

Minutes of the Meeting of the Avon Township Planning Board
December 30, 2009
Avon City Hall

Call to Order: The regular meeting of the Planning Board was called to order by Chairman Mergen at 8:00 P.M.

Pledge: Everyone stood for the Pledge of Allegiance.

Roll Call: Present – Ken Mergen, Roger Nelson, Gerry Kremers, Lowell Rushmeyer, Stephen Saupe. Supervisors Gondringer, Bresnahan and Merdan were also present.

Approval of Agenda: Added to the agenda was a presentation by Mr. Dan Kron, Bonestroo Engineering. Mergen moved to approve the agenda as amended. Rushmeyer second. All in favor. Motion carried.

Minutes: A few minor typos were corrected in the minutes from the September 30th meeting. Mergen moved to approve the minutes with the indicated corrections. Nelson second. All in favor. Motion carried.

Business:

1. **Plat Report – Bonestroo Engineering** – Mr. Dan Kron from Bonestroo Engineering appeared to update the Planning Board about the plat process. A preliminary plat has been completed and Mr. Kron presented each member with a copy. Once the preliminary plat receives township approval, it will be submitted to the County for approval. Once the preliminary plat is approved, the final plat and drawings will be completed and submitted to the County for final approval by the County Board. Mr. Kron will submit necessary materials. Mr. Tim Haeg, Watab Diversified, has provided information for siting the septic system. Queens Road is slightly south of its presumed position, which means the township has slightly less than 6 acres of usable land. The title work, which is being done by Title Professionals, needs to be completed for the final plat stage. The township doesn't officially own the property because the township bought the property contingent on plat approval. Since a deed isn't required until the final plat stage, Mr. Kron indicated that this isn't likely a problem because it is extremely rare for the County to turn down a plat that completed the preliminary review and because we have been working closely with the county in all phases. Rushmeyer recommended that we be certain the plat conforms to Avon Township Subdivision Ordinance. Rushmeyer asked whether the township had been granted permission to access the property for construction purposes, etc. Gondringer stated that the property owners had given the township verbal permission.

Rushmeyer moved to recommend approval of the preliminary plat. Kremers second. All in favor. Motion carried. Mr. Kron stated he needed: (a) signatures from both the Planning Board and Supervisors on the preliminary plat; (b) signed/completed application; and \$305.00 application fee written to "Stearns County."

Reports/Announcements:

- **Avon Hills Report** – Steve Plantenberg reported that planning is in progress for the annual conference that will be held in February. Tom Daniel, a nationally known

planner from Pennsylvania will attend and be available to give a workshop to township officials the day before.

- **County Ordinance** – there are three upcoming meetings for the public to comment on the new County Ordinance. These will be held Jan 12th (Melrose), Jan 12th (Paynesville) and Jan 19th (Waite Park).
- **CAPX2020** – Richard Bresnahan will represent Avon Township on the Citizens’ Task Force Committee. A citizen group, called the “Northern Alliance,” met in mid-December in St. Stephen to discuss this project. Gondringer attended this meeting and reported that they will also have a member on the Task Force. Their goal appears to move the line to the interstate corridor and they are seeking funds to hire an attorney to represent them.

Adjournment: Rushmeyer moved to adjourn the meeting at 9:15 PM. Mergen second. All in favor. Motion carried.

Next Meeting: The next meeting is January 27, 2010.

Respectfully submitted,

Stephen Saupe, Deputy Clerk
Minutes amended & approved: