

# Minutes of the Qualification Meeting of Avon Township

March 20, 2013  
Avon Township Hall

**Call to Order:** Chairman Gondringer called the meeting of the Avon Township Supervisors to order at 7:30 P.M.

**Pledge:** The Pledge of Allegiance was recited.

**Roll Call:** Supervisor Gondringer asked all Township board members and staff to introduce themselves. The following individuals were present:

Board of Supervisors – *Richard Bresnahan, LeRoy Gondringer, John Merdan, Kelly Martini (Treasurer), Stephen Saupe (Clerk), Marion Gondringer (Deputy Clerk)*  
Planning Commission – *Ken Mergen, Gerry Kremers, Stephen Saupe*  
Staff Members & others – *Joe Koopmeiners, Ethan Smith, Dolores Pilarski*

**Approval of Agenda:** Merdan moved to approve the agenda as presented. Bresnahan second. All in favor. Motion carried.

## **Business:**

1. **Swearing in newly elected officials** – Richard Bresnahan and Kelly Martini were sworn in as Supervisor for a three-year term and Treasurer for a two-year term, respectively. They recited the oath of office and were issued a certificate of election.
2. **Elect Chair & Vice-Chair** – Merdan moved to appoint LeRoy Gondringer to serve as Chair. Bresnahan second. Two in favor. One opposed. Motion carried. Merdan moved to appoint Richard Bresnahan as Vice-Chair. Gondringer second. Two in favor. One opposed. Motion carried.
3. **Appoint Committee Chairs/Members** – the following nominations were made:
  - Fire Board – John Merdan
  - Grounds & Maintenance – John Merdan
  - Legal – LeRoy Gondringer
  - Planning Commission Rep. – LeRoy Gondringer; Richard Bresnahan & John Merdan will fill in as necessary
  - Joint Planning Board – Richard Bresnahan & Ken Mergen
  - Purchasing – John Merdan
  - Roads – John Merdan
  - Signs – Mr. Dean Martini will take responsibility for repair and replacement of signs, including calling for wire locating.
  - Snow – LeRoy Gondringer

The following individuals were authorized to perform services for the Town: Ken Mergen – real estate inquiries & record searching; Eric Merdan – grounds; Marion Gondringer – grounds; Roger Nelson – road work; and Kelly Martini signs.

Bresnahan moved to approve the appointment of Committee Chairs and other workers as presented. Merdan second. All in favor. Motion carried.

4. **Salary & Fee Schedule** – Bresnahan moved to approve the Salary Schedule as discussed and amended. Merdan second. All in favor. Motion carried. The Deputy Clerk will be awarded a monthly salary rather than keeping track of hours.
5. **Authorization of Payment for Work by Committee Chairs and Other Workers** –Merdan moved to authorize payment for any services performed by the Committee Chairs/Members and other workers associated with their Town responsibilities and duties. Bresnahan second. All in favor. Motion carried.
6. **Resolution 03-02-11: Snow & Ice Control Policy.** Bresnahan moved to renew the snow and ice control policy. Merdan second. All in favor. Motion carried.
7. **Resolution 03-20-13-1: Resolution Revising Resolution 04-04-12.** Bresnahan moved to amend Section 2.3 of Resolution 04-04-12 (*Resolution establishing a policy for the compensation of reimbursement of town officers*) to read: The Clerk, Treasurer, and Deputy Treasurer will receive a monthly salary: Treasurer \$250 per month; Clerk: \$275 per month; Deputy Clerk: \$125 per month. Merdan second. All in favor. Motion carried.
8. **Planning Commission** – Lowell Rushmeyer retired from the Planning Commission one year before his term ended. An application was received from Mr. Will Huston for the open seat. Supervisors reviewed the application and Bresnahan moved to nominate Mr. Will Huston to complete the last year of Rushmeyer’s one-year term on the Planning Commission. Merdan second. All in favor. Motion carried. The Planning Commission is considering starting earlier (7:00 PM).
9. **Housekeeping** – Ms. Dolores Pilarski reported that things were going well. She reported some trouble with locks and that the bottoms of some of the doors are being damaged by doorstops.
10. **Snow Plowing** – Mr. Joe Koopmeiners and Mr. Ethan Smith reported things were going well. Several residents are illegally plowing snow across the road. The trucks seem to be running fine but the wing post on one of the trucks will need to be replaced. The heated wiper blades only worked for a short while. The Town will look into the option of paying the snowplow drivers by a monthly or other basis. It will be good to have the salt shed on site.

**Adjournment:** Bresnahan moved to adjourn the meeting at about 8:40 PM. Merdan second. All in favor. Motion carried.

Respectfully submitted,  
 Stephen G. Saupe, Clerk

Supervisor Approval:

\_\_\_\_\_  
 Richard Bresnahan

\_\_\_\_\_  
 LeRoy Gondringer

\_\_\_\_\_  
 John Merdan

Attest

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 date