more information see <https://www.stearnscountymn.gov/1536/Vacation-Private-Home-Rentals>; PC no objections, *see Nov 2022 minutes*)
  - f. Road vacations – power pole issue, expense, move forward (*see Nov 2022 minutes*)
  - g. TriCounty Humane Society agreement
  - h. MPCA Hearing re Rules Governing Water Quality Standards – Town response?
  - i. Fire Department – Hall Project – RFP evaluation
  - j. I-94 Noise barrier Action? Residents at Avon City meeting concerned about I94 noise
  - k. Meetings – summary (*see below*) & scheduling Audit Board & Qualification meetings

- l. Meetings – Resolution 01-04-23-04. Updating meetings
- 13. Other Business (*added at meeting*)
  - a.
  - b.
- 14. Old Business/In Progress – Culvert mapping project; 135<sup>th</sup> Avenue project with St. Wendel; 911 sign (35011-Blinking Lights & 34948 Tower Road); Thistle removal – Avon Hills SNA; Rassier Provisional Use Permit; window treatments; paint stripes in parking lot; sign for Hall; Norway Road berm; 154<sup>th</sup> shouldering work; 33786 Shorewood ditch brushing; Gondringer LBAE training;
- 15. Signatures
  - a. *As necessary*
- 16. Recurring Reports
  - a. 911 Sign Requests – none
  - b. Construction Site Permits – Co Rd 54 in progress
  - c. Feedlot Permits – none
  - d. Special Assessment Searches – none
  - e. County Hearings – none
- 17. Announcements & Reports
  - a. Phase 1 Broadband approved (Town contribution \$27,136).
  - b. BC/BS Wellness Campaign Grants available
  - c. Card received from Stantec
  - d. Annual Meeting moderator, Lee Larkey, passed away
  - e. New Clerk & Treasurer trainings available
  - f. MATIT – weather related claim info sent
  - g. Proposed Fire Fund fee for 2023 - \$85,973
  - h.
- 18. Announcement of next meeting: *February 1, 2023 at 7:00 PM*
- 19. Other Upcoming Meetings/Events:
  - a. Affidavit of Candidacy period – January 3-17
  - b. Town Hall open January 17, 1-5 PM to accept affidavits
  - c. Planning Commission – January 25, 2023
  - d. Board of Audit – **February TBA?**
  - e. Fire Board – February 22, 7 PM (*Avon City Hall*)
  - f. Town Hall open to accept absentee ballots: March 11, 10 AM -12 PM
  - g. Public Accuracy Test – March 11, 10:15 AM
  - h. Town Hall Open to accept absentee ballots: March 13, 12 - 5 PM
  - i. Annual Election – March 14, 2-8 PM
  - j. Annual Township Meeting - March 14, 8:15 PM
  - k. Annual Board of Canvass meeting - March 14, 9 PM (*follows Town Meeting*)
  - l. Qualification Meeting – **March 22 TBA?**
  - m. LBAE meeting – usually 4th Monday of April (27th?)
  - n. Road Inspection – spring, fall or both?
- 20. Adjournment

**Note:** All Town Meetings are available via Zoom at <https://us02web.zoom.us/j/8325486945>. Passcode: AvonTown. The Clerk may record the proceedings of this meeting to ensure accuracy of the minutes. The recording will be deleted upon completion of minutes and will not become public (Resolution 01-03-18).