

Avon Township Supervisors Meeting – August 9, 2023

Tentative Agenda

1. Call to order – 7:00 PM; Avon Township Hall, Queens Road, Avon (MN). Also, available virtually via Zoom (*see footnote below*)
2. Pledge of Allegiance
3. Roll Call
4. Approval of agenda
5. Approval of minutes – *Supervisors Meeting, July 5, 2023*
6. Sheriff Department Report – *Deputy Mark Lust*
7. Public Hearings – *none scheduled*
8. Planning Commission Report – *Lori Yurczyk*
 - a. Sanoski CUP – Public Hearing
 - b. Pilarski shed
 - c. Maintenance agreement for Lang/Schreifels/Gondringer driveway
 - d. Hiring Policy review
9. Treasurer’s Report – *Kelly Martini*
 - a. Approval of Treasurer’s report & cash control statement
 - b. Township Credit Card – Resolution 08-09-23-1
 - c.
10. Claims & Payroll – *Kelly Martini*
 - a. Approval of claims, receipts & payroll
 - b.
11. Town Hall Report – *Joe Koopmeiners*
 - a. Old business – paint stripes in parking lot
 - b.
12. Road Report & Roadwork Update
 - a. Monthly update/report
 - b. Scott Volkens – St. Wendel Township joint project
 - c. Snow season update (plow drivers for 2023-2024; plow repairs/upgrades)
 - d. Mailboxes in road project area (45-48 inches to bottom)
 - e. Tractor warranty to expire
 - f. Truck routes – legal/designated?
 - g. 16829 Kopyy Lane tree update
 - h. Culvert update
 - i. Road project update/closeout; washout complaint
 - j. LRIP Program solicitation
 - k. Old Business – thistles Avon Hills SNA; brushing at 33786 Shorewood; 154th shouldering work;
 - l.
13. Scheduled Business
 - a. Mitchell variance request for 12 x 24 prebuilt storage unit
 - b. Michaletz variance request
 - c. Pollreis septic encroachment agreement
 - d. Morehouse accident – sign replacement letter approval
 - e. Hail Damage inquiries received from Stearns County Emergency Management – storm damage?
 - f. Solar moratorium
 - g. Road vacation update
 - h. Upper Spunk Lake Road – sign replacement letter approval
 - i. Tri-Cap Energy Program – on website?
 - j. Contact SWCD to do site inspection Gertken/Novel planting

14. Other Business (*added at meeting*)
 - a.
 - b.
15. Reports
 - a.
 - b.
16. Announcements
 - a. **911 Sign Requests** – none
 - b. **Construction Site Permits** – Kelly (34754 Tower Road, 100 x 100 agricultural accessory building); Kremers (19088 Co Rd 154, 2 ag accessory buildings and milkhouse addition); Whitney (Norway Road, 40 x 80 shed addition); Dockendorf (15265 Co Rd 159; new dwelling); Smith (16713 363rd; 9 x 60 lean, 10 x 24 deck, 6 x 10 porch)
 - c. **Feedlot Permits** – none
 - d. **Special Assessment Searches** – Dalsing (511 1st St. SE, Avon); Scegura (03.00850.0000 & 03.00854.0000); Pierskalla (03.00847.0000, 03.00851.0000, & 03.00853.0000)
 - e. **County Hearings/Meetings** – There was a meeting to consider accessory building standards (July 11); changes were approved to 439 Ordinance (available online); Rabideau septic system variance approved (81.8 feet from the OHWL of Middle Spunk Lake); County plans to enact ordinance to prohibit use of cannabis in public spaces
 - f. Joint Planning Meeting – October 30, 2023; 7 PM; Town Hall
 - g. Fifth Monday Meeting scheduled for August 24th at 7 PM
 - h. 325th St. Inquiry regarding cul-de-sac location
 - i. Massman Solar Project terminated by Novel
 - j. Fire Hall Expansion article in *Star-Post*
 - k. Passwords sent via email
 - l. Belgrade Coop propane safety information received
 - m. Cole Product catalog received
 - n. Stearns County Short-Term Rental Website: <https://www.stearnscountymn.gov/1667/Short-Term-Rental-Information>
 - o. District 5 Meeting – Aug 17, Willmar – 6:30 PM registration, 7:00 PM meeting
 - p. Walleye Commercial Roofing & Coating brochure received
 - q. Broadband update received
 - r. Xcel right-of-way work (325th St., Upper Spunk Lake Road)
17. Old Business – Culvert mapping project; 135th Avenue project with St. Wendel; Case to display old documents; Window treatments for Town Hall; Paint stripes in parking lot; Exterior sign for the Hall; Norway Road berm; solar panels for Town Hall; window replacement; road vacations (High Street, Schirmer's Driveway, Pelican Lake Road/Co Rd 154); hiring HR / payroll company;
18. Signatures (*as necessary*)
 - a.
19. Announcement of next meeting: September 6, 2023 at 7:00 PM
20. Other Upcoming Meetings/Events:
 - a. Rededication of Avon Post Office to honor Kort Plantenberg – Aug 17, 9:15 AM
 - b. Fifth Monday – August 24, 2023; District Office, 7 PM
 - c. Planning Commission – August 30, 2023
 - d. Joint Planning Commission Meeting – October 30, 2023
21. Adjournment

Note: All Town Meetings are available via Zoom at <https://us02web.zoom.us/j/8325486945>. Passcode: AvonTown. The Clerk may record the proceedings of this meeting to ensure accuracy of the minutes. The recording will be deleted upon completion of minutes and will not become public (Resolution 01-03-18).