

Minutes of the Meeting of the Avon Township Planning Commission

January 29, 2020

Avon Township Hall (16881 Queens Road, Avon)

Call to Order: Chair LeRoy Gondringer called to order the meeting of the Avon Township Planning Commission at 7:00 PM in the Main Chamber of the Town Hall.

Pledge: The Pledge of Allegiance was recited.

Roll Call: Present – LeRoy Gondringer, Mike Linn, Ken Mergen, Rich Sanoski, and Stephen Saupe. Also present: Marion Gondringer and Kelly Martini.

Approval of Agenda: Added to the agenda were: Maciejewski building credit discussion; driveway permit for Trevor Lange; Avon Lions Club and ball field project; and Census boundary survey. Mergen moved to approve the agenda as amended. Sanoski second. All in favor. Motion carried.

Merdan Ceremony: John Merdan was unable to attend tonight's meeting; the ceremony is rescheduled for March 4th at 7:00 PM.

Minutes: A typo in the minutes was corrected (Mergen's name was listed incorrectly). Mergen moved to approve the minutes from the December 18, 2019 meeting as corrected. Sanoski second. All in favor. Motion carried.

Public Hearings: *none scheduled.*

Business:

- 1. Maciejewski Building Credits** – Elmer and Wayne Maciejewski appeared at the meeting to inquire about obtaining a building credit for their 20-acre property. Options were suggested including transferring a credit from another property or requesting that the County rezone the property to R5. Unfortunately the Maciejewski's purchased the property about three years after County zoning regulations changed, or otherwise, they may have originally been able to build on it. The Maciejewski's were encouraged to talk to the County for details on the rezoning process and other related issues. Mr. Maciejewski praised the Towns' snow removal efforts this winter.
- 2. Lange Driveway Permit** – Mr. Trevor Lange appeared to request a driveway permit for his property at 37803 Cardinal Nest Court. Mr. Lange wants to build an approximately 1400 sq ft storage building for his pontoon. He said he does not plan to park semi-trailers there. The driveway will require a culvert and aprons. He was encouraged to contact the County concerning the maximum allowable size of the structure. He will require access from 190th Ave because his home and drainfield block access from Cardinal Nest Court. He will stake the location of the proposed driveway. Town representatives will examine the location for its suitability. Once that is determined, the final decision will be made by the Supervisors.
- 3. Joint Planning Board Report** – none. The Joint Planning Board did not meet during the past month.
- 4. City Tax Reimbursement** – Mergen received from the City a check for \$9,937.26 for past taxes owed for properties that were annexed. In addition, the Town received in the mail an additional check for \$1797.48. In all, the City paid the Township \$11,734.74 for past taxes as per the Joint Powers Agreement. A few of the itemized totals seemed odd; Gondringer will follow up with the County to determine if the totals are

correct.

5. **Mohs Application** – Ms. Kamela Mohs submitted an application for one of the open positions on the Planning Commission. The PC reviewed the application and interviewed Ms. Mohs. Mergen moved to recommend to the Supervisors to appoint Ms. Kamela Mohs to the Planning Commission. Linn second. All in favor. Motion carried.
6. **Avon Compost Facility** – The Town received a note from the City that they were closing the compost facility to non-residents (*i.e.*, Township residents). The reasons cited for this action are: (a) they are getting materials from contractors, (b) they are receiving non-permitted items, and (c) they lack staff and funding to handle the situation. It is likely that in the future, City residents will be required to obtain a key from City Hall to drop off items. The Township will need a plan. We will put this on the agenda of the Annual Meeting.
7. **Avon Hills Lions Club & St. Anna Ball Field** – Mergen spoke to a representative for the Lion’s Club, who was under the impression that the Town required them to work on the ball field. The Supervisors only suggested this as a potential project. The Lion’s will look into this and may need to seek funding for equipment.
8. **Potential Budget Items** – items for the upcoming budget cycle potentially include a tractor (for mowing) and funding for a replacement plow(s). One suggestion, which was generally not accepted, was to consider selling the skid loader to purchase a multi-functional tractor with assorted attachments.
9. **Boundary Survey** – this will be discussed at the Supervisor’s meeting. There doesn’t appear to be any major changes.
10. **Comprehensive Plan** – tabled for tonight. Because there has not been time for Comp Plan discussions at the last few meetings, we are not making much progress. It was recommended that we should have a special meeting on February 27th at 7:00 PM dedicated to a discussion of the Comp Plan.
11. **Enterprise Contributions** – the compost site situation was suggested.

Old Business: To be considered at a future meeting: Road Maintenance Plan and potentially vacating Peach Drive N. It was suggested that the PC should participate in the Road Inspection this spring, which would help in developing the Road Plan.

Announcements/Reports:

1. **Spring Flood Outlook** – The Town should plan for an elevated threat of spring flooding.
2. **Mississippi River/Sartell Watershed** – will hold meetings on February 25 and 27.
3. **Lange Annexation** – the Order Approving the Annexation was received from the State (Document #202559).
4. **Park Land** – the Clerk contacted the Surveyor’s Office to inquire if additional park land occurs in the Township. They reported that it was unlikely and that it would be extremely time-consuming to search through plats.
5. A request for information was received about a road vacation near 32957 Spunk Tree Circle. No information could be provided.
6. No updates on the Hennen Construction Site Permit.
7. **County Comp Plan Listening Sessions** – will be held on March 5th in Albany.

Adjournment: Mergen moved to adjourn the meeting at about 9:10 PM. Sanoski second. All in favor. Motion carried.

Next Meeting: The next meeting is February 26, 2020 at 7:00 PM.

Other Meetings: *none scheduled*

Respectfully submitted,
Stephen G. Saupe Clerk

Signature: _____ date: January 30, 2020

Approval:

_____ date: _____
Planning Commission Chair – signature

Planning Commission Chair – print