

Minutes of the Meeting of the Avon Township Supervisors
December 7, 2011
Avon Township Hall

Call to Order: Chairman Gondringer called the meeting of the Avon Township Supervisors to order at 7:30 P.M.

Pledge: The Pledge of Allegiance was recited.

Roll Call: Present – Richard Bresnahan, LeRoy Gondringer, Kelly Martini, John Merdan and Stephen Saupe. Also present was Ms. Kaitlyn Vortherms who was observing as part of an assignment for her Albany HS government class.

Approval of Agenda: Added to the agenda were: (a) discussion of the recent storm and accident on Norway Road; and (b) snowplowing. Merdan moved to approve the agenda as amended. Bresnahan second. All in favor. Motion carried.

Minutes: Merdan moved to approve the minutes of the November 2, 2011 meeting as written. Bresnahan second. All in favor. Motion carried.

Treasurer’s Report: Martini read the Treasurer’s Report and provided the Cash Control Statement for the period 11/01/2011 to 11/30/2011 (*below*). Martini stated that a check for \$189,432.22 was recently received from the County but doesn’t appear on the tally below; it will be included in the December totals. General Revenue is in negative numbers because of the bond payment for the town hall. There was a discussion of the need to adjust the percentages allocated to each fund. Bresnahan moved to transfer \$25,000 from Capital Reserve and \$25,000 from Road & Bridge into General Revenue. Merdan second. All in favor. Motion carried. Merdan moved to accept the Treasurer’s report. Bresnahan second. All in favor. Motion carried.

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>
General Revenue	\$25,526.71	\$1,665.53	\$67,018.25	(\$39,826.01)
Road and Bridge	\$153,485.04	\$7,840.19	\$27,301.96	\$134,023.27
Fire	(\$21,371.14)	\$1,312.43	\$0.00	(\$20,058.71)
Road Damage Deposit	\$200.00	\$0.00	\$0.00	\$200.00
Capital Reserve Fund	\$125,781.96	\$218.74	\$0.00	\$126,000.70
Total	\$283,622.57	\$11,036.89	\$94,320.21	\$200,339.25

Claims & Payroll: Martini presented claims 1721 – 1742. The claim for O’Malley & Boe for surveying will be held until Mike Nelson from MN Engineering presents an engineering report. Saupe will contact Mr. Nelson to determine what is happening with the project and inquire about the invoice from O’Malley & Boe including whether the hydrology was completed before everything dried out. Bresnahan moved to approve the claims and hold claim 1738 (O’Malley & Boe) contingent upon receiving the engineering drawings and satisfactory response from MN Engineering. Merdan second. All in favor. Motion carried.

Road Report: The following items were discussed:

1. Insurance Cards – Insurance cards for the snowplows were received from MATIT and placed with the trucks.
2. A resident complained about brush piles near Two Rivers Road and 186th. These have

been removed.

3. A resident called about trash along Co Rd 159. Since this is a County road the resident was advised to contact the County. The resident also suggested additional lighting along Co Rd 159. Again, this is a County issue.
4. Road Signs – a plan for sign retroreflectivity and for breakaway posts on roads with speed limits greater than 50 must be completed by Jan 2012. Martini and Saupe will prepare a plan and bring it to the January meeting for discussion and approval.
5. Snow Storm – during the last storm, traffic was routed off I-94 ultimately onto Norway Road. This resulted in a tractor-trailer sliding off the road and blocking the road leading to a pileup at the intersection of Co Rd 159 and Norway Road. Town plows were brought in to help clean up the situation. The Town will contact the Sheriff's office and Stearns County Emergency Services to insure that no future traffic be routed in this direction because of the hills; traffic should be routed along the frontage road to the south of the interstate. Next year the road will need a patch where the truck got stuck.
6. Brushing – Luke Johnson reported that brushing and chipping has been completed for the year.
7. A resident requested striping on Norway Road. Arrow signs will also be considered for the sharp corners on Norway Road.
8. Red Maple Drive – the road was damaged by an excavator when a septic system was installed. The excavator will be contacted.
9. Plowing in Sunridge Addition – a resident complained about plowing the cul-de-sac because the piled-up snow covers an invisible fence. Merdan and Gondringer talked to the resident to try and work out a plan for this year.
10. Bardson Excavating delivered and spread fill in the parking lot so that the step up to the sidewalk was lowered.

Planning Commission Report: Mr. Ken Mergen, Planning Commission Chair, presented the Planning Commission report. There was no scheduled business. There was an update about property tax changes and a Conditional Use Permit hearing for the Schwalbe farm that will be held at the County. The CUP is to authorize construction of a barn and robotic milking system closer to a wetland than is currently permitted. The hearing will be December 15th. The Town supports the project. Bresnahan and Merdan will represent the Town at the meeting.

The Supervisors requested the Planning Commission to prioritize capital acquisitions, including office furniture, chipper, and pickup truck with plow, etc. This will provide a plan for future purchases.

Bresnahan moved to approve the Planning Commission report. Merdan second. All in favor. Motion carried.

Scheduled Business

1. HAVA Grant – The Town will not apply for a “Help America Vote Act” grant at this time.
2. Election Judges & Absentee Ballot Board – Saupe nominated Kelly Martini, Marcy Heinen, Ken Mergen, and Zoe Graul to serve as judges for the March 2012 Town election. Saupe also nominated Marcy Heinen, Kelly Martini, and Ken Mergen to serve on the Absentee Ballot Board. Bresnahan moved to approve the nominations. Merdan second. All in favor. Motion carried.
3. Boy Scouts – Mike Peterson, a leader of the Avon Boy Scout troop, contacted the Town to inquire about holding meetings in the Town Hall. He was told that Town policy is to permit free use of the Town Hall by local youth groups if they pay a \$25 deposit. The Scouts will contact the Town if they want to meet in the Hall.
4. Water Testing – The Town will have the well tested in spring. This is a free service by the MN Department of Health (David Schaff – 223-7303)
5. .1.
6. US Cable – The Town has not yet received a payment from US Cable. We will follow up.
7. Woitalla Plat – Mr. Ray Woitalla appeared last month to present a proposal for a one-lot plat. The surveyor has not yet completed the necessary drawings and if they aren’t ready by the County Board meeting on December 13th it will further delay Mr. Woitalla’s project and will require him to pay all the tax up front instead of over the course of the year. To expedite the approval process, Bresnahan moved to approve the final plat for Poverty Acres for Mr. Ray Woitalla assuming it meets all applicable County regulations. Merdan second. All in favor. Motion carried. Mr. Woitalla will then contact the appropriate Town official(s) to sign the final Mylars.
8. Resolution 12-07-11 – Gondringer moved to approve Resolution 12-7-11 (Resolution Accepting Donation) for the donation received from the St. John’s Pottery Studio to be given to Ms. Jane Merdan to thank her for her service landscaping the Town Hall. Merdan second. All in favor. Motion carried. Bresnahan abstain.
9. Building Issues – Mr. Stephen Plantenberg contacted the Supervisors to alert the Town that a carpenter will be on-site to fix assorted issues. Mr. Plantenberg will return his Town Hall keys once the work in completed.
10. Display Case – Bresnahan will look into the progress on the display case.

Reports/Announcements

1. Portrait Project – Bresnahan announced that the portrait project by Mr. Paul Wagner has begun. Additional portraits will be taken during the Annual Meeting.
2. Martini reported on the recent Town Association meeting.

3. A resident called about brush along Two Rivers Road, however it was determined that the location is in Holding Township and should be referred to them.
4. Saupe will attend the Auditor's election meeting on December 15, 2011.
5. There will be a Drainage & Wetland Conference on Feb 23, 2012 at the St. Cloud Civic Center
6. Certificate of Real Estate Values – Kunstleben (36656 160th Ave, \$55,211); Sowada (38502 Co Rd 151, \$49,775); Hadler (37804 Cardinal Nest Court, \$223,300); Panek (15696 Parkwood Circle, \$205,000), ACME LLC (32906 Co Rd 50, \$1,280,000)
7. Construction Site Permits – Meagher (13385 Co Rd 3, attached garage & home addition; Lecy (15548 Parkwood Circle, 24 x 24 garage, amended permit), Sund (36959 Pelican Lake Road; replace roof on boathouse)

Announcement of next meeting: January 4, 2011 at 7:30 PM

Adjournment: Merdan moved to adjourn the meeting at 9:15 PM. Second by Bresnahan. All in favor. Motion carried.

Respectfully submitted,

Stephen Saupe, Clerk

date

Supervisor Approval:

Richard Bresnahan

LeRoy Gondringer

John Merdan