

Pursuant to due call and notice thereof, a Fire Board meeting was duly held at City Hall on the 19th day of February 2025 at 7:00 pm.

THE FOLLOWING MEMBERS WERE PRESENT:

Chuck Swenson – Avon Fire Chief	Ryan Morse – Relief Association
Carl Verdon – Relief Association	Leroy Gondringer – Avon Township
Bryan Rassier – Avon Township	Chuck Swenson – Avon Fire Asst. Chief
Terry Stein – Colledgeville Township	Eric Notch – Avon Fire Department
Russ Panek – Relief Association	Jeff Manthe – Avon Mayor
Jodi Austing-Traut – City Clerk/Administrator	Kyle Smith – Assistant Fire Chief

Minutes were reviewed. No changes or additions were noted.

Motion Stein to approve minutes second Verdon and carried unanimously.

Avon Fire Relief Association Carl Verdon gave an update on the Relief Association’s financial status. Current annual benefit is \$2,600. This was last increased in 2022. The account is fully funded. Naig will be paid out within 30 days. Grutsch and Weber to be paid out at age 50. Request to increase the annual benefit per firefighter to \$2,800. The entity contribution has been at \$3,500 for 20+ years. Request to increase to \$5,000 per entity per year.

Motion Rassier to increase the annual benefit to \$2,800 per firefighter and to increase the annual entity contribution to \$5,000 second Stein and the motion passed unanimously.

Avon Fire Hall Project

Discussion of the Avon Fire Hall project. Chuck Swenson updated the group on the fire hall expansion project which is nearly complete. Substantial completion has been achieved with several punch list items remaining including a sidewalk. Swenson explained that the fire department is utilizing the building fund, which includes cash that has been set aside from billable calls, to purchase miscellaneous office and kitchen equipment and other equipment that was not included in the fire hall building project. There is around \$65k in contingency funds remaining in the original budget for the fire hall expansion.

Purchases in 2024

Total Capital Expenditures were \$9389.62 in 2024.

Future Plans and Upcoming Purchases

Unit #6 Rescue Truck is in process of being replaced. A Dodge Ram was purchased and is being outfitted. Cost of around \$95k which was paid for with donation funds. Unit #11 to be replaced next. Turnout gear has a useful life of around 10 years. It was last purchased in 2017. Will apply for FEMA grant.

Membership

Two new members are trained. Grutsch and Schmitz have recently retired. Would like hire a few more members in the near future. There have been quite a few changes in leadership roles recently.

Fundraisers Planned

Spunk Days Raffle (average of \$9,000 per year)
Golf Outing (average of \$20,000 per year)
Calendar Ads (average of \$7,500 per year)

Billing of Calls

Billing for calls has remained the same. Calls at Serenity are down. There is legal recourse available to the department allowing them to bill in the event that the call volume at Serenity increases and becomes an issue.

2024 Calls and Financial Report

There were 288 total calls in 2024 totaling 3951 hours.

Avon City = 112 calls (1337 hours)
Collegeville Twp = 44 calls (570 hours)
Avon Twp = 113 calls (1587 hours)
I-94 = 13 calls (228 hours)
Mutual Aid = 6 calls (229 hours)

Fire Department General Expenses for 2023 were \$159,644
General Expenses for 2024 are anticipated to be around \$200,276

General Expense Share:

Avon City	\$72,255 (45.26%)
Avon Twp	\$60,250 (37.74%)
Collegeville Twp	\$27,139 (17%)

Final entity contract bills for 2025 including capital and Relief Association contributions as well as Fire Hall Bond Payment

City of Avon	\$162,425
Avon Twp	\$147,464
Collegeville Twp	\$76,837 (-\$349 overpayment) = \$76,488

Notch will update the invoices and capital amounts and resend to entities.

Final 2026 invoices will include the new Relief Association annual contribution amount of \$5,000 per entity as well as bond payment amounts.

Full reports are available in City Clerk's office

Adjourned at 8:25 pm by motion by Gondringer, second Stein.

Attendees then toured the fire hall.

Respectfully submitted by
Jodi Austing-Traut, City Clerk/Administrator