

Minutes of the Meeting of the Avon Township Supervisors

April 21, 2010

Avon City Hall

Call to Order: The meeting of the Avon Township Supervisors was called to order by Chairman Gondringer at 8:00 P.M.

Pledge: Saupe lead the Pledge of Allegiance.

Roll Call: Present – Kelly Martini, Richard Bresnahan, LeRoy Gondringer, John Merdan, Stephen Saupe.

Approval of Agenda: Added to the agenda were: (a) Joint Powers Board report by Bresnahan; and (b) Mr. Dale Swanson concerning 182nd Ave project. Merdan moved to approve the agenda as amended. Bresnahan second. All in favor. Motion carried.

Minutes: Minutes will be examined at the May 5th meeting.

Claims: No claims were presented at this meeting; they will be presented at the May 5th meeting.

Treasurer's Report: No report was presented at this meeting; it will be presented at the May 5th meeting.

Road Report: No report was presented at this meeting; it will be presented at the May 5th meeting.

Planning Board Report: No report was presented at this meeting; it will be presented at the May 5th meeting.

Public Hearings: There were no public hearings.

Business:

1. **Building Project Financing** – Mr. David Drown (David Drown Associates, Minneapolis) appeared to discuss and answer questions concerning the proposed financing options for the township building project. Mr. Drown recommends a competitive bid bond sale. The interest rate will be approximately 3% and the township will need to budget approximately \$72,000 per year for the 10-year life of the bond. He will seek to purchase a bond rating for the township, which will save money for the township. Bresnahan moved to adopt “Resolution 2010-4 Providing for the Competitive Negotiated Sale of \$560,000 Obligation Certificates of Indebtedness, Series 2010A.” Merdan second. All in favor. Motion carried. Mr. Drown will solicit bonds, tabulate the results and appear at the May 19th meeting.
2. **182nd Ave Road Project** – Mr. Dale Swanson, Bonestroo, appeared to answer questions, etc., concerning this project. The low bidder was Knife River and the Supervisors agreed that they have done a good job for the Township in the past. The project total is approximately \$110K. Merdan moved to award the contract for the 182nd Ave. road improvement project to Knife River. Bresnahan second. All in favor. Motion carried. Mr. Swanson will notify Knife River in the morning. The Supervisors instructed Mr. Swanson to confirm with Knife River that the project be done at the optimal time to insure the best fix. The project is scheduled to be finished by late August. There was a discussion about why the road is breaking up. If water is running under the

road, culvert or other repairs will be done, likely with a change order. Bresnahan will alert the local homeowner's association about the project so that they can move items in the right-of-way.

3. **Driveway Permits** – Ms. Carrie Kleman had contacted Gondringer and Saupe about a driveway permit. She was told it is unnecessary in her situation because she has an existing driveway. The procedure for issuing driveway permits was clarified. A permit is needed primarily if a new access to a township road is required, or if major construction occurs that might damage the existing access. The resident completes the permit with the \$25 fee and \$200 deposit and returns it to clerk: the clerk forwards the permit to the Planning Board for action; the Planning Board assigns someone to inspect the site and take photographs of the site and existing township road and makes a recommendation to the Supervisors for approval; the Supervisors act on the PB recommendation accordingly. Following completion of the work, the Planning Board assigns someone to inspect the site and take pictures to assure no road damage. The Supervisors are notified of the finding and then authorize (or not) to return the damage deposit. Mr. Dennis Meyers has completed a driveway and requested to receive his damage deposit. There is some confusion whether or not it has already been paid to another individual. Martini will follow up.
4. **Gopher Bounty** – Merdan moved to extend the township gopher bounty of \$3.00 per gopher. Bresnahan second. All in favor. Motion carried. The Supervisors authorized Mr. Travis Ritter to trap gophers in township right-of-ways.
5. **Joint Powers Board Report** – Bresnahan reported on the recent meeting. He was elected chair of the group. At the recent meeting, the major action was to clean up some typos and language in the Joint Powers document. The neighborhood designations are now complete.
6. **Manufactured Home Meeting** – At the 28 April meeting of the Planning Board, the Supervisors will sponsor a meeting to discuss issues at the Manufactured Home Park. Many local groups will be represented including the City, Avon police, fire chief, County, and Sheriff's department. The meeting begins at 7:45 PM.
7. **Setback Clarification** – Setback from the right-of-way of most township roads is 60 feet. In R1 areas, which are primarily around some of the lakes, is 30 feet.
8. **Avon Hills** – A resident requested to be removed from the Avon Hills environmental overlay district. Since it is part of the County comprehensive plan it is likely too late.
9. **Tax Board of Equalization Meeting** – the meeting is scheduled for Thursday May 6, 2010 from 7 – 8:00 PM in Avon City Hall. Saupe will publish in the *Stearns-Morrison Enterprise*.
10. **Appointments** – Gondringer moved to appoint Merdan to the Fire Board. Bresnahan second. All in favor. Motion carried. Merdan moved to appoint Bresnahan to the Joint Powers Board. Gondringer second. All in favor. Motion carried. Martini reported that Ann Reischl is the Deputy Treasurer.
11. **Builders Insurance** – Martini will check with the township and Bresnahan with Mahowald.
12. **Voting** – the Supervisors decided to hold voting at the church for the remainder of the year because our facility will not be quite ready.
13. **Groundbreaking Ceremony** – Bresnahan will contact Construction Manager Plantenberg about scheduling a groundbreaking ceremony for the township facility. We will contact local papers

(St. Cloud Times, Enterprise).

14. **Township Banking** – Martini will confirm that our funds will be insured when the large amount of bond money is deposited.

Adjournment: Bresnahan moved to adjourn the meeting at 10:12 PM. Merdan second. All in favor.
Motion carried.

Next Meeting: The next meeting is May 5th, 2010 at 7:30 PM

Respectfully submitted,
Stephen Saupe, Clerk

Approved: May 5, 2010