

Avon Township Supervisors Meeting – February 1, 2023

Agenda

1. Call to order – 7:00 PM; Avon Township Hall, Queens Road, Avon (MN). Also, available virtually via Zoom (*see footnote below*)
2. Pledge of Allegiance
3. Roll Call
4. Approval of agenda
5. Approval of minutes – January 4, 2023
6. Sheriff's Department Report
7. Public Hearings – none *scheduled*
8. Planning Commission Report – *Lori Yurczyk*
 - a. Ordinance review
 - b. Annual Meeting planning
9. Treasurer's Report – *Kelly Martini*
 - a. Approval of Treasurer's report & cash control statement
 - b. Tax payments for 2022 received and/or credited to appropriate accounts (*i.e.*, negative Fire Fund balance)
 - c. Board of Audit meeting preparation/suggestions
 - d. Report of Indebtedness
 - e. Certificates of Liability
 - f. Workman' Comp
 - g.
10. Claims & Payroll – *Kelly Martini*
 - a. Approval of claims, receipts & payroll
 - b.
11. Town Hall Report – *Joe Koopmeiners*
 - a. Solar panel proposal evaluation
 - b. Lighting quote for Maintenance Shop
 - c.
12. Road Report & Roadwork Update – *Joe Koopmeiners*
 - a. Monthly update/report
 - b. Snow – update/report
 - c. 2023 road projects – Two Rivers with Holding (Sanoski); decide on projects; solicit bids
 - d. Snowbank on 186th – update
 - e. Missing sign 185th – update
 - f.
13. Scheduled Business
 - a. Noise Barrier
 - b. Koopmeiners – comp time
 - c. Underground utility depth requirements (Parallel in Road ROW; Under Roads or driveway)
 - d. Confirm date/time of LBAE meeting (April 17, 7 PM)
 - e.
14. Other Business (*added at meeting*)
 - a.
 - b.
15. Old Business – Culvert mapping project; 135th Avenue project with St. Wendel; 911 signs (35011- Blinking Lights & 34948 Tower Road); Thistle removal – Avon Hills SNA; Rassier Provisional Use Permit; Case to display old documents; Window treatments for Town Hall; Paint stripes in parking lot; Exterior sign for the Hall; Norway Road berm; 154th shouldering work; 33786 Shorewood ditch brushing; Gondringer LBAE training; Town apparel for maintenance worker; Road vacations in Nob Hill & Sun Ridge additions

16. Signatures
 - a. *As necessary*
17. Recurring Reports
 - a. 911 Sign Requests – none; communication regarding 34948 Tower Road; Peach Drive sign
 - b. Construction Site Permits – Co Rd 54 project (*Nancy Scott update*);
 - c. Feedlot Permits – none
 - d. Special Assessment Searches – Petron (18656 367TH ST)
 - e. County Hearings – none
18. Announcements & Reports
 - a. Township Day at the Capitol Update/Report – Martini
 - b. Stearns County Ordinance 439 updated and can be downloaded
 - c. Minnesota Benefits Association newsletter received
 - d. FEMA application process complete – Township will receive \$23,990.51.
 - e. EarthCam Services information received (jobsite safety)
 - f. Fifth Monday Meeting – Feb 9
 - g. Gertken/Novel Solar Project – tracker design change approved from dual to single track
 - h. Clerk completed Stearns County Treasurer Survey re training sessions
 - i. MAT Short Course – March 27, 9-3; Waite Park
 - j. MAT Legislative Agenda received
 - k. Election Update – Candidates; Absentee balloting begins Feb 10; Hall Open dates; PAT
 - l. Pine Lake lot inquiry
 - m.
19. Announcement of next meeting: *March 1, 2023 at 7:00 PM*
20. Other Upcoming Meetings/Events:
 - a. Board of Audit – February 2, 7 PM
 - b. Fifth Monday – February 9
 - c. Fire Board – February 22, 7 PM (*Avon City Hall*)
 - d. Town Hall open to accept absentee ballots: March 11, 10 AM -12 PM
 - e. Public Accuracy Test – March 11, 10:15 AM
 - f. Town Hall Open to accept absentee ballots: March 13, 12 - 5 PM
 - g. Annual Election – March 14, 2-8 PM
 - h. Annual Township Meeting - March 14, 8:15 PM
 - i. Annual Board of Canvass meeting - March 14, 9 PM (*follows Town Meeting*)
 - j. Qualification Meeting – March 22
 - k. LBAE meeting – April 17, 2023; 7 PM
 - l. Road Inspection – *spring, TBA*
21. Adjournment

Note: *All Town Meetings are available via Zoom at <https://us02web.zoom.us/j/8325486945>. Passcode: AvonTown. The Clerk may record the proceedings of this meeting to ensure accuracy of the minutes. The recording will be deleted upon completion of minutes and will not become public (Resolution 01-03-18).*