

Minutes of the Meeting of the Avon Township Planning Commission

January 27, 2016

Avon Township Hall (16881 Queens Road, Avon)

Call to Order: Acting Chairman Kremers called to order the regular meeting of the Avon Township Planning Commission at 7:30 PM. in the Main Chamber of the Town Hall.

Pledge: Clerk Saupe led the Pledge of Allegiance.

Announcement of Recording: Kremers announced the meeting was going to be recorded. The recorder was turned on.

Roll Call: Present – Will Huston, Gerry Kremers, Ken Mergen, and Stephen Saupe. Absent – LeRoy Gondringer.

Approval of Agenda: Mergen moved to approve the agenda as presented. Kremers second. All in favor. Motion carried.

Minutes: There was one correction – Kremers replaced Gondringer as the acting chair of the meeting in the approval section. Huston moved to approve the minutes of the December 30, 2015 meeting as amended. Mergen second. All in favor. Motion carried.

Public Hearings: *none scheduled*

Scheduled Business:

- Pierskalla/Ramler Asphalt Plant** – Ms. Holly Brisk from Knife River appeared to request renewal of the Interim Use Permit for an asphalt plant at the Pierskalla/Ramler site. Knife River has a contract with Stearns County for Co Rd 3 and expects it will be required for about 2 – 3 weeks in July. They likely have enough material but may need to use the crusher. Huston moved to recommend to the Supervisors setting a public hearing on February 24, 2016 at 7:45 PM to consider the renewal of the IUP for the Knife River asphalt plant at the Pierskalla/Ramler site, and that a site visit is held prior after installation but prior to the plant beginning operation. Mergen second. All in favor. Motion carried.
- Ramler Property Drainage** – Mr. Chris Ramler appeared to request approval of work to his property at 36903 Pelican Lake Road that would extend two Township culverts to allow him the ability to move from one side of his property to the other without having to access the road. Mergen moved to recommend to the Supervisors approval of an extension of culverts approximately 36 feet and that the homeowner is in cooperation with the Township to repair any blockage that occurs outside of the Township road right-of-way. Huston second. All in favor. Motion carried. After consideration of issues that have occurred in other Township culverts, Huston moved to recommend to the Supervisors to consider an easement over the extended culverts into the Ramler property on Pelican Lake Road in the event that maintenance work on the culverts is required. Mergen second. All in favor. Motion carried.
- Minutes / Agendas** – to provide ready quicker access to the agenda for meetings, the Clerk plans to post the agenda on the website by Sunday before the meeting. Minutes will be posted after approval, which means there will a lag of at least a month before the minutes become available to residents.

4. **Plat Review** – The general consensus was that the Township should have a simplified form for reviews of plats and preliminary plats, and that there should be a fee of \$50 for the review and signing of each. The Clerk will create a form to bring to the next meeting for review.

Other & Old Business: *none*

Announcements/Reports:

1. **Baker / Weber Rezone** – was approved by Stearns County.

Adjournment: Mergen moved to adjourn the meeting at about 8:45 PM. Huston second. All in favor. Motion carried.

Next Meeting: The next meeting is January 27, 2016 at 7:30 PM.

Respectfully submitted,
Stephen G. Saupe, Clerk

Clerk signature: _____ date: _____

Approval:

Signature: _____ date _____

Print name: _____