

AVON TOWNSHIP RESOLUTION 02-07-18-4

RESOLUTION ADOPTING A PROCESS FOR REVIEWING PLATS

WHEREAS, Stearns County Board of Commissioners adopted amendments to *Stearns County Subdivision Ordinance #230* effective May 9, 2017 requiring Townships to document their plat approval process; and

WHEREAS, *Minnesota Statutes, section 505.03, Subdivision 1; or successor statute*; requires town board approval where there resides over 5,000 people in said Township; and

WHEREAS, Avon Township does not have a population of over 5,000 people; and

WHEREAS, *Minnesota Statutes, section 505.09, Subdivision 1; or successor statute*; requires town board approval in a town that has appointed a planning and zoning commission; and

WHEREAS, Avon Township has appointed a planning and zoning commission; and

WHEREAS, it is the intent of the Avon Town Board of Supervisors to protect the public health, safety and welfare of its residents as well as to provide for the reasonable and orderly development of land.

NOW, THEREFORE, BE IT RESOLVED BY THE AVON TOWN BOARD, THAT THE FOLLOWING PROCESS IS ENACTED FOR REVIEWING PLATS:

Minor Plats

- 1) Applicants seeking plat approval must contact the Township Clerk one week prior to the monthly Planning Commission and the monthly Township Board meeting to be placed on the agenda. The monthly Planning Commission meeting is held on the last Wednesday of the month and the monthly Township Board meeting is held on the first Wednesday of the month.
- 2) The Planning Commission will review the preliminary plat on the last Wednesday of the month and the Township Board will review the preliminary plat on the first Wednesday of the month and if approval is granted, sign a copy of the preliminary plat. The applicant will submit the signed copy of the plat to Stearns County Environmental Services.
- 3) If preliminary plat approval is granted, the Planning Commission and Township Board at the same meeting will also grant final plat approval, authorizing the Planning Commission Chair and Town Board Chair to sign the final plat (mylar copies) outside of the monthly township meeting.
- 4) The final plat will be submitted by the applicant to Stearns County Environmental Services.

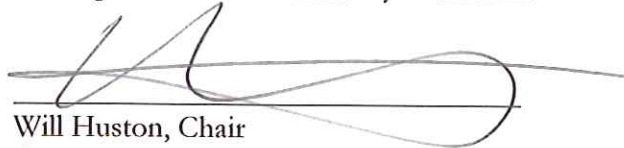
Major Plats

- 1) Applicants seeking plat approval must contact the Township Clerk one week prior to the monthly Planning Commission and Township Board meeting to be placed on the agenda. The monthly Planning Commission meeting is held on the last Wednesday of the month and the monthly Township Board meeting is held on the first Wednesday of the month.

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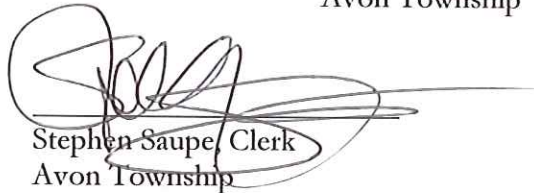
- 2) The Planning Commission will review the preliminary plat on the last Wednesday of the month and the Township Board will review the preliminary plat on the first Wednesday of the month and if approval is granted, sign a copy of the preliminary plat. The applicant will submit the signed copy of the plat to Stearns County Environmental Services.
- 3) Applicants seeking final plat approval must contact the Township Clerk one week prior to the monthly Planning Commission meeting and the Township Board meeting to be placed on the agenda. The monthly Planning Commission meeting is held on the last Wednesday of the month and the monthly Township Board meeting is held on the first Wednesday of the month. The Planning Commission Chair and Town Board Chair will review the final plat and if approval is granted, sign the final plat (mylar copy).
- 4) The final plat will be submitted by the applicant to Stearns County Environmental Services.

Adopted by the Avon Township Board of Supervisors this 7th day of FEB. 2018.



Will Huston, Chair
Avon Township

ATTEST:



Stephen Saupe, Clerk
Avon Township