

Minutes of the Meeting of the Avon Township Planning Commission

June 29, 2016

Avon Township Hall (16881 Queens Road, Avon)

Call to Order: Chairman Huston called to order the regular meeting of the Avon Township Planning Commission at 7:45 PM. in the Main Chamber of the Town Hall.

Pledge: Clerk Saupe led the Pledge of Allegiance.

Announcement of Recording: The meeting was not recorded (the Clerk forgot to bring the recorder to the meeting).

Roll Call: Present – Will Huston, Ken Mergen & Stephen Saupe. Absent – LeRoy Gondringer & Gerry Kremers.

Approval of Agenda: Mergen moved to approve the agenda as presented. Huston second. All in favor. Motion carried.

Minutes: Mergen moved to approve the minutes of the May 25, 2016 meeting. Huston second. All in favor. Motion carried.

Public Hearings: *none*

Scheduled Business:

1. **Driveway Permit Policies** – A resident requested the return of the damage deposit before the final asphalt was installed. The consensus is that the deposit should not be returned until the work is completed.
2. **911 Signs** – Town policy is that a resident in need of a 911 sign must pay \$75. We recommend checking with MAT to determine how to handle the situation if a resident refuses to pay for a sign.

Other & Old Business: *none*

Announcements/Reports:

1. Recordings/Computers – Mr. Steve Fenske, the Town Attorney suggested at the Summer Short course that it is not necessary to record meetings as we've been doing. He also indicated that it is good practice to use a separate computer for Town business.
2. The Orion/St. John's Building Permit was signed.
3. A request for a copy of the CUP and inspection for the cell tower on Co Rd 50 was received. Available information was provided.
4. Avon Area Lakes – they participated in Spunktaacular Days, will be part of the July 4th celebration, are financially stable, and working on various projects.
5. Stearns County Weed Inspector, Bob Duning, requested that we send a letter to one resident.

- 6. The County sponsored a meeting to discuss disaster planning.
- 7. The Seniors Game Bicycle Road Race was held in the Township with a permit. The organizer, Dana Randt at the St. Cloud Area Convention & Visitors Bureau, was contacted and informed that a permit is required in the future.

Adjournment: Mergen moved to adjourn the meeting at 8:25 PM. Huston second. All in favor. Motion carried.

Next Meeting: The next meeting is July 27, 2016 at 7:30 PM.

Respectfully submitted,
Stephen G. Saupe, Clerk

Clerk signature: _____ date: _____

Approval:

Signature: _____ date _____

Print name: _____