

## Avon Township Supervisors Meeting – April 5, 2017

### Tentative Agenda

1. Call to order – 7:30 PM; Avon Township Hall, Queens Road, Avon (MN)
2. Pledge of Allegiance
3. Roll Call
4. Approval of agenda
5. Approval of minutes – *March 1, 2017 meeting*
6. Planning Commission Report – *Will Huston*
  - a. Elections
  - b. Newsletter
  - c. Town Needs
  - d. Certificate of Compliance Forms
  - e. Plats
7. Treasurer’s Report – *Kelly Martini*
  - a.
8. Approval of Claims & Payroll – *Kelly Martini*
  - a.
9. Town Hall Report – *Joe Koopmeiners*
  - a.
10. Road Report & Roadwork Update – *Joe Koopmeiners*
  - a. Monthly Road Work – Update
  - b. Snow Plowing – Update
  - c. 911 sign fee
  - d. Sign database
  - e. Closing roads in winter
  - f. Tree service
  - g.
11. Public Hearings – *none scheduled*
12. Scheduled Business
  - a. Qualification/Organizational meeting – approval of minutes
  - b. Caspers plat approval
  - c. Census Request – Public Employment and Payroll
  - d. Township Directory (County & MAT)
  - e. Immaculate Conception Liquor permit
  - f. Orion Project tax – Bresnahan
  - g. AWAIR policy
  - h. Hiring & Employee Policies – applications for all employees; completing W2, I9 before starting work (unless emergency); training; how to complete time cards; keys; welcome packet/info; etc.
  - i. Performance Reviews – Town workers (maintenance, plow drivers)
  - j. SHIP mini-grants
  - k.
13. Other Business (*added at meeting*)
  - a.
14. Old Business
  - a. Logo / newsletter
15. Recurring Reports
  - a. 911 Sign Requests – Ebensteiner (36397 160<sup>th</sup>); Larson fee
  - b. Certificate of Real Estate Value – Hanson / Hofer - \$450,000; Rodenwald / Macarthur - \$160,000

- c. Construction Site Permits – Koop (14127 Norway Road; residence); Korneck (18118 St. Anna Drive; home & shed)
  - d. Feedlot Permits – none
  - e. Special Assessment Searches – Brock (15749 Co Rd 159); Williams (17435 Orchid Court); Netter (17469 Orchid Court)
  - f. Stearns County Hearings & Actions – none
16. Announcements & Brief Reports
- a. *Technology Exchange* Newsletter received
  - b. Sign Solution flyer received.
  - c. Town Officer Association meeting – April 27, 2017, 7:45 PM, Freeport.
  - d. Legal Short Course – April 20, 2017 – Otsego (MN)
  - e. 2017 Tax Capacity Rates (Avon Twp – 20.4933%; Avon City – 84.4689%; Collegeville Twp – 19.5372%; Albany Township – 30.9070%)
  - f. Weed Training – April 5, 2017
  - g.
17. Announcement of next meeting: *May 3, 2017 at 7:30 PM*
18. Other Upcoming Meetings: *Joint Planning Commission – Monday April 10, 2017; Road Inspection – Saturday April 22, 2017; Board of Appeals & Equalization – Monday April 24 @ 7:00 PM.*
19. Adjournment