

# Minutes of the Meeting of the Avon Township Planning Commission

December 28, 2016

Avon Township Hall (16881 Queens Road, Avon)

**Call to Order:** Chairman Huston called to order the regular meeting of the Avon Township Planning Commission at 7:30 PM in the Main Chamber of the Town Hall.

**Pledge:** The Pledge of Allegiance was recited.

**Roll Call:** Present – Will Huston, Gerry Kremers, Ken Mergen, and Stephen Saupe. Absent: LeRoy Gondringer.

**Approval of Agenda:** A discussion of long-range planning and procedures for a certificate of compliance were added to the agenda. Mergen moved to approve the agenda as amended. Kremers second. All in favor. Motion carried.

**Minutes:** Approval of the minutes from the November 30, 2016 meeting was postponed until the next meeting.

**Public Hearings:** Erik & Ashley Larson – Conditional Use Permit for a conventional subdivision in the Avon Hills Environmental Overlay district. Chair Will Huston opened the public hearing at 7:40 PM. Mr. Larson was present, as were approximately a half dozen residents. Mr. Larson restated his desire for a CUP but provided no diagram, drawing, plat or other document to identify the building envelope of the proposed project. Mergen moved to continue the public hearing at the January 25, 2017 meeting at 7:40 PM to provide Mr. Larson time to prepare the necessary document(s). Kremers second. All in favor. Motion carried. A neighbor was present who had applied for a feedlot permit that might affect the placement of a residence on the Larson property. This will need to be sorted out.

## **Scheduled Business:**

1. **Spellacy Certificate of Compliance** – Mr. Kevin Spellacy appeared to request a Certificate of Compliance for a boundary line correction between his property (PID 03.00849.0000) and with a neighboring property (PID 03.00855.0000). Mergen moved to recommend to the Supervisors approval of the Certificate of Compliance. Kremers second. All in favor. Motion carried.
2. **Snow Plowing Update** – Apparently a new driver has been hired. Interstate 94 was closed briefly during the last storm.
3. **Annual Meeting Agenda Items** – there was a discussion of possible topics to include on the agenda at the Annual Meeting. Suggested were discussions of the Avon Compost Facility and the need for funding for additional road repairs/upgrades and voting equipment.
4. **Certificate of Compliance forms** – updating the form(s) and procedures for certificates of compliance will be discussed at the next meeting.

**Other & Old Business:** *none*

**Announcements/Reports:** *none*

**Adjournment:** Mergen moved to adjourn the meeting at 8:30 PM. Mergen second. All in favor.  
Motion carried.

**Next Meeting:** The next meeting is January 25, 2017 at 7:30 PM.

Respectfully submitted,  
Stephen G. Saupe Clerk

Clerk signature: \_\_\_\_\_ date: \_\_\_\_\_

**Approval:** date: \_\_\_\_\_

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LeRoy Gondringer

\_\_\_\_\_  
Will Huston

\_\_\_\_\_  
Gerry Kremers

\_\_\_\_\_  
Ken Mergen