

Minutes of the Meeting of the Avon Township Supervisors

May 4, 2011
Avon Township Hall

Call to Order: Chairman Gondringer called the meeting of the Avon Township Supervisors to order at 7:30 P.M.

Pledge: The Pledge of Allegiance was recited.

Roll Call: Present – Richard Bresnahan, LeRoy Gondringer, Kelly Martini, John Merdan and Stephen Saupe.

Approval of Agenda: Added to the agenda was a discussion of a liquor license for The Landing and St. Anna Sports Bar & Grill. Bresnahan moved to approve the agenda as amended. Merdan second. All in favor. Motion carried.

Minutes: The minutes of the April 6, 2011 meeting were corrected to indicate that Gondringer, not Merdan, seconded the motion to accept the road report. Bresnahan moved to approve the amended minutes of the April 6, 2011 meeting. Merdan second. All in favor. Motion carried.

Treasurer's Report: Martini presented the Treasurer's Report for approval (below). Today, the Town received from David Drown Associates Form 8038-CP, which must be completed to receive federal reimbursement for interest paid on our Town Bond. Town officials were disappointed that Mr. Drown didn't send the form sooner and that his firm will charge us in the future to help file the form. The Fire Fund will be in the red next month because of our fire bill. Bresnahan moved to not pay the \$3500 invoice for the Fireman Relief Fund Contribution because we are contracting for service and were advised to not pay this fee by our attorneys. The motion died for lack of a second. Gondringer moved to not prepare a check until we convince the City to not invoice the Town for the Fire Relief Fund; and if an agreement with City can't be reached before June 1 then the Town will pay the full amount. Merdan second. Vote two in favor, one opposed (Bresnahan). Motion carried. Bresnahan will talk to the City to try to work out the situation. Bresnahan moved to accept the Treasurer's Report. Merdan second. All in favor. Motion carried.

	General Revenue	Road & Bridge	Fire	Road Damage Deposit	Capital Improvement Fund	Total
Balance from 03/31/11	34,904.29	164,446.34	14,244.12	600.00	141,482.27	355,677.02
Receipts	0.00	0.00	0.00	0.00	0.00	0.00
Total	34,904.29	164,446.34	14,244.12	600.00	141,482.27	355,677.02
Disbursements	23,800.65	4,135.34	0.00	0.00	0.00	27,935.93
Ending balance 04/30/11	11,103.64	160,311.06	14,244.12	600.00	141,482.27	327,741.090

Claims: Martini presented claims (1605 – 1617). Check 6720 was voided and reissued. Bresnahan moved to approve the claims except check 6740 (for fire service). Merdan second. All in favor. Motion carried.

Road Report: The following were discussed:

1. Road Inspection – The Supervisors reviewed the Road Inspection Report (appended) and made decisions on roadwork that will be necessary. Mr. Dean Martini will fix signs (i.e., 165th Ave, 160th

Ave, 355th St, 145th Ave, Two Rivers Road, Norway Road, Parkwood Circle, Tower Road, Sunnyfield Circle). Mr. Luke Johnson will look into removing brush piles (i.e., 355th St) and some large trees (i.e., Sara Lane). Mr. Roger Nelson will take care of brushing work (i.e., Pelican Lake Road, Peach Drive, Parkwood Circle). Merdan will show Mr. Johnson and Mr. Nelson where specific work is required. Frost boils and other problems on 355th St will require quotes for excavating and overlay. This is the top priority for the year. A sinking culvert on Shorewood Drive needs to be repaired. Merdan will patch several potholes (i.e., Shorewood Drive, Norway Road, 325th St). Mr. Johnson suggested using a brush saw for brushing work. Merdan will contact Knife River/Bonestroo to remove storm fencing on 182nd Ave. A quote is also necessary for work on Norway Road, east of the Martini residence. Merdan will seek quotes for grading work. Merdan will contact Mr. J Scepaniak for quotes on rubberizing.

2. Bids – Merdan moved to seek bids to overlay approximately one mile of 355th and for patchwork on Parkwood Circle, Norway Road and Shorewood Drive. Bresnahan second. All in favor. Motion carried. Saupe will contact Knife River, Hardrives, Granite City, Central Specialties. Merdan will serve as contact person. The bids will be opened at the June meeting.
3. Quotes for ditch mowing – Merdan will contact Lange’s for a quote and will inquire if Bardson does mowing.
4. Signs – Bresnahan moved to approve that Treasurer Martini will order about 50 new posts and as many signs as needed. Merdan second. All in favor. Motion carried.
5. Oaks – The Town will contact Mr. Tom Kroll, Saint John’s forester and land manager, for information about a chemical to paint on oaks after cutting/pruning to avoid disease problems.

Bresnahan moved to accept the road report. Merdan second. All in favor. Motion carried.

Planning Commission Report: Ken Mergen, Planning Commission Chair, presented the Planning Commission Report. Lowell Rushmeyer and Stephen Saupe were re-appointed for three-year terms to the Planning Commission. Roger Nelson inquired about the possibility of a leave of absence for a three-month period during the winter. For the coming year, Ken Mergen was elected Chair and Gerry Kremers was elected Vice-Chair. Mr. Ed Ritter and Mr. Jeremiah Smith are seeking to install a double-wide mobile home on Mr. Ritter’s property. They will need an Interim Use permit. There were brief reports on the Joint Powers Board and CAPX2020 project. Bresnahan moved to approve the Planning Commission report. Merdan second. All in favor. Motion carried.

Public Hearings: none.

New Business:

1. **Liquor Licenses** – Merdan moved to approve liquor licenses for St. Anna Sport’s Bar and Grill and The Landing. Bresnahan second. All in favor. Motion carried.
2. **Ritter Interim Use Permit** – Mr. Ed Ritter and Mr. Jeremiah Smith appeared to request an interim use permit to set up a double-wide mobile home on Mr. Ritter’s property on Tower Road. Lange Excavating has checked the site and it should work for the septic, etc. Bresnahan moved to set a public hearing for an interim use permit for Mr. Ed Ritter on May 25, 2011 at 8:00 PM. Merdan second. All in favor. Motion carried. The permit will include an end date, likely 20 years, after which the unit must be removed. In addition, the unit must be removed when it is no longer being used for farm use. It may be possible to obtain an extension of the IUP. A disposal plan will also be needed.

- 3. **CAPX2020** – The Administrative Law Judge ruled in favor of Route G. Excel is not going to contest this decision. The Town will send a follow-up letter in support of the judge’s decision. The PUC will review this decision and make the final route selection. The Supervisors notes that if the power line is routed around the Town one of the main reasons is because of the Avon Hills Overlay Environmental District.
- 4. **Building Landscaping** – Merdan reported that the landscape plans are still in the drawing stage. Bresnahan moved to have Jane Merdan do the plantings around the Town Hall. Gondringer second. Vote two in favor. One abstention (Merdan). Motion carried. Ms. Merdan will be treated as a temporary employee.
- 5. **Building Use** – a firearms safety-training group requested to use the Town Hall for their classes. They were given the current policy.

Reports/Announcements:

- 1. Fire Rating – Gondringer reported that the Town ISO fire rating improved to 7 (out of 10). It is difficult for the Town to receive high ratings because the rating system includes features such as number of fire hydrants available.
- 2. 2011 Tax Capacity Ratings – the rating for the Town is 21.6 while the City rating is 67.5.
- 3. Summer Short Course – June 20th in St. Cloud. Preregister before the meeting.
- 4. There will be an MOU discussion with Ms. Heidi Winskowski at the May Planning Commission meeting.
- 5. Applied Ecological Services, the company hired by the Town to help with the CAPX2020 case, will provide fly-over data for the environmental overlay process.
- 6. Certificate of Real Estate Values – Rooney (Lot 4, Block 1, Blonigen’s Addition - \$36,900); Smith (Connaught’s Addition - \$235,000); Delesante (Lot Four, Block One, Sugar Maple Grove - \$290,000).
- 7. Construction Site Permits – McGuinness (160th Ave, 32 x 40 garage); Kramer (182nd Ave, 20 x 48 shed).
- 8. Interim Permit – SCES-I 03-915; Schwalbe Dairy for liquid manure storage area.

Announcement of next meeting: June 1, 2011 at 7:30 PM

Adjournment: Merdan moved to adjourn the meeting at 10:45 PM. Bresnahan second. All in favor. Motion carried.

Respectfully submitted,

Stephen G. Saupe, Clerk

Supervisor Approval:

Richard Bresnahan

LeRoy Gondringer

John Merdan

date