

Minutes of the Meeting of the Avon Township Planning Commission

November 25, 2020

Avon Township Hall (16881 Queens Road, Avon)

Call to Order: Chair LeRoy Gondringer called to order the meeting of the Avon Township Planning Commission at 7:00 PM in the Main Chamber of the Town Hall.

Pledge: The Pledge of Allegiance was recited.

Roll Call: Present – LeRoy Gondringer, Ken Mergen, Rich Sanoski, and Stephen Saupe. Also present – Kelly Martini.

Approval of Agenda: A discussion of a County Hearing for a vacation home rental was added to the agenda. Mergen moved to approve the agenda as amended. Sanoski second. All in favor. Motion carried.

Minutes: A typo (*date of the meeting*) was corrected. Sanoski moved to approve the corrected minutes from the October 28, 2020 meeting. Mergen second. All in favor. Motion carried.

Public Hearings: *none scheduled*

Business:

- Driveway Permit Policies** – The supervisors tasked the Planning Commission to review and update the policies for issuing driveway permits, especially regarding the kind of material used for culverts. At their last meeting, the Supervisors gave an exemption to a resident to use DOT-approved double-walled plastic culverts. The PC discussed whether this should become a policy. The main conclusion is that more research is required. We will do some research concerning culvert materials. Will Huston, an engineer who is on leave from his position as Supervisor, will be contacted for advice. If our research shows that the plastic culvert is an acceptable alternative to steel, the PC recommends changing the policy to allow the homeowner a choice of using either steel or DOT-approved double walled plastic culverts and aprons.
- Road Maintenance Plan** – The PC discussed and edited the draft of a Road Management Plan. The main topic for the meeting was to edit the Inventory of Township Roads (*appended*). The PC also suggests that Koopmeiners should also examine the inventory for accuracy. The plan for the next meeting was discussed – the PC will develop a list of roads and their recommended maintenance schedule (*i.e.*, resurfaced, seal coated). The Schirmers driveway/road (Peach Drive N) should be considered for vacation.
- PC Position** – Mohs resigned from the PC. There is now at least one opening on the Planning Committee. We will try to recruit new members. The Clerk has contacted past board members and some neighbors. Other residents will be contacted to encourage them to apply for a position.
- AV System** – the new AV system works well. It can project from two inputs on the front dais. It can also project from an input on the rack. This latter input is the only one that can be used for videoconferencing (*i.e.*, Zoom). EPA, Inc. has to make one more tweak of the system to insure that all laptops are compatible with the projector; they will return within the next few weeks. An iPad adapter for the inputs on the dais would be useful; the Clerk will contact EPA about this possibility.
- Vacation Home Rental** – There will be a County Hearing for an Interim Use Permit to consider a request to convert a lake home into a vacation home rental unit. Most PC members agreed that some sort of restrictions to protect neighbors are desirable so that it doesn't turn into a party house. The PC

recommends that the Supervisors consider suggesting to the County that: (a) quiet hours should be established, (b) there should be a minimum rental period of one week (*i.e.*, no short-term weekend rentals), (c) there should be parking on the road, (d) a sign should be posted with owner contact information if there is a problem, and (e) any approval of the Interim Use Permit should be on a more limited basis (*i.e.*, 5 years vs. 30 years). It was also suggested that we should study how other Townships handle this situation.

Adjournment: Mergen moved to adjourn the meeting at 9:04 PM. Sanoski second. All in favor. Motion carried.

Other Meetings: The next PC meeting is December 30, 2020 at 7:00 PM. The next Supervisor’s Meeting is December 2nd.

Respectfully submitted,
Stephen G. Saupe, Clerk

Signature: _____

date: November 29, 2020

Approval:

LeRoy Gondringer, Planning Commission Chair – signature

date: _____

Avon Township Road Inventory											
Last update: 2020 - Nov 27											
Road Name	Road #	Section Numbers	Length		Surface	Maintenance Type	Usage	Dead end?	Year Last Resurfaced	Status - Fall 2018	Status - Fall 2020
			Feet	Miles							
					0=gravel; 0.5 - both; 1=paved	0=min maintain; 1=regular	1=heavy; 5=light	1=Yes	1=bad; 5 = good		1=bad; 5 = good
Avenues											
135th Ave.					1	1	3		2013	3	3
140th Ave.	354	13-24	2852	0.54	0.5	1	5		2020	2	1
145th Ave.	151	1-2	2640	0.50	1	1	4			2	2
154th Ave.	1012	26-35	2376	0.45	1	1	5	1			4
160th Ave.	352	3-10-15	12,144	2.30	1	1	2			4	4
165th Ave.	351	15,16	2904	0.55	1	1	5	1	2016	5	5
175th Ave.	350	4-5	5280	1.00	1	1	4			3	4
182nd Ave.		31		1.00	1	1	5	1		4	4
185th Ave. (S of St. Anna Dr.)	582	5-6	2640	0.50	1	1	4			3	3
185th Ave. (N of Upper Spunk Lake)		29-30		0.25	1	1	5	1		2	2
186th Ave					1	1	5	1		4	4
188th Ave.	349	7	2640	0.50	1	1	5	1		3	3
190th Ave.					1	1	3			3	2
Streets											
1st St. SE	121	27	1320	0.25	1	1	3			2	3
325th St.	127	35-36	6468	1.23	1	1	4	1	2016	5	5
331st St.	1023	26	1782	0.34	1	1	5	1		3	4
355th St.	107	13	5280	1.00	1	1	1		2011	4	3
360th St. (E of 160th Ave)	96	15	2640	0.50	1	1	5	1		2	1
360th St. (E of Co Rd 155)	82, 94	11-14	4092	0.78	0	0	5	1		3	3
360th St. (W of Co Rd 155)					0	0	5	1		4	5
360th St. (W of Co Rd 9)		16,17		1.50	1	1	2			4	3
363rd St.	97	9	1320	0.25	1	1	5	1		3	2
365th (W of Co Rd 155)					0	0	5			4	5
365th St. (E of Co Rd 155)	93, 99	12-Feb	6600	1.25	1	1	4			4	3
370th St. (E of 155)	81	12	5280	1.00	1	1	4			3	3
370th St. (W of 155)	95	2-11	2640	0.50	0	0	5	1		4	5
370th St. (E of Co Rd 9)	80	9	3432	0.65	1	1	5	1			2
377th St.					1	1	5	1		3	4
Named											
Cardinal Nest	1025	6	528	0.10	1	1	5	1		5	5
Highland Terrace	584	28-29	5148	0.25	1	1	5		2020	2	5
Koppy Lane					1	1	5	1		1	1
Lower Spunk Lane	132	21-28	2508	0.48	1	1	5	1		1	1
Meadowview Road	115	24-25	1848	0.35	0	0	5	1		4	4
Schirmer's Driveway	108	18	1320	0.25	0		5				??
Narnia Lane	64	32	1452	0.28	1	1	5	1		2	1
Nob Hill Drive					1	1	5			3	3
Nob Hill Drive (North section)	1134	33	638	0.12	1	1	5	1		3	2
Noble Oak Circle	129	33	4950	0.94	1	1	4			3	2
Nordica Road					1	1	5			3	3
Norman Road					1	1	5	1		4	5
Norway Road	54, 122	25-26-27	20,724	3.60	1	1	1		2019	1	5
Old Collegeville Road	133	25	300	0.06	1	1	3			5	5
Orchid Court					1	1	5	1	2020	2	5
Parkwood Circle	83	22,23	10,860	2.06	1	1	3			3.5	2.50
Peach Drive	1069	19	4092	0.81	0	1	5	1		4	5
Pelican Lake Road	1024	5-8	6600	1.25	1	1	2			4	3
Plum Hill Road					1	1	5	1		3	3
Princewood Road					1	1	5			3	3
Quaker Road	105	18	6204	1.18	1	1	2			3	4
Queens Road	106	14-16	11,088	2.10	1	1	2			5	3
Red Maple Drive	585	7-8	4158	0.79	1	1	5	1		3	2
Red Oak Circle	1133	7	1330	0.25	1	1	5			2	2
Riley Court					1	1	5	1		4	4
Sara Lane	528	5-8	1320	0.25	1	1	5	1		3	3
Shorewood Drive		28,29	3960	0.75	1	1	4	1	2020	3	5
Springwood Lane	529	5	1254	0.24	1	1	5			4	4
Spunk Tree Circle	63	33	1848	0.35	1	1	5			2	2
St. Anna Drive	79	5,6	9504	1.80	1	1	3		2012	4	3.5
Sunnyfield Circle	1070	6	1802	0.35	1	1	5		2012	5	5
Tower Road	98	8,9,16-18,20	20,434	2.57	1	1	3		2020	3	3.5
Two Rivers Road	75, 1026	5,6	8382	2.19	1	1	3		2012	3	1,5
Upper Spunk Lake Road	128, 1132	29, 31-33	13464	2.55	1	1	2		2014	5	5