

Minutes of the Meeting of the Avon Township Supervisors

April 6, 2011
Avon Township Hall

Call to Order: Chairman Gondringer called the meeting of the Avon Township Supervisors to order at 7:30 P.M.

Pledge: The Pledge of Allegiance was recited.

Roll Call: Present – Richard Bresnahan, LeRoy Gondringer, Kelly Martini, and Stephen Saupe. Absent – John Merdan

Approval of Agenda: Bresnahan moved to approve the agenda. Gondringer second. All in favor. Motion carried.

Minutes: Bresnahan moved to approve the minutes of the March 2, 2011 meeting as written. Gondringer second. All in favor. Motion carried. Gondringer moved to approve the minutes of the Board of Audit meeting (March 2, 2011) as written. Bresnahan second. All in favor. Motion carried. Bresnahan moved to approve the minutes of the Board of Canvass meeting (March 8, 2011). Gondringer second. All in favor. Motion carried. Gondringer moved to approve the minutes of the Qualification meeting (March 23, 2011). Bresnahan second. All in favor. Motion carried.

Treasurer's Report: Martini presented the Treasurer's Report for approval (below). The receipts in Road & Bridge were from 2010 tax settlements. Checks 6668 and 6709 were voided. The bank safety deposit was due this month and paid. The Town still has road damage deposits for three individuals; two of which haven't started work. The third has presumably completed work but this will be checked during road inspection to determine if the deposit can be returned. Bresnahan moved to accept the Treasurer's Report. Gondringer second. All in favor. Motion carried.

	General Revenue	Road & Bridge	Fire	Road Damage Deposit	Capital Improvement Fund	Total
Balance from 01/31/11	45,492.73	138,755.07	14,244.12	600.00	141,482.27	340,574.19
Receipts	508.74	28,009.44	0.00	0.00	0.00	28,518.18
Total	46,001.47	166,764.51	14,244.13	600.00	141,482.27	369,092.37
Disbursements	11,097.18	2,318.17	0.00	0.00	0.00	13,415.35
Ending balance 01/31/11	34,904.29	164,446.34	14,244.12	600.00	141,482.27	355,677.02

Claims: Martini presented claims (1577 - 1604). Bresnahan moved to approve the claims. Gondringer second. All in favor. Motion carried.

Road Report: Several issues were discussed:

1. Plowing Finances – Mr. Jeff Lange, Lange Excavating, questioned whether the Town has saved much money by plowing roads. Mr. Lange provided a set of financial scenarios that showed relatively similar costs for plowing by either his company or the Town. The difference seems to be due to an increased number of trips this year compared to last, quicker trips around the Town, and the Town not factoring in depreciation costs on the building, etc.

2. 360th – Mr. Lange steamed the culvert under 360th because it was frozen all the way through.
3. 911 Sign – Bresnahan moved to approve Resolution 04-06-11, Resolution for Maintenance of 911 Signs in Avon Township. Gondringer second. All in favor. Motion carried.
4. Sign & Sign Post Ordering – During Road Inspection, Supervisors will make note of any signs that are needed and will order necessary supplies through the County to save money.
5. Flood Preparedness – The County has been sending periodic updates concerning potential flooding.
6. Roadside Work – Mr. Luke Johnson appeared to ask Supervisors if any specific work, such as the cleaning up the ditch to the west side of the driveway or landscaping the grounds, will be required. The Supervisors will know more after Road Inspection.

Bresnahan moved to accept the road report. Merdan second. All in favor. Motion carried.

Planning Commission Report: Ken Mergen, Planning Commission Chair, presented the Planning Commission Report. Topics discussed were:

1. Oehrlein Property – Mr. Terry Oehrlein appeared before the Planning Commission to request a certificate of compliance to merge four parcels into three. The Planning Commission recommended approval of this request. Ms. Patricia Oehrlein, who was also present, provided documents for the Supervisors’ inspection. Bresnahan moved to approve a certificate of compliance for the Oehrlein property. Gondringer second. All in favor. Motion carried.
2. MOU Meeting – Members of the Planning Commission and Supervisors met with representatives from Stearns County Environmental Services and Collegeville Township to discuss updating the MOU to reflect the new 439 Ordinance.
3. Building Use – The Planning Commission also discussed our Building Use Policy.

Bresnahan moved to approve the Planning Board report. Gondringer second. All in favor. Motion carried.

Public Hearings: none.

New Business:

1. **Building Policy** – The Supervisors discussed the building policy. There was general agreement that private parties will not be allowed, a damage deposit will be required, the Town should avoid losing money renting the space, there is a need for cleaning the facility, no one should have a key, gambling is not permitted, and non-profit youth-oriented groups will have priority. Bresnahan moved to continue to allow the hall to be used by non-profit youth-oriented groups for free while all others will be charged \$25.00 per hour with a damage deposit of \$100.00. This policy will be re-evaluated at the August meeting. Gondringer second. All in favor. Motion carried. The Avon Girls Scouts requested use of the facility for a “Personal Retreat Day.” Saupe will contact the leader with approval. The Avon Community Visioning Committee will be allowed to rent the facility for the \$25.00/hr rental fee.
2. **Volunteer Service Statement** – Gondringer moved to approve the Volunteer Service Statement & Agreement. Bresnahan second. All in favor. Motion carried.
3. **Builders Insurance** – Gondringer moved to cancel the builder’s insurance policy through Mahowald Insurance. Bresnahan second. All in favor. Motion carried.

- 4. **MAT Worker’s Compensation Audit** – We have been in contact with them as they requested.
- 5. **Enterprise Column** – we will consider a regular (perhaps spring and fall) column in the Albany Enterprise. The spring issue could address clean up and other issues. The fall issues could address plowing issues.
- 6. **CAPX2020** – there is no news. We are still waiting for judgment from the Administrative Law Judge.

Reports/Announcements:

- 1. Certificate of Real Estate Values – Lindbom (37312 185th - \$40K); Jensen Walk (14402 355th St – \$222,600); Opitz (32388 Narnia Lane - \$390,000); Kaeter (1988 355th - \$200,000).
- 2. Town Officers Association Meeting –April 28 or 29, 7:45 PM; Freeport Community Center
- 3. Township Officer Spring Short Courses – March 14 – April 1.
- 4. Lisa Baker – issued address (36861 County Road 9)
- 5. Mower Ad from Ziegler
- 6. Urban Short Course – April 21, 2011, Otsego
- 7. Land Stewardship – lobby for Town rights
- 8. Excel Rate Increase – public hearings

Announcement of next meeting: May 4, 2011 at 7:30 PM

Adjournment: Bresnahan moved to adjourn the meeting at 9:31 PM. Gondringer second. All in favor. Motion carried.

Respectfully submitted,

Stephen G. Saupe, Clerk

Supervisor Approval:

Richard Bresnahan

LeRoy Gondringer

John Merdan

date