

Avon Township Supervisors Meeting – March 1, 2017
Tentative Agenda

1. Call to order – 7:30 PM; Avon Township Hall, Queens Road, Avon (MN)
2. Pledge of Allegiance
3. Roll Call
4. Approval of agenda
5. Approval of minutes – *February 1, 2017 meeting*
6. Planning Commission Report – *Will Huston*
 - a. Knife River IUP – Asphalt Plant 2017
 - b. Caspers plat
 - c. Hanson Certificate of Compliance
 - d. THK Bicycle Race – April 15
 - e. Election Emergency Plan; March election update
 - f. Joint Powers – agenda, 2nd Monday in April
 - g. Terms of Office; Performance Reviews
7. Treasurer’s Report – *Kelly Martini*
 - a.
8. Approval of Claims & Payroll – *Kelly Martini*
 - a.
9. Town Hall Report – *Joe Koopmeiners*
 - a.
10. Road Report & Roadwork Update – *Joe Koopmeiners*
 - a. Parkwood Court Obstruction
 - b. Monthly Road Work update
 - c. Snow Plowing – Update
 - d. Set date for road inspection
 - e. Road restrictions
 - f.
11. Public Hearings – *none scheduled*
12. Scheduled Business
 - a. Audit Board –approval of minutes
 - b. Annual Meeting – agenda and final planning
 - c. Hiring & Employee Policies – applications for all employees; completing W2, I9 before starting work (unless emergency); training; how to complete time cards; keys; welcome packet/info; etc.
 - d. Performance Reviews – Town workers (maintenance, housekeeping, plow drivers)
 - e. Gambling permit – Church of the Immaculate Conception
 - f. Joint Planning Meeting – set date/agenda (second Monday in April)
 - g.
13. Other Business (*added at meeting*)
 - a.
14. Old Business
 - a. Logo / newsletter
15. Recurring Reports
 - a. 911 Sign Requests – Brock – 15749 Co Rd 9; Larson – 35000 Tower Road
 - b. Certificate of Real Estate Value – none
 - c. Construction Site Permits – Woitalla (36395 Tower, garage addition)
 - d. Feedlot Permits – none
 - e. Special Assessment Searches – Posch/Schinkel (PID – 03.01039.0000); Rodenwald (34431 Co Rd 155)

- f. Stearns County Hearings & Actions – Caspers (CUP Hearing, Feb 16, conventional plat in Avon Hills overlay)
16. Announcements & Brief Reports
 - a. Fire Board – Bresnahan
 - b. SCORE Grant – submitted
 - c. Avon Compost Site – request for invoice sent
 - d. LTAP Workshops – Writing (Mar 21, 28); Gravel Roads (Apr 11, 12, 19); Work Zone Safety (Apr 1, May 16, June 5); Roadway Maintenance & training Day (May 18)
 - e. MidCo – affirmative action statement received
 - f. Harddrives – Mike Ohman retired, Rand Syverson new estimator
 - g. Spring Short Course – March 28 (St. Cloud)
 - h. Scott Johnson – cabin on Two Rivers Lake
 - i. Emerald Ash borer workshops
17. Announcement of next meeting: *April 5, 2017 at 7:30 PM*
18. Other Upcoming Meetings: *Board of Canvass Meeting – Tuesday, March 14 @ 8:15 PM; Annual Meeting – Tuesday, March 14 @ 8:30 PM; Board of Appeals & Equalization – Monday April 24 @ 7:00 PM.*
19. Adjournment