

Minutes of the Meeting of the Avon Township Supervisors

March 14, 2019

Avon Township Hall, 16881 Queens Road, Avon (MN)

Call to Order - Chair Will Huston called to order the meeting of the Avon Township Supervisors at 7:00 PM in the main chamber of the Avon Township Hall.

Pledge - The Pledge of Allegiance was recited.

Roll Call - Present – Will Huston, Mike Linn and Kelly Martini. Absent – John Merdan, Steve Saupe. Also present – Joe Koopmeiners, Paul Buttweiler (*Deputy Treasurer*), and Marion Gondringer (*Deputy Clerk*).

Approval of Agenda: Motion by Huston to approve the agenda. Second by Linn. All in favor. Motion carried.

Approval of Minutes - Motion by Huston to approve the January 2, 2019 minutes. Second by Linn. All in favor. Motion carried. Motion by Linn to approve the February 13 minutes. Second by Huston. All in favor. Motion carried. Motion by Huston to approve the March 12 Board of Canvass minutes. Second by Linn. All in favor. Motion carried. Motion by Huston to approve the March 12 Board of Audit Report. Second by Linn. All in favor. Motion carried.

Planning Commission Report – Ken Mergen

Dave Braegelmann CUP – Schedule Public Hearing. David and Linda Braegelmann request a Conditional Use Permit for a Conventional Subdivision in the Avon Hills Conservation Area to split their land into two parcels. (19368 Quaker Rd, Avon, Parcel #03.00917.0002) One parcel will be retained by Braegelmann, the second parcel will to be sold to a daughter. Motion by Linn to set a public hearing at the April Planning Commission meeting on April 24, at 7:05 PM at. Second by Huston. All in favor. Motion carried.

Minnesota Senior Games Cycling Event - (Dana Randt) race to be held on Thursday, August 1st, 2019, beginning at the Avon Elementary school parking lot heading South on Co Rd 9, West onto Co Rd 54, North onto Tower Road, East onto 360th St., and South onto Co Rd 9 and returning to Avon. About 50-60 participants. Race times - 10:00 AM and 1:00 PM. Law enforcement on Co. Rd. 9 and 360th Street, as well as appropriate signage would be in place. Motion by Huston to grant approval for the race to happen with signage a week in advance, a flyer to residents on the route one week in advance, and adequate security patrolling. Second by Linn. All in favor. Motion carried.

Schneider: Building credit transfer, 16898 Queens Rd. is scheduled for the April Supervisor meeting.

Joan Burrows: rezoning request – Joan Burrows requests re-zoning of an A-40, 23 acre parcel of land (parcel # 03.00832.0000, at 36856 Co Rd 9, Avon, MN) to an R-5 district. Her intention is to create two five acre parcels, and a 13 acre parcel, with the homestead and the cultivatable land remaining in the larger parcel. Land would be platted at a later date. Land accesses off of 370th Street and is contiguous with other R-5 land in the area. Motion by Huston to approve the rezoning of parcel # 03.00832.0000, at 36856 Co Rd 9 to R-5 from R-40. Second by Linn. All in favor. Motion carried.

Certificate of Compliance: Lochnikar/Schirmers - Land split request. Scheduled for the April Supervisor meeting.

Certificate of Compliance: Blattner Acme Land split request. Scheduled for the April Supervisor meeting.

Aaron Tschida: Variance request – Requests is for a Variance to build a 30' X 36' building located 20 feet closer to the road than allowed by ordinance (Parcel # 03.01474.0009 at 37014 Sara Lane, Avon). The location of the septic system and drain field restricts the location of the building since moving the building farther back would require the location of the driveway directly over the septic drain field. Motion by Linn to set a public hearing at the April 24th Planning Commission meeting at 7:06 PM. Second by Huston. All in favor. Motion carried.

Tony Ebnet driveway after the fact permit at 18424 Red Maple Drive: Motion by Huston to approve the 29 foot driveway as long as the unpermitted building and portion of the unpermitted driveway is removed as per Stearns county directives. Second by Linn. All in favor. Motion carried.

Solar – Fast Sun Solar - Stearns Community Solar One CUP update.

Scheduled Business

St. Anna Church Bazaar Gambling & Alcohol exempt permit application for church bazaar on June 30, 2019, by Fr. Greg Mastey / John Ruprecht. Motion by Huston to approve the lawful gambling & alcohol exempt –day event permit for the Church of the Immaculate Conception on 6/30/19. Second by Linn. All in favor. Motion carried.

MidCo Communications Contract – Motion by Linn to approve permit for MidCo to run, place, construct and thereafter maintain, a telephone utility line along Collegeville Rd. Second by Huston. All in favor. Motion carried.

SCORE grant funding for 2019 – Apply by May 15. Application will be for the compost site fee.

Treasurer Report – Martini read the Treasurer's Report and presented the Cash Control Statement for the period 02/01/2019 to 02/28/2019 (*below*). February \$4.00 error was rectified through the corrections made to the withholding tax for maintenance employee. Motion by Linn to approve Treasurer's report. Second by Huston. All in favor. Motion carried.

February Cash Control statement

For the Period : 2/1/2019 To 2/28/2019

Name of Fund	Beginning Balance	Total Receipts	Total Disbursed	Ending Balance
General Fund	\$176,076.77	\$460.46	\$44,106.04	\$132,431.19
Road and Bridge	\$315,471.93	\$42,262.95	\$4,217.10	\$353,517.78
Road Damage Deposit	\$1,850.00	\$0.00	\$0.00	\$1,850.00
Fire Fund	\$6,698.91	\$0.00	\$0.00	\$6,698.91
General Capital Projects	\$43,203.82	\$0.00	\$0.00	\$43,203.82
Total	\$543,301.43	\$42,723.41	\$48,323.14	\$537,701.70

Corrected Cash Control statement for January

For the Period : 1/1/2019 To 1/31/2019

Name of Fund	Beginning Balance	Total Receipts	Total Disbursed	Ending Balance
General Fund	\$181,132.54	\$3,079.94	\$8,135.71	\$176,076.77
Road and Bridge	\$315,788.47	\$2,916.46	\$3,233.00	\$315,471.93
Road Damage Deposit	\$1,850.00	\$0.00	\$0.00	\$1,850.00
Fire Fund	\$5,807.69	\$891.22	\$0.00	\$6,698.91
General Capital Projects	\$43,160.92	\$42.90	\$0.00	\$43,203.82
Total	\$547,739.62	\$6,930.52	\$11,368.71	\$543,301.43

Approval of Claims & Payroll – Martini presented claims and payroll. February PERA claims (#3515, #3516), = \$491.30. February payroll - \$2634.02, March payroll \$2575.58, and March claims (#3517 - #3528) = \$6695.91. Check # 9607 was voided. \$42,262.95 thousand was received in gas tax.

Motion by Linn to approve claims and payroll for February. Second by Huston. All in favor. Motion carried.

Town Hall Report – presented by Joe Koopmeiners

No updates on bids for the **insulation of the maintenance** building.

Salt sand should be sufficient.

LP gas is adequate.

Concrete in front of the hall is crumbling in places.

Motion by Linn to approve Town Hall report. Second by Huston. All in favor. Motion carried.

Road Report & Roadwork Update – presented by Joe Koopmeiners

Snow removal update: Snow removal took place 13 times in February.

Truck maintenance: Plow truck needs a new fuel warmer; a refurbished will not fit. New part will be about \$1300.00.

Motion by Huston to approve the purchase of a new fuel warmer for the red plow truck. Second by Linn. All in favor.

Motion carried. Other minor repairs were made to vehicles.

Bridge sign: Queen's Road bridge sign is missing. (Stolen again).

Spring water alerts: A culvert on Norway at the corner of Meadowview Rd is frozen. It will be steam jetted. Other culverts around the township are open, but full of water. A ditch on Tower Rd is filling up. Culverts and spring melt water will be closely monitored.

Snow plowing across the road: Discussion concerning residents plowing snow across the road. Some residents have already been altered to the unlawfulness of this action. A resident continues to challenge the required removal of a cone he is placing on the roadway.

Tractor brush saw: Koopmeiners suggested the board consider renting a tractor with a boom saw that cuts larger brush. Koopmeiners will research and report back.

Tower Road guard rail is ordered and will be scheduled soon.

Culvert: Huston suggested having the GIS group do a culvert study to locate and rate conditions of town culverts.

Road Inspection: April 27, 9:00 am.

Tractor: Koopmeiners will research purchasing instead of renting a tractor for brush cutting.

Motion by Huston motion to approve Road report. Second by Linn. All in favor. Motion carried.

Public Hearings: None scheduled

Other Business:

Public Hearing Note: A suggestion was made to consider having the Planning Commission set public hearings during the meeting at which the request is made, thereby relieving the time constraints for residents by delaying the setting of the hearing to the next Supervisors meeting. This was brought to the foreground due to the fact that we've had a couple scheduled meetings that have had to be cancelled or postponed due to weather and/or lack of a quorum. The delayed meetings created a time restriction for publishing the hearings with enough notice. Motion by Huston to approve the authorization for the Planning Commission to set Public Hearings. Second by Linn. All in favor. Motion carried.

Future topic for the Annual Meeting. Brush cutting options. Note: review and approve meeting minutes from previous years, but do not read entire minutes.

Old Business

Town Hall Use Policy: Policy will remain the same as per the preference of the residents attending the Annual Meeting.

Enterprise column ideas: No new suggestions.

Recurring Reports

911 Sign Requests – Stearns County alert: Downed signs at 36063 CR 155 and 35061 CR 155.

Construction Site Permits – Axel Theimer (32746 Nutcracker Ln, St. Joseph, PID 03.01126.0001), 19' X 33" roof mounted Solar

Feedlot Permits – none

Special Assessment Searches – 18006 County Road 9, Avon.

Stearns County Hearings & Actions – none

Announcements & Brief Reports

A request for information about our **electronic records** process was received. Clerk responded.

County Weed Meeting is April 3. Koopmeiners will attend.

Board of Appeal and Equalization training dates available between March 15th and 29th. All town officers are trained.

Notification by Stearns Co Emergency Manager Erin Hausauer alerting to possible spring flooding.

Construction Site Permit Application – County will be using a new form.

Minnesota Benefit Association – Insurance offer. NA

Spring Short courses will be March 18 through April 5. Motion by Huston to authorize up to four employees to attend. Second by Linn. All in favor. Motion carried.

Gambling permit signed for Joe Christianson – Holdingford Lions, Nov 30, 2019 event

Town Law Review training will be April 18, in Otsego, MN.

Announcement of next Supervisor meeting - April 3, 2019 - 7:00 PM

Other Upcoming Meetings - *Qualification / Organization Meeting* – March 20, 2019 - 7:00 PM
March Planning Commission Meeting – March 27, 7:00 PM
Supervisor Meeting – April 3, 7:00 PM
Board of Appeals - April 22, 2019 - 7:00 PM
Road inspection - April 27, 9:00 am.
Joint Planning Board – April

Adjournment: Motion to adjourn by Huston at 8:50 PM. Second by Linn second. All in favor. Motion carried.