

Minutes of the Meeting of the Avon Township Supervisors

March 17, 2010

Avon City Hall

Call to Order: The meeting of the Avon Township Supervisors was called to order by Chairman Gondringer at 8:00 P.M.

Pledge: Saupe lead the Pledge of Allegiance.

Roll Call: Present – Kelly Martini, Richard Bresnahan, LeRoy Gondringer, John Merdan, Stephen Saupe.

Approval of Agenda: Added to the agenda were: (a) inquiry by Mr. Brian Pilarski about solar panels; (b) fire report; (c) update on the township facility by Mr. Stephen Plantenberg (RA Morton). Merdan moved to approve the agenda as amended. Bresnahan second. All in favor. Motion carried.

Minutes: Minutes will be examined at the April 7th meeting.

Claims: No claims were presented at this meeting; they will be presented at the April 7th meeting.

Treasurer's Report: No report was presented at this meeting; it will be presented at the April 7th meeting.

Road Report: (a) Norman Road: Bresnahan reported that there is a 3 inch gap that will likely get larger and need to be repaired. (b) Road Inspection: the Supervisor's set the annual road inspection for April 17th at 1:00 PM. Saupe will publish the details in the *Enterprise*. (c) 325th St: Saupe reported that a large amount of rubber crack filler had been scraped off by the snowplows. This will be examined during road inspection.

Planning Board Report: No report was presented at this meeting; it will be presented at the April 7th meeting.

Public Hearings: There were no public hearings.

Business:

1. **Solar Panel Regulations** – Mr. Brian Pilarski appeared seeking information about approval to install solar panels. He wants to install 36 panels (8.8 kW). Bresnahan indicated that it is not currently permitted but will be included the new draft version of the 209 Ordinance. However, the regulations (6.5.1-3) limit residential solar to 1% of lot size and a limit of 4.7 kW, which will still prohibit Mr. Pilarski's project. This draft will receive a public review in April and Mr. Pilarski was encouraged to contact the County suggesting the draft document be modified to include larger installations such as the one he has proposed.
2. **Building Project Financing** – Tracy Ryan from David Drown Associates, Minneapolis, appeared to discuss the proposed financing options (payment terms, interest rates) for the township building project. Mr. Drown recommends two certificates: a 10 year general obligation certificate for \$560,000 for the building itself and the second \$176,000 for equipment. Bresnahan requested more information about the reliability of these securities. The Supervisors will need to select financing shortly after acceptance of construction bids.

3. **Tax Exempt Purchasing** – Construction manager, Stephen Plantenberg, recommended that the township obtain a tax-exempt certificate for purchasing supplies for the facility project. Martini indicated that we have a tax-exempt number. We need a copy of the exemption form.
4. **Bid Document/Plan Overview** – Mr. Plantenberg went through the bid documents and process. He has contacted a variety of contractors to let them know about the project and to solicit bids. At least thirty bid documents have been checked out. If a bidder has a question Mr. Plantenberg will answer it and then issue the answer in an amendment to all bidders. Bids will be opened at the April 7th meeting. All of the bids will be summarized for the Supervisors to make final selections on Monday April 12th.
5. **Insurance** – Mr. Plantenberg indicated that the Township will need to obtain Builder's Risk Policy/Liability Insurance for the building project. Gondringer will contact potential insurer's. Martini will contact the Township Association to see if they have insurance or require us to purchase it through them.
6. **Fire Department Issues** – The Supervisor's tentatively planned a meeting for April 19th to meet with Collegeville and the fire chief to discuss fire funding and other issues.
7. **Annual Meeting/Elections** – Martini provided information about how St. Joseph Township handles elections. The Supervisor's decided that next year it would be best if the polls closed at 8:00 PM, the Board of Canvas meeting was held at 8:15 PM followed by the Annual Meeting at 8:30 PM. We need to also hold a Qualifications Meeting. All could be posted in a single legal notice.

Reports/Announcements:

- **Spring Short Course** – Most of the Supervisor's will attend the session in St. Cloud on March 22nd. Saupe plans to attend the session in Alexandria on March 25th.

Adjournment: Merdan moved to adjourn the meeting at 11:00 PM. Bresnahan second. All in favor. Motion carried.

Next Meeting: The next meeting is April 7th, 2010.

Respectfully submitted,
Stephen Saupe, Clerk