

Minutes of the Meeting of the Avon Township Supervisors

June 5, 2013

Avon Township Hall

Call to Order: Chairman Gondringer called the meeting of the Avon Township Supervisors to order at 7:30 P.M.

Pledge: The Pledge of Allegiance was recited.

Roll Call: Present – Richard Bresnahan, LeRoy Gondringer, Kelly Martini, John Merdan, and Marion Gondringer. Absent - Stephen Saupe.

Approval of Agenda: Bresnahan moved to approve the agenda as presented. Merdan second. All in favor. Motion carried.

Minutes: Bresnahan moved to approve the minutes of the May 22, 2013 meeting. Merdan second. All in favor. Motion carried.

Treasurer's Report: Martini read the Treasurer's Report and provided the Cash Control Statement for the period 5/1/2013 to 5/31/2013 (*below*). Bresnahan moved to accept the Treasurer's report. Merdan second. All in favor. Motion carried.

For the Period 05/01/2013 to 05/31/2013

| Name of Fund | Beginning Balance | Total Receipts | Total Disbursed | Ending Balance |
|----------------------|--------------------------|-----------------------|------------------------|-----------------------|
| General Revenue | \$37,352.30 | \$1,716.36 | \$11,398.47 | \$27,670.19 |
| Road and Bridge | \$314,404.31 | \$0.00 | \$2,892.61 | \$311,511.70 |
| Fire | \$8,173.11 | \$0.00 | \$0.00 | \$8,173.11 |
| Road Damage Deposit | \$400.00 | \$0.00 | \$0.00 | \$400.00 |
| Capital Reserve Fund | \$81,900.16 | \$0.00 | \$0.00 | \$81,900.16 |
| Total | \$442,229.88 | \$1,716.36 | \$14,291.08 | \$429,655.16 |

Approval of Claims & Payroll: Martini presented claims - # 2039-2055. Claim # 2046 was voided and check #'s 7470 and 7487 were voided. Bresnahan moved to approve the payroll and the claims. Merdan second. All in favor. Motion carried.

Road Report: The following items were discussed:

- 1. Rocks in Township ditch creating a road hazard:** Jean Mausoletti has been informed that the rocks on her land bordering Norway Road that have been dumped into the ditch/road right-of-way must be removed. Legal action will be taken if the rocks have not been removed within ten days of the notice of this need that took place on Tuesday, May 29th. Bresnahan will consult the Township Attorney and if the rocks have not been removed within the allowed time frame.
- 2. Hiring process for a new plow driver** – Position needs to be posted, applications accepted and interviews conducted. Driver must have a Class A license and a Health Card.
- 3. Road signs for safety:** Prices for road signs needed for brush cutting were reviewed. Motion by Bresnahan to purchase 3 – “Men at Work” signs, and 2 - “Road Closed” signs. Second by Merdan. All in favor. Motion carried.

4. **Approval of Road Action Plan** – 2013 document. Road action plan for 2013 was reviewed and changes discussed. Some roads need re-inspection because their condition was not clearly visible when initially inspected due to remaining snow and ice coverage because of the late Spring. Bresnahan moved to approve the Road Action Plan for 2013 as written and to continue this meeting to re-inspect roads at 4:00 on June 7, 2013. Merdan second. All in favor. Motion approved.
5. **Performance review for Joe Koopmeiners, plow driver** - Performance was reviewed and found to be exemplary.
6. **Quotes for crack filling:** Two quotes have been received. Glidden Enterprises = \$15,294. Seal King = \$23,000. Merdan moved to approve the low quote from Glidden Enterprises for \$15,294. Bresnahan second. All in favor. Motion carried.
7. **Road ditches:** Gondringer will get quotes on cutting road ditches for this season.
8. **Spraying ditches:** Gondringer will get quotes on spraying road ditches for this season.
9. **Resurfacing 135th Ave.:** Carl Stich presented a bid for the resurfacing of **135th Ave.** which will be shared expense with St. Wendel Township. Knife River came in as the lowest bidder at \$66,000. Gravel for shouldering will be provided by St. Wendel Township at a cost of \$4.00 per yard. Total project will be approximately \$72,000. Bresnahan moved to approve the inch and a half overlay of St. Wendel Town line road (135th Ave.), with costs to be equally shared by St. Wendel and Avon Townships. Merdan second. All in favor. Motion carried.

Motion by Gondringer to approve the Road Report. Second by Bresnahan. All in favor. Motion carried.

Planning Commission Report: Mr. Ken Mergen, Planning Commission Chair, presented the Planning Commission report. Mergen reported:

1. **Ramler / Pierskalla Gravel Mine Interim Use Permit:** Estimated removal, 30-40 tons. \$1,000 bond per acre, (\$20,000 total) Conditions of Interim Use as follows:
 - a. Notify neighbors 5 – 10 days in advance of crushing;
 - b. Operate from 5:00 AM – 9:00 PM, excluding Sundays and holidays;
 - c. Stockpiles and natural vegetation used as a screening for noise reduction. If there is excess noise, the permit will be reviewed and Mr. Henry will be contacted;
 - d. Appropriate signs are posted when hauling;
 - e. The pit meets all state and county regulations for erosion/storm water control and reclamation;
 - f. Lighting is directed downward;
 - g. Refuse is hauled off-site;
 - h. Roads are watered to control dust as needed;
 - i. A safety fence along the ridge to the west is installed/repaired;

- j. The gate is locked when not in use;
- k. Bond of \$1,000 per acre, \$20,000 total for reclamation;
- l. Interim Use Permit is for a five-year period to expire June 5, 2018.

Bresnahan moved to approved Interim Use Permit, including the twelve conditions included. Second by Merdan. All in favor. Motion carried.

- 2. **Amor Himsl Administrative Split:** Bresnahan moved to approved Certificate of Compliance for the land split requested by Amor Himsl. Second by Merdan. All in favor. Motion carried.
- 3. Planning board will be checking road inventory in the future.

Bresnahan moved to approve Planning Commission report. Merdan second. All in favor. Motion approved.

Public Hearings: None Scheduled

Scheduled Business:

- 1. **Variance Request:** Ray Voitalla is requesting a Variance from the County for the reconnection of his lakeshore property to his residential property. The land was split off at the time his house was built and he would like to reattach the property at this time to square off his property. Bresnahan moved to send a letter of recommendation to the County to approve Voitalla's Variance request to reattach the lakeshore tract of land to his residential property. Merdan second. All in favor. Motion carried.
- 2. **Salt shed update:** The adjusted quote with requested changes from Worms Lumber in New Munich has been received and reviewed; (\$82,900). Includes a 36X40 foot building with a 30-foot cement apron. Excavation and backfilling expenses will be in addition. Motion by Bresnahan to accept the quote from Worms Lumber. Merdan second. All in favor. Motion carried.
- 3. **Land sale update:** Two parties have expressed recent interest in purchasing the land. Mergen will contact three other parties who expressed interest in the past to inform them of the current process underway. Discussion took place as to how the offers will be reviewed and the sale will be handled. Motion by Bresnahan to deal with the sale with a bid process with the interested parties at a special meeting. Bresnahan will consult with the Township Attorney to determine the parameters of the meeting and process that must take place. Tentative meeting date will be June 26th at 6:30 P.M. and will be handled by the original land sale committee. (Jeff Meyer was in attendance)
- 4. **Performance Review** for Town employee Dolores Pilarski: Performance was reviewed and found to be exemplary.
- 5. **Resolutions for Town Employees:**
Motion by Bresnahan to approve Resolution #'s: 06 05 13-1,
06 05 13-2,
06 05 13-4.
Second by Merdan. All in favor. Motion carried.

Motion by Bresnahan to approve Resolution #: 06 05 13-3,

Second by Merdan. All in favor (Gondringer abstained). Motion carried.

6. **Newsletter mailing:** The Newsletter is almost ready to be mailed. Discussion took place concerning bulk rate mailing versus standard postal rate mailing. It was felt at this time that a standard mailing will be done for the current Newsletter. This will be re-evaluated before the next Newsletter is mailed.
7. **Authorize funding for a Town logo** (graphic design student at CSB/SJU): Motion by Bresnahan to authorize the Clerk to spend \$100 to hire a CSB/SJU student to design a Town Logo. Second by Merdan. All in favor. Motion carried.
8. **Joint Planning Board Resolution #2013-1; regarding annexation of the Neil Rausch property into the City:** Motion by Bresnahan to approve Joint Planning Board Resolution #2013-1. All in favor. Motion carried
9. **Joint Fire District report/update:** Bresnahan reported on the discussion which took place at the City Council Meeting concerning forming a joint fire district with Avon City and Collegeville Township. There did not seem to be interest by the City for pursuing this idea at this time. Bresnahan's recommendation is to discontinue pursuing a Joint Fire District at this time.
10. **Variance request:** by John Mueller. Wants to build an attached garage that will be 53 feet from the center of Lower Spunk Lane road. Bresnahan moved to set a public hearing for the June 26, at 7:45 for John Mueller's request to build an attached garage with a 13-foot variance. Second by Merdan. All in favor. Motion carried

Other/Old Business

1. **Internet service installation** – No new information presented.
2. **Peach Drive** – No new information presented.
3. **Garbage recycling** – No new information presented.
4. **Archive Town documents at Stearns History Museum:** It was felt that the Avon Township documents should be kept in the Town Hall building.

Bresnahan moved to continue the meeting on June 7, 2013 at 4:00 P.M. for the purpose of road re-inspection. Merdan second. All in favor. Motion carried.

Announcement for continuation of meeting: June 7, 2013.

Next Town Board Meeting date: July 3, 2013.

Respectfully submitted,
Marion Gondringer, Deputy Clerk

Supervisor Approval:

Richard Bresnahan

LeRoy Gondringer

John Merdan

Attest

date