

Minutes of the Meeting of the Avon Township Planning Commission

August 26, 2020

Avon Township Hall (16881 Queens Road, Avon)

Call to Order: Chair LeRoy Gondringer called to order the meeting of the Avon Township Planning Commission at 7:00 PM in the Main Chamber of the Town Hall.

Pledge: The Pledge of Allegiance was recited.

Roll Call: Present – LeRoy Gondringer, Ken Mergen, Kamela Mohs, Rich Sanoski, and Stephen Saupe.

Approval of Agenda: A discussion of the CARES act was added to the agenda. Mergen moved to approve the agenda as amended. Sanoski second. All in favor. Motion carried.

Minutes: Sanoski moved to approve the minutes from the July 29, 2020 meeting as presented. Mohs second. All in favor. Motion carried. Mergen moved to correct the May 27, 2020 minutes to reflect the correct PID, 03.00955.0000, for the Zwilling property. Sanoski second. All in favor. Motion carried.

Public Hearings: *none scheduled*

Business:

1. **Roiger Driveway Permit** – Mr. Darren Roiger appeared to request a driveway permit for an additional driveway on his property at 32205 Noble Oak Circle to access a shed he plans to build. He has already received a Construction Site Permit for the structure from Stearns County. The driveway is required because the shed would not be accessible from his main driveway because there is a steep slope. Koopmeiners has examined. There would be reasonable visibility and it would be away from the intersection. A culvert and aprons are required. Mergen moved to recommend to the Supervisors to approve a driveway permit for Mr. Darren Roiger to construct an additional driveway on his property at 32205 Noble Oak Circle with a culvert and aprons. Mohs second. All in favor. Motion carried.
2. **Copart/Lange Annexation** – A resident requested being placed on the agenda to discuss the annexation process and the forest destruction that occurred on this property. The resident did not attend the meeting. It was suggested that the project was inevitable. At least one Planning Commission (PC) member expressed deep regret that the Joint Planning Board approved the annexation.
3. **Dufner Driveway** – Mr. Chase Dufner installed a parking pad without a driveway permit and plugged a culvert at his property at 15636 Parkwood Circle. Mr. Dufner was sent a letter to remove the structures. He contacted the Supervisors to discuss the situation and how to obtain a driveway permit. Because these modifications have caused water to wash over the road and parking in the Town road right-of-way is a safety hazard, Mohs moved to recommend to the Supervisors that Mr. Chase Dufner, 15636 Parkwood Circle (Avon), remove the parking area he illegally created on his property and unplug the culvert and restore the ditch to its original condition to allow for proper water flow. Sanoski second. All in favor. Motion carried.
4. **CARES Funding** – suggestions for acquisitions included computers/iPads for Supervisors for Zoom meetings, computer projection equipment including a screen in the event of a future shutdown and Zoom meeting. Gondringer will contact a local electronics expert for advice and a cost estimate. The Town should be certain that any purchase meets CARES funding guidelines for reimbursement.

- 5. **Road Maintenance Plan** – It was suggested that the roads should be evaluated in a couple of ways including amount of traffic, cracks, and condition of road surface.

Old Business: To be considered at a future meeting: Comprehensive Plan and Vacating Peach Drive N.

Announcements/Reports:

- 1. **Shorewood Drive** – There is a rumor that some residents on Shorewood Drive, the road that we recently resurfaced, want to be annexed to the City because of failing septic systems.
- 2. **Upper Spunk Lake Road Hauling** – there is a question about whether this road is a 7 or 9-ton road because a resident contacted the sheriff to report a hauler who appeared to have an oversized load.

Adjournment: Mohs moved to adjourn the meeting at 8:18 PM. Sanoski second. All in favor. Motion carried.

Other Meetings: The next PC meeting is September 30, 2020 at 7:00 PM and the next Supervisor’s meeting is s September 3rd.

Respectfully submitted,
Stephen G. Saupe, Clerk

Signature: _____

date: August 29, 2020

Approval:

LeRoy Gondringer, Planning Commission Chair – signature

date: _____