

Avon Township Supervisors Meeting – April 6, 2022

Agenda

1. Call to order – 7:00 PM; Avon Township Hall, Queens Road, Avon (MN). Also, available virtually via Zoom (*see note below*)
2. Pledge of Allegiance
3. Roll Call
4. Approval of agenda
5. Approval of minutes – *March 2, 2022 meeting*
6. Public Hearings – *none scheduled*
7. Planning Commission Report – *Lori Yurczyk*
 - a. Amundsen variance
 - b. Kelly Certificate of Compliance
 - c. Hazard Mitigation Plan
 - d. Gertken Solar Project
 - e. 439 Ordinance Amendments
 - f. ARPA/Broadband
 - g. PC Document Review
 - h. Applications/Appointments to PC
 - i. Newsletter
 - j. Open House
 - k. Policy review – Compensation policy
8. Treasurer’s Report – *Kelly Martini*
 - a. Approval of Treasurer’s report & cash control statement
 - b. MMB Survey and Required Documents for ARPA
 - c. DUNS Number inquiry US Treasury
 - d. Laptop insurance
 - e. Wind & Solar Tax notice from County – 2022 Tax from Geronimo \$969.86
 - f. Audit Board Report 2022 – revision & approval
 - g. Letters of Credit cancelled; follow-up?
 - h. 2022 Census – Survey of Public Employment & Payroll
 - i.
9. Claims & Payroll – *Kelly Martini*
 - a. Approval of claims, receipts & payroll
 - b. New printer?
 - c.
10. Town Hall Report – *Joe Koopmeiners*
 - a. Sidewalk & parking lot follow-up
 - b.
11. Road Report & Roadwork Update – *Joe Koopmeiners*
 - a. Monthly update/report
 - b. Quote for engineering for Parkwood Circle
 - c. Gravel – 360th, 365th, 370th (West), and Peach Drive
 - d. Backup driver follow-up
 - e. Road inspection update/action
 - f.
12. Scheduled Business
 - a. Qualification Meeting minutes approval
 - b. Hennen decommissioning follow-up
 - c. MAT Officer’s list – update

- d. Resolution in Support of Road Reversion Reform
- e. Resolution in Support of Annexation Reform
- f. Koopmeiners Performance Review
- g.
13. Other Business (*added at meeting*)
 - a.
 - b.
14. Old Business/In Progress: (MG computer return & file backup; Ken Mergen needs to return his Town Hall key; tree on Sunnyfield; culvert project)
15. Signatures
 - a. *As necessary*
 - b.
16. Recurring Reports
 1. 911 Sign Requests – 34218 Smiley Drive (*notice from County for Gerkten solar garden property*)
 - b. Construction Site Permits – Backes (16115 Queens Road; 36x64x14 shed); Gondringer (residential dwelling & 48 x 32 accessory structure); A&K Blinking Lights (35011 Tower Road, antenna); Schneider (18353 Co Rd 154; deck & gazebo)
 - c. Feedlot Permits – *none*
 4. Special Assessment Searches – *none*
 5. County Hearings – *Ordinance 636 (amending 439) Hearing – April 26, 9 AM; Amundsen After-the-Fact non-conforming deck request (March 24)*
17. Announcements & Brief Reports
 - a. Bertram Asphalt services postcard received
 - b. Huston returned Town Hall key
 - c. Town Officers Meeting – April 7, 2022; 7:45 PM; Freeport Community Center
 - d. Tour of Saints
 - e. Martin Pilarski & Maynard Sand
 - f. Midwest Asphalt brochure received
 - g. Assessment report received
 - h. Contact info for emergency management provided to Stearns County
 - i. Election summary & redistricting (Boundary change forms submitted
 - j. Ditch 28 – redetermination of benefits and damages re petition received
 - k. “Fifth” Monday meeting – April 21, 2022; 7 PM
 - l. MAT Township Virtual Lobby Day April 20; 9 AM – 12 PM
 - m. Contact Dean Schramel, Stearns County Survey Coordinator, regarding any roadwork
18. Announcement of next meeting: *May 4, 2022 at 7:00 PM*
19. Other Upcoming Meetings/Events
 - LBAE Meeting – April 18, 7 PM
 - Planning Commission – April 27, 2022
20. Adjournment

Note: All Town Meetings are available via Zoom at <https://us02web.zoom.us/j/8325486945>. Passcode: AvonTown. The Clerk may record the proceedings of this meeting to ensure accuracy of the minutes. The recording will be deleted upon completion of minutes and will not become public (Resolution 01-03-18).