

Minutes of the Meeting of the Avon Township Supervisors

October 6, 2010

Avon City Hall

Call to Order: The meeting of the Avon Township Supervisors was called to order by Chairman Gondringer at 7:30 P.M.

Pledge: The Pledge of Allegiance was recited.

Roll Call: Present – Richard Bresnahan, LeRoy Gondringer, Kelly Martini, John Merdan and Stephen Saupe.

Approval of Agenda: Added to the agenda were (a) plowing the Anderson driveway; (b) CUP for St. John’s; (c) flagpole installation. Merdan moved to approve the agenda as amended. Bresnahan second. All in favor. Motion carried.

Minutes: Merdan moved to approve the minutes of the September 1st meeting as written. Bresnahan second. All in favor. Motion carried. Bresnahan moved to approve the minutes of the September 15th meeting with a correction in spelling of Merdan’s name. Merdan second. All in favor. Motion carried.

Treasurer’s Report: Martini presented the Treasurer’s Report for approval (below). Bresnahan moved to accept the Treasurer’s report. Merdan second. All in favor. Motion carried.

	General Revenue	Road & Bridge	Fire	Road Damage Deposit	Capital Improvement Fund	Total
Balance from 06/30/10	249,873.91	247,780.48	36,836.12	400.00	129,706.32	664,596.83
Receipts	0.00	22.00	0.00	0.00	0.00	22.00
Total	249,873.91	247,802.48	48,887.74	400.00	129,706.32	664,618.83
Disbursements	130,582.00	67,565.61	0.00	0.00	0.00	247,035.35
Ending balance 07/31/10	119,291.91	180,236.87	-12,051.62	400.00	129,706.32	417,583.48

Claims: Martini presented claims (1444 – 1464) for the approval by the Supervisors. Included in the claims were chairs purchased for the Town Hall. Bresnahan moved to approve the claims. Merdan second. All in favor. Motion carried.

Road Report: The following topics were discussed:

- (a) Lange Excavating has done a good job ditch cutting.
- (b) Rosemary Anderson Plowing – Ms. Anderson appeared to request that the Township plow her driveway because it was part of the negotiations when she was selling the land to the Township for our new facility. It didn’t appear in the Purchase Agreement, in part, because of concerns over how long the agreement would continue. Merdan moved to plow the driveway this winter (2010 – 2011) with a possible annual renewal. Bresnahan second. All in favor. Motion carried. Ms. Anderson will need to request plowing for future years.
- (c) Sand/Salt quotes – quotes were received from Mr. Jeff Lange. The Supervisors are waiting for another quote from Mr. Scepaniak.

- (d) **Downed Tree** – Gondringer trimmed a downed oak tree but it may need to be cut further to prevent damage to the plow. Merdan will look into it.
- (e) **Plow Drivers** – Mr. Joseph Koopmeiners and Mr. Ethan Smith were hired to drive our snow plows. DOT physicals/Health Cards and a background check will be needed. Their wages will be: \$18/hr before the first snow, getting the plows ready; \$20/hr when the first snow falls. Plows will need to be installed in the next two weeks.
- (f) **Plow Route** – Mr. Jeff Lange offered to attend the road drive-through with the new plow drivers. We need to determine which private roads Mr. Lange plows. Martini recommended contacting local school districts about bus schedules, which could be helpful in planning our routes.
- (g) **Brushing** – Mr. Luke Johnson reported that St. Anna Drive has been brushed out. Merdan and Gondringer made a listing of other areas needing attention including several trees, in the Township road right-of-way along Queens Road. Ms. Anderson was notified about the cutting, and she agreed.

Planning Board Report: Chair Ken Mergen presented the Planning Board Report:

- (a) **Baker Preliminary Plat**– Ms. Lisa Baker is seeking approval for a preliminary plat to construct an agricultural barn on property on County Road 9. She is aware that a residence cannot be built on the property, though she may apply in the future for a TDR (transfer of development right). The plat drawing indicated that it was for a single residence. Merdan moved to approve the preliminary plat pending receipt of the corrected plat drawing without mention of the single-family residence. Bresnahan second. All in favor. Motion carried. The Supervisors stated that the septic system for the property should be consistent with the agricultural use of the property.
- (b) **Pre-Opening Reception for the Building Committee** – The Supervisors decided to host a reception for members of the Building Committee from 6:30 – 7:30 PM on October 27th, prior to the Planning Board meeting. Saupe will send out invitations. Mr. Stephen Plantenberg will give a tour. In addition the members of the building committee, Mr. D Tidemann (project architect), our township attorneys and the plow drivers will also be invited.

Bresnahan moved to approve the Planning Board report. Merdan second. All in favor. Motion carried.

Public Hearings: none.

New Business:

1. **St. John's Wind Turbine** – Bresnahan reported receiving a note from Mr. Bill Boom, St. John's Physical Plant, stating that it is unlikely that the wind turbine for which they received a CUP earlier this year will be installed in 2010. The CUP is apparently valid for six months which means St. John's may need to apply for an extension if they begin work in 2011.
2. **First Meeting in the New Township Hall** – the Planning Board will meet in the new Town Hall on October 27, 2010 at 7:30 PM. Saupe will post/publish the change in venue.
3. **Heurung Ditch** – Mr. Lange was apparently paid in full for his work on the project in the spring. The Supervisors will wait to see what happens this spring before taking any further corrective action on the ditch.

4. **Avon Beach Park** – Merdan moved to approve Resolution 10-06-10 in support of allocating the township's portion of the Parkland Dedication Fees to the Avon City Beach project, changing 75% to the actual amount. Bresnahan second. All in favor. Motion carried. Saupe will make this change, forward the document to Chair Gondringer for his signature and then provide a copy to the City.
5. **Facility Update** – Construction Manager Stephen Plantenberg, RA Morton, provided an update on the building project and finances. Mr. Plantenberg and Architect Dan Tidemann did a walk-through looking for any remaining problems/issues and found few. The project should be completed soon. The propane tank is installed and two bids for propane have been received. The heating/cooling system is 100% operational. Exterior signage should go in soon. The flagpole will be installed near the west side of the building. Lights have been installed outside and the building is well-lit. Garbage service will need to be secured. October 1 is set as the Warranty Date. In early September 2011 Mr. Plantenberg will do a warranty inspection. There are still monies in the contingency fund. The keys are mostly done.
6. **Girl Scouts** – Ms. Kim Ritzer, representing the Avon Area Girl Scouts (K-6), appeared to request meeting in the Town Hall. They would prefer Sunday, Monday and Tuesday evenings (6-8 PM). The Supervisors supported the request but want to develop a policy for groups using the facility. Issues to consider include keys, fees, maintaining a master calendar, and cleanup. The Girl Scouts also would be willing to work on a service project, perhaps assisting with landscaping.
7. **CAPX2020 Update** – Mr. John Kolb, Township Attorney, appeared to update Supervisors and get decisions on two issues: approval of the petition to intervene and hiring a consultant. Mr. Kolb requested that the meeting be closed for a confidential conversation between attorney and client. Bresnahan moved to close the meeting for a private Attorney/Board conversation. Merdan second. All in favor. Motion carried. Gondringer reopened the meeting approximately 25 minutes later. Bresnahan moved to approve filing a petition by Rinke-Noonan law firm to intervene on behalf of Avon Township with full party rights in the contested case concerning the Application for a Route Permit for the Fargo to St. Cloud 345 kV transmission line project. Merdan second. All in favor. Motion carried. Bresnahan requested that Mr. Kolb include in the petition, under number 8, the fact that Avon Township's comprehensive plan and past actions/decisions have shown that the Township has always been concerned about preserving the natural and agricultural base of the township. Bresnahan moved to approve Rinke-Noonan to hire Applied Ecological Services on behalf of Avon Township to provide ecological services concerning the CAPX2020 project. Merdan second. All in favor. Motion carried.
8. **Tools for Facility** – Bresnahan moved to authorize Merdan to spend up to \$2000 on tools and other supplies required for the Maintenance Facility. Gondringer second. All in favor. Motion carried.
9. **Background Checks** – Bresnahan moved to authorize Martini to do background checks for our plow drivers. Merdan second. All in favor. Motion carried.

Reports/Announcements:

- Certificates of Real Estate Value: Avon Township (Queens Road; \$36,000); Baumann (Cty Rd 159; \$160,000); Eggert & Ebnet (Cty Rd 154; \$272,000).
- Stormwater Maintenance Strategies workshop – Nov 3; Blaine.
- Construction Site Permits: Beuning (186th Ave; addition to pole shed); Honkomp (190th Ave; replace 1 story home); McGaughey (Norman Road; add room over garage); Stone (County Rd 155; shed); Jonas (175th Ave; grain bin)

Adjournment: Gondringer moved to adjourn the meeting at 10:47 PM. Merdan second. All in favor.
Motion carried.

Next Meeting: The next meeting is October 20, 2010 at 8:00 PM.

Respectfully submitted,
Stephen G. Saupe, Clerk

Minutes approved: 3 November 2010