

Minutes of the Meeting of the Avon Township Supervisors

December 8, 2010

Avon Township Hall

Call to Order: Chairman Gondringer called the meeting of the Avon Township Supervisors to order at 7:30 P.M.

Pledge: The Pledge of Allegiance was recited.

Roll Call: Present – Richard Bresnahan, LeRoy Gondringer, Kelly Martini, John Merdan and Stephen Saupe.

Approval of Agenda: Gondringer added a discussion of the upcoming Open House to the agenda. Bresnahan moved to approve the agenda as presented. Merdan second. All in favor. Motion carried.

Minutes: Bresnahan moved to approve the minutes of the November 17, 2010 meeting as written. Merdan second. All in favor. Motion carried. Minutes of the November 3, 2010 were amended to correct changes in figures given in the Treasurer's report. Bresnahan moved to approve the minutes of the November 3, 2010 meeting as corrected. Merdan second. All in favor. Motion carried.

Treasurer's Report: Martini presented the Treasurer's Report for approval (below). Martini corrected some errors in the previous balance so the numbers may be slightly different. Merdan moved to transfer \$150,000 from Road and Bridge to General Revenue. Bresnahan second. All in favor. Motion carried. Bresnahan moved to accept the Treasurer's Report. Merdan second. All in favor. Motion carried.

	General Revenue	Road & Bridge	Fire	Road Damage Deposit	Capital Improvement Fund	Total
Balance from 06/30/10	12,397.01	170,737.88	-12,051.62	600.00	129,706.32	309,389.59
Receipts	1,031.08	6,648.60	1200.44	0.00	554.05	9,434.17
Total	13,428.09	177,386.48	-10,851.18	600.00	130,260.37	310,823.76
Disbursements	57,247.48	2,627.57	0.00	0.00	0.00	59,875.05
Ending balance 07/31/10	-43,819.39	174,758.91	-10,851.18	600.00	130,260.37	250,948.71

Claims: Martini presented claims (1485 - 1523) for the approval by the Supervisors. Claim 1484 paid to RA Morton was part of the previous month. There was a discussion of furnishing we need including a fireproof file cabinet for long-term storage of minutes and other critical documents. Bresnahan moved to approve the claims. Merdan second. All in favor. Motion carried.

Road Report: Although there were initially some complaints about the roads after the ice storm a few weeks ago, there have been no recent complaints about snow removal. Most calls have been inquiries about who is plowing. Overall, the Supervisors are pleased with the job our new plow drivers are doing. Bresnahan reported that the trailer on Norman Road has been moved.

Planning Board Report: Chair Ken Mergen presented the Planning Board Report. The main topic at their meeting was a discussion of the Building Use Policy. The Planning Board had several recommendations including: (a) we do not want to take any business from local merchants; (b) non-profit organizations (*i.e.*, Boy & Girls Scouts), especially youth groups should be welcomed, as would other community organizations. The Board didn't support the use of the facility by private parties; (c) there should be restrictions on

permitted activities (*i.e.*, no smoking, alcohol, candles, guns, nothing in the walls); (d) users need to pack out their own garbage; (e) a small damage deposit was suggested, perhaps a sliding scale for different types of groups; (f) someone will need to be the scheduler; (g) we should provide a checklist of rules to any groups renting the facility; (h) we will likely need a caretaker to visit the following day to insure that everything is in order, furnace turned down, etc.; (i) we should hire someone to clean the facility approximately every other week; and (j) groups that do not adhere to the policy would not be allowed back. The Planning Board also discussed and moved to support the decision of the Supervisors to deny the County variance request submitted by Mr. Bruce Batzer. Mergen reported that the City of Milwaukee is suing the federal government about the unfunded requirement to replace signs with approved reflectivity. Bresnahan moved to accept the Planning Board report. Merdan second. All in favor. Motion carried.

Public Hearings: none.

New Business:

1. **Building Use Policies** – Marion Gondinger presented a suggested application form for groups wanting to use the facility that included a list of rules. Suggestions/changes were made to the form. Gondinger will revise and send a copy to Saupe to include on the website. The Clerk will serve as the Building Scheduler and as the one responsible for dispensing keys. Bresnahan moved to accept the corrected facility use document. Merdan second. All in favor. Motion carried. Ms. Kim Ritzer appeared to request use of the facility by the Avon Girls Scouts. Bresnahan moved to invite the Girls Scouts to use the facility beginning January 2011 for a fee of \$25.00 per year and vacuuming the carpets, and in lieu of a damage deposit they would do some light cleaning. Merdan second. All in favor. Motion carried. Ms. Ritzer will be given a key.
2. **Straley WECS** – Mr. Joseph Straley appeared to determine if a Conditional Use Permit (CUP) from the Town is required to install a 10-kilowatt wind turbine on his 11-acre property which is close to the joint powers zoning area that would be under the authority of the Joint Powers Board. The Supervisors were certain that Mr. Straley was in the Town and would require a Public Hearing for the CUP. Merdan moved to set a public hearing for the WECS for Mr. Straley at the December 29, 2010 meeting of the Planning Board at 8:00 PM assuming his property is in the Town. Bresnahan second. All in favor. Motion carried. Saupe will alert the Planning Board of the upcoming hearing. As an aside, after hearing the Supervisors discuss Township finances, Mr. Straley stated that he was happy to learn that the township is keeping track of the finances so well.
3. **Polling Place Change** – Bresnahan moved to approve Resolution 12-08-10 moving the polling place from the St. Benedict's Catholic Church to the Town Hall. Merdan second. All in favor. Motion carried.
4. **Open House** – Saupe will follow-up with the editor of the *Enterprise* to see if they are still interested in doing a story on the opening of the Town Hall. Those we will invite to the Open House include: RA Morton, County Commissioners (Vince Schaffer, Jeff Mergen), Township Attorneys, Building Committee members, Building Task Force members, Larry Hosch, Michelle Fischbach, Nuss Trucking, staff from Environmental Services, Township Association members, officials from neighboring townships (*i.e.*, St. Wendel, Collegeville, Holding, Krain, Albany, Farming, St. Joseph, Brockway). Construction Manager Plantenberg will be asked to contact and invite contractors who worked on the project. Since we are running out of time to plan the event, Merdan moved to move the date of the Open House from January 16, 2011 to February 13, 2011. Bresnahan second. All in favor. Motion carried.
5. **Park Dedication Fund Resolution** – The City of Avon requested the Town to sign a resolution in support of our contribution to the Avon Beach project. Everyone was puzzled about the need to do this since the Town had previously provided the City with a copy of Resolution 10-16-10 allocating our

\$937.50 from the Township Parkland Dedication Funds to the project. Bresnahan moved to accept the resolution. Merdan second. All in favor. Motion carried.

6. **Workman's Compensation Audit** – Martini will complete the necessary document.
7. **CTAS** – Deputy Clerk M Gondringer is auditing the books and will attempt to download the CTAS program used by Treasurer Martini. Martini will send the link for obtaining the program to Gondringer.
8. **CAPX2020 Update** – Bresnahan reported that the public hearings finished on December 6 and the trial phase has begun. In attendance are representatives from NORCA, St. John's, Avon Township, MN DOT, Excel, and others. The first day of testimony focused on the routing process and construction. Some items included: the difficulty of having the route go underground and around the I-94 rest stop and through Avon; wetland towers will be sunk 35 feet into the ground; in terms of construction difficulty, all the routes are about equal; powerline failure can cause blowouts that extend about 65 feet which is the reason for the 75 foot setback; explosive devices are used to join cables; and will be 12020 inches in diameter. The route could go through Avon but it would take eleven homes and would be expensive and complicated but do-able. Excel apparently prefers to avoid this situation and the condemnation of homes. Similar problems exist in the south side of Albany and in Freeport. Excel introduced new fly-over maps that made it seem like the route is not proliferating in areas where it really is. Residents are encouraged to submit their comments to the judge by January 5, 2011.
9. **Flag Pole** – An estimate was received from Avon Electric to light the flagpole. We will wait on this.

Reports/Announcements:

- Roads Scholar Workshops (Pavement Rehabilitation; Traffic & Transportation Engineering; Work-Zone Control; Seal-Coat Operations)
- Construction Site Permits – Stodolka (160th Ave – storage shed); Hommerding (185th Ave – manufactured home, deck & shed)
- Clerk Training for March Election
- MN Board of Firefighter Training – all full time firefighters must be licensed by July 1, 2011
- Certificate of Real Estate Value – Schwab (Poverty Point Road - \$42,000)
- Stearns County Public Hearing – Dec 14, 2010 at 10:05 AM – changes to Ordinance 439

Adjournment: Bresnahan moved to adjourn the meeting at 10:45 PM. Merdan second. All in favor. Motion carried.

Next Meeting: The next meeting is January 5, 2011 at 7:30 PM.

Respectfully submitted,
Stephen G. Saupe, Clerk

Minutes approved: January 5, 2011