

Minutes of the Meeting of the Avon Township Supervisors

January 5, 2011
Avon Township Hall

Call to Order: Chairman Gondringer called the meeting of the Avon Township Supervisors to order at 7:30 P.M.

Pledge: The Pledge of Allegiance was recited.

Roll Call: Present – Richard Bresnahan, LeRoy Gondringer, Kelly Martini, John Merdan and Stephen Saupe.

Approval of Agenda: Gondringer added to the agenda a discussion of the Tri-County Humane Society contract and a meeting with construction manager, Mr. Stephen Plantenberg. Bresnahan moved to approve the agenda as amended. Merdan second. All in favor. Motion carried.

Minutes: Corrections were made to the minutes of the December 8, 2010 meeting. Bresnahan moved to approve the amended minutes. Merdan second. All in favor. Motion carried.

Treasurer's Report: Martini presented the Treasurer's Report for approval (below). Martini also provided a listing of receipts from the past three years. The major receipts this year included those from State Wetland Settlement, Liquor Settlement, Gas Tax, Aggregate Tax, Market Value Credit, assorted permits and investment interest. The budget will be a topic for the next meeting. Merdan moved to accept the Treasurer's Report. Bresnahan second. All in favor. Motion carried.

	General Revenue	Road & Bridge	Fire	Road Damage Deposit	Capital Improvement Fund	Total
Balance from 11/30/10	-43,819.39	174,758.91	-10,851.18	600.00	130,260.37	250,948.71
Receipts	175,460.34	133,404.86	24,369.99	0.00	10,978.69	344,213.88
Total	131,640.95	308,163.77	13,518.81	600.00	141,239.06	595,162.59
Disbursements	52,945.31	160,294.01	0.00	0.00	0.00	213,239.32
Ending balance 012/31/10	78,695.64	147,869.76	13,581.81	600.00	141,239.06	381,923.27

Claims: Martini presented claims (1525 – 1540). Claim 1524 was a fund transfer. At least four checks issues long ago are still not cashed. We will look into having payment stopped on checks after 90 days. Gas Service included charges that were not supposed to be included. Gondringer will follow up. Merdan moved to approve the claims. Bresnahan second. All in favor. Motion carried.

Road Report: Several issues were discussed:

1. Gondringer reported that we spent about \$3,000 for snow plowing in December which is considerably less expensive than had we been under contract as in the past. Few complaints and some compliments about plowing were received.
2. Mr. Michael Nelson from MN Engineering appeared to provide the Supervisors with options (do nothing; open-cut ditch; cured in place pipe) for dealing with the collapsed culvert on Upper Spunk Lake Road. A survey will first need to be done (quote: \$1800).

3. Salt – we are almost out of sand/salt/pea rock mix. A quote for more was received from Lange Excavating for \$48.73/yard for a total of \$4,434.43. Bresnahan moved to accept the quote. Merdan second. All in favor. Motion carried.
4. Gondringer authorized Joe Koopmeiners to put in a new exhaust in the older plow truck. Also the right tire is bad; Joe is getting quotes but this will need to be fixed.
5. Road signs – many are leaning and need to be straightened. Mr. Dean Martini volunteered to fix them.

Planning Board Report: Chair Ken Mergen presented the Planning Board Report. Topics discussed were:

1. Ms. Lisa Baker appeared for approval of the 13.87-acre plat for her property on County Road 9. The Planning Board supports the request. Ms. Baker stated that she plans to move the driveway to the property about 100 yards for better visibility. Since the access is on a County Road she will need to obtain this permit from the County. Merdan moved to approve the plat for Ms. Baker and the three accompanying documents (“Amended certificate of transfer of development rights and declaration of restrictions,” “Subdivision agreement for Baker’s acres,” and “Declaration of restriction for sewage treatment system site”). Bresnahan second. All in favor. Motion carried. The documents were then signed and notarized.
2. Straley WECS CUP – There was a public hearing to consider a request by Mr. Joseph Straley to obtain a Conditional Use Permit to install a wind turbine on his property. The Planning Board will continue discussion at the next meeting to give Mr. Straley time to complete the necessary paperwork.
3. Oerhleim Plat – Terry & Patricia Oerhleim appeared to receive approval for a plat that would reduce the number of parcels from three to two. The Planning Board supports the request. The Oerhleim’s were scheduled to appear at tonight’s meeting but cancelled because they were still working out details with the County.

Bresnahan moved to approve the Planning Board report. Merdan second. All in favor. Motion carried.

Public Hearings: none.

New Business:

1. **Newsletter/Newspaper Column** –Gondinger and Saupe will collaborate to write an article for the *Enterprise*.
2. **Elections** – Bresnahan moved to appoint Jane Merdan, Ken Mergen, and Stephen Saupe to the Absentee Ballot Board. Merdan second. All in favor. Motion carried. Bresnahan moved to appoint Jane Merdan, Ken Mergen, Zoe Graul, Marcy Heinen, and Stephen Saupe as judges for the March township election. Gondringer second. All in favor. Motion carried. Saupe reported that at the November election there were two minor glitches in voter registration procedures that we now have corrected.
3. **Meeting Schedule** – The Board of Audit meeting was scheduled for 2 March at 7:00 PM. The Board of Canvas meeting was set for March 9 at 7:30 PM. The Qualification Meeting was set for March 9 at 8:00 PM. The Annual Meeting was set for March 8 at 8:15 PM. The Township Election is set for 12:00 to 8:00 PM on March 8. In the event of inclement weather the Annual meeting and election will be held on March 15 at the same times. Bresnahan moved to approve these scheduled meetings. Merdan second. All in favor. Motion carried.

4. **Gopher Bounty Forms** – Bresnahan moved to approve the revised Gopher Bounty form. Merdan second. All in favor. Motion carried.
5. **Calendar** – Saupe is maintaining the calendar for scheduling the building. He will contact Gondringer about scheduled events to insure that snow is cleared, the heat is on, etc.
6. **Open House** – The Open House will be Feb 13 from 1 to 4:00 PM. Saupe will send out invitations and advertise on KASM, etc. Merdan will serve on the Food Committee. Bresnahan moved to approve \$700, in addition to our previous gift of \$200 from Rinke-Noonan, for the Open House. Merdan second. All in favor. Motion carried. We will likely need additional chairs and tables for the Open House.
7. **Office/Records** – Saupe reported that he and his daughter, Amy Saupe, had begun to organize the Record room. Someone will need to make decisions about what to keep. Several possible plans for organizing this area were discussed. Saupe will seek advice from Colledgeville. Merdan will purchase shelving and banker boxes for storage. Martini will purchase a few additional tables.
8. **Mobile Home Park Issues** – Bresnahan will contact John Tracy for an update and how to improve management. Gondringer moved to appoint Bresnahan the township liaison to the Mobile Home Park. Merdan second. Two in favor, one opposed. Motion carried.
9. **CAPX2020 Update** – Bresnahan provided an update on the testimony phase of the project. The Township has hired a College of St. Benedict graduate to compile public testimony related to the township. She will be supervised by our attorneys. The judge should make a final decision by April. The Township received a notice from Excel stating that retail electric rates will increase.
10. **Building Issues** – Construction Manager Stephen Plantenberg appeared and provided a copy of the “Closeout Submittal Book,” as well as copies of drawings and other documents. Mr. Plantenberg provided a reimbursement check from deposit money collected for copies of the building plans and also stated that an invoice will be forthcoming to pay for tax for door installation. Bath and other doors will be fixed.
11. **Avon Hills** – Mr. Stephen Plantenberg, representing the Avon Hills Initiative, stated that they have a \$10,000 grant to assist townships in planning. Plans are currently being developed to bring a consultant to meet with representatives from Avon Township, Colledgeville Township and Environmental Services.
12. **Humane Society Contract** – Merdan moved to approve the contract with the Tri-County Humane Society for dogs only. Bresnahan second. All in favor. Motion carried.
13. **Stray Dogs** – A resident called about a neighbor dog on his property. The Township has no nuisance rules. Residents should call the County.
14. **Copier** – Mr. Linus Koopmeiners donated a copier to the Township. It works but will need a little cleaning.

Reports/Announcements:

- Drainage & Wetland Conference – Feb 3, 2011, St. Cloud Civic Center
- Land Use and Zoning Ordinance #439 – copies are now available
- Certificate of Real Estate Values – Dolan (Red Oak Circle; \$176,000)
- Construction Site Permits - Huston (18 x 24 addition, 360th St.); Schmainda (54 x 60 pole shed, Co Rd 154)

Announcement of next meeting: February 2, 2011 at 7:30 PM

Adjournment: This meeting will be continued on January 22, 2011 at 9:00 AM to discuss the Open House and sort record.

Respectfully submitted,
Stephen G. Saupe, Clerk

Minutes approved: February 2, 2011