

# Minutes of the Meeting of the Avon Township Planning Commission

February 26, 2020

Avon Township Hall (16881 Queens Road, Avon)

**Call to Order:** Chair LeRoy Gondringer called to order the meeting of the Avon Township Planning Commission at 7:00 PM in the Main Chamber of the Town Hall.

**Pledge:** The Pledge of Allegiance was recited.

**Roll Call:** Present – LeRoy Gondringer, Ken Mergen, Kamela Mohs, Rich Sanoski, and Stephen Saupe. Also present: Marion Gondringer, Mike Linn, and Kelly Martini. This was Mohs' first meeting; she will complete the oath of office at the March meeting.

**Approval of Agenda:** Mergen moved to approve the agenda as presented. Sanoski second. All in favor. Motion carried.

**Minutes:** Mergen moved to approve the minutes from the January 29, 2019 meeting as presented. Sanoski second. All in favor. Motion carried.

**Public Hearings:** *none scheduled.*

## **Business:**

- 1. Fire Department Update** – Chief Joel Richter and Assistant Chief Chuck Swenson appeared to update the Town about the recent Fire Board meeting. Since the announcement for the meeting was sent to a former Supervisor, it meant that the Town was unaware of the meeting so no Township representative was present. Chief Richter reported that the department responded to 226 calls in 2019. This year the department replaced their 20-year old truck with a new one. It cost about \$430,000, and it was a great deal because it was a demo model. The New Munich Fire Department purchased the old truck. The Township's contribution to the Fire Department will increase by about \$20,000 due to the new truck and the increased (about 30%) volume of calls. Chief Richter said the Fire Department is looking into building a 60 x 60 addition on the existing Fire Hall because they are cramped for space. This new structure, which would likely be made by Wells Concrete, would double their square footage. The Township will likely need to increase the levy to cover the increase in Fire Fund expenditures.
- 2. Braegelmann Preliminary Plat** – Mr. David Braegelmann appeared to request approval for a preliminary plat. The plat that was originally signed by the Township (*see October 2019 minutes*) needed to be revised because accessory buildings covered more than 5% of the site. After the PC examined the revised plat, Mergen moved to recommend to the Supervisors to approve the preliminary plat for Kasner Acres for Mr. David Braegelmann. Sanoski second. All in favor. Motion carried.
- 3. Hoffman Driveway Permit** – Mr. Randy Hoffman appeared to request a driveway permit for his property at 34164 Lower Spunk Lane. He recently purchased this property and has received a Construction Site Permit from Stearns County to build a residence. After the PC examined his plan, Mergen moved to recommend to the Supervisors to approve a driveway permit for Mr. Randy Hoffman contingent on an inspection by Koopmeiners to determine if a culvert, aprons, or other will be required. Sanoski second. All in favor. Motion carried.

- 4. **Annual Meeting** – possible agenda items (*i.e.*, Compost site, CSP’s in the Orderly Annexation Area) and edits were suggested.
- 5. **SCORE Funding** – Several options were considered including hiring a dumpster and paying the City fee to use the compost site. Our preference is to work with the City to see if they will consider reinstating Town use of the Compost facility. It was suggested that one of the Supervisors could attend the Avon City Council meeting to discuss potential compost options.
- 6. **MN Seniors Road Race** – An application has been filed to use Town roads again this summer for the MN Seniors Road Race. There we no major problems with the previous race.
- 7. **Comprehensive Plan** – Leroy Gondringer, Marion Gondringer, Mohs and Saupe will meet to develop a working draft.
- 8. **Enterprise Contributions** – the compost site situation was suggested.

**Old Business:** To be considered at a future meeting: Road Maintenance Plan and potentially vacating Peach Drive N. It was suggested that the PC should participate in the Road Inspection this spring, which would help in developing the Road Plan.

**Announcements/Reports:**

- 1. **Mississippi River/Sartell Watershed** – will hold a meeting on February 27.
- 2. A feedlot expansion for David Raab (34934 140<sup>th</sup> Ave) was approved by the County.

**Adjournment:** Mergen moved to adjourn the meeting at about 9:00 PM. Sanoski second. All in favor. Motion carried.

**Next Meeting:** The next meeting is March 25, 2020 at 7:00 PM.

**Other Meetings:** *none scheduled*

Respectfully submitted,  
Stephen G. Saupe Clerk

Signature: \_\_\_\_\_ date: February 29, 2020

**Approval:** \_\_\_\_\_ date: \_\_\_\_\_

Planning Commission Chair – signature

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Planning Commission Chair – print