

Avon Township Supervisors Meeting – January 6, 2021

Agenda

1. Call to order – 7:00 PM; Avon Township Hall, Queens Road, Avon (MN)
2. Pledge of Allegiance
3. Roll Call
4. Approval of agenda
5. Approval of minutes – *December 2, 2020 meeting*
6. Planning Commission Report
 - a. Yurczyk Certificate of Compliance
 - b. Blonigen variance request
 - c. Application for PC opening
 - d. Annual Meeting (*decision on in-person vs. remote including voting; topics*)
 - e. Parks Grants opportunities
 - f. LRIP grants
 - g. County Parkland Dedication response
 - h. Road Maintenance Plan (*including Peach Drive N vacation*) & Summer road projects
 - i. Update – vacation home rental
7. Treasurer’s Report – *Kelly Martini*
 - a. Approval of Treasurer’s report & cash control statement
 - b.
8. Claims & Payroll – *Kelly Martini*
 - a. Approval of claims & payroll
 - b.
9. Town Hall Report – *Joe Koopmeiners*
 - a.
10. Road Report & Roadwork Update – *Joe Koopmeiners*
 - a. Monthly update/report
 - b. Snow update/report
 - c. Resolution 01-06-21-1: Updating Driveway Standards
 - d. Upper Spunk Lake Road/Spunk Tree Circle – salt complaint
11. Public Hearings – *none scheduled*
12. Scheduled Business
 - a. Website host – approval of switch to BigGroovy
 - b. Schedule meetings (*see #19 below*)
 - c. Plan Audit meeting including budget
 - d. Town Election: Resolution 01-06-21-2: appointing election judges; Resolution 01-06-21-3: appointing absentee ballot board; Office Open Jan 12, 1-5 PM – staff?
 - e. Computer back-ups (Deputy Clerk, Treasurer, other?)
 - f. Lion’s Club Charter & donation
 - g. Update Inventory?
 - h. CenturyLink internet speed
 - i. Comments on Proposed Shoreland Ordinance Amendments?
 - j. MN PCA Hearing/Amendments to Rules Governing Water Quality Standards – Town response?
13. Other Business (*added at meeting*)
 - a.
 - b.
14. Old Business/In Progress – CUP’s and variances to County; Peach Drive N; Comprehensive Plan
15. Signatures

- a. *As necessary*
 - b.
16. Recurring Reports
- a. 911 Sign Requests – none
 - b. Construction Site Permits – none
 - c. Feedlot Permits – none
 - d. Special Assessment Searches – Kleman (14324 355th St.); Tighe (17029 Norman Road)
 - e. County Hearings – Dec 17: Vacation Home IUP; Dec 21: Shape Stearns 2040 (Solar Farms & Rec Vehicles in Shoreland)
17. Announcements & Brief Reports
- a. Thank you sent to Lions Club
 - b.
 - c.
18. Announcement of next meeting: *February 3, 2021 at 7:00 PM*
19. *Other Upcoming Meetings/Events – announcement & scheduling*
- Clerk Office Open (*accept affidavits of candidacy*) – January 12, 2021; 1-5 PM
 - Planning Commission – January 27, 2021; 7 PM
 - Board of Audit Meeting – ***tbd***
 - Planning Commission – February 24, 2021
 - Public Accuracy Test – ***March 6, 2021; 9:00 AM?***
 - Clerk Office open to accept absentee ballots – March 6, 2021; 10 AM – 12 PM
 - Annual Township Election – March 9, 2021; 2 – 8 PM
 - Annual Township Meeting – March 9, 2021 – 8:30 PM (*see 6.d*)
 - Board of Canvass – March 17, 2021; 7 PM (***tbd***)
 - Organizational/Qualification Meeting – March 17, 2021; 7:15 PM (***tbd***)
 - Planning Commission Meeting – March 31, 2021
20. Adjournment

Note: *The Clerk may record the proceedings of this meeting to insure accuracy of the minutes. The recording will be deleted upon completion of the minutes and will not become public. See Resolution 01-03-18.*