

# Minutes of the Meeting of the Avon Township Planning Commission

November 27, 2019

Avon Township Hall (16881 Queens Road, Avon)

**Call to Order:** Chair LeRoy Gondringer called to order the meeting of the Avon Township Planning Commission at 7:00 PM in the Main Chamber of the Town Hall.

**Pledge:** The Pledge of Allegiance was recited.

**Roll Call:** Present – LeRoy Gondringer, Ken Mergen, and Stephen Saupe. Also present: Marion Gondringer

**Approval of Agenda:** Mergen moved to approve the agenda as presented. Gondringer second. All in favor. Motion carried.

**Minutes:** Mergen moved to approve the minutes from the October 30, 2019 meeting as presented. Gondringer second. All in favor. Motion carried.

**Public Hearings:** none scheduled.

## **Business:**

- PC Membership** – It has been a challenge to recruit additional members of the Planning Commission. Options include: (a) personally contacting and recruiting potential candidates; (b) disbanding the Planning Commission but handling the issues at the regular Supervisor’s meeting on the first Wednesday of the month; (c) holding two Supervisor meetings per month with one (last Wednesday of the month) focusing on PC issues; (d) publishing vacancies in the *Enterprise*; and (e) posting “Help Wanted” signs. We agreed that there is a need for the Planning Commission. We’ve not had much success with Options A and D. Though we haven’t specifically tried large “Help Wanted” signs (Option E), it is not likely to work better than our previous signs/publications. The PC recommends that the Supervisors meet twice a month. The first meeting (last Wednesday of the month) would focus on Planning Commission issues. In addition to the Supervisors, this meeting would include any appointed members of the Planning Commission who would provide advice to the Supervisors. The next Supervisor meeting (1<sup>st</sup> Wednesday of the month) would feature financial issues and other business as is currently done, though there would be no need for a PC report. Once sufficient PC members are recruited and appointed, the Supervisors would stop meeting on the last Wednesday and we could return to our current process. The Town should confirm with MAT that this plan follows State rules and guidelines.
- Joint Planning Board Report** – Mergen reported that at the recent meeting, the JPB agreed that the Township would handle construction site permits in the orderly annexation area (OAA). The Town is considering hiring Ms. Nancy Scott, who will be invited to the next Supervisor meeting. CoPart is considering purchasing a parcel from Jeff Lange and wants to annex it into the City. However, the parcel is not part of the OAA. It may be possible/necessary to modify the orderly annexation agreement with the City to allow this transfer. The Town has contacted Attorney Ripple to see whether this can be done and if there are any other concerns, but we haven’t heard back from him yet. It was suggested that the Town would allow the City to annex this parcel if the OAA agreement was extended for 10 more years.
- Comprehensive Plan** – will be discussed at the next meeting.
- Enterprise Contributions** – the contributions of John Merdan was suggested.

**Old Business:** To be considered at a future meeting: Road Maintenance Plan and potentially vacating Peach Drive N.

**Announcements/Reports:**

1. **Braegelmann Plat** – Gondringer reported that he had spoken with David Braegelmann and that the County rejected his preliminary plat, which was signed last month, because it is 8 acres and falls into a residential classification and has too many structures. It will need to be re-platted as a 10 acre parcel or larger. The surveyor should have caught this.
2. **Norway Road** – is finished, but we are waiting for inspection results. There is a concern about the slopes of some of the ditches and some bumps/dips especially over culverts.

**Adjournment:** Mergen moved to adjourn the meeting at about 9:00 PM. Gondringer second. All in favor. Motion carried.

**Next Meeting:** The next meeting is December 18<sup>th</sup> at 7:00 PM.

**Other Meetings:** *none scheduled*

Respectfully submitted,  
Stephen G. Saupe Clerk

Signature: \_\_\_\_\_ date: November 28, 2019

**Approval:**

\_\_\_\_\_ date: \_\_\_\_\_  
Planning Commission Chair – signature

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Planning Commission Chair – print