

Minutes of the Meeting of the Avon Township Planning Commission

July 27, 2016

Avon Township Hall (16881 Queens Road, Avon)

Call to Order: Chairman Huston called to order the regular meeting of the Avon Township Planning Commission at 7:30 PM. in the Main Chamber of the Town Hall.

Pledge: Huston led the Pledge of Allegiance.

Roll Call: Present – Will Huston, Ken Mergen, LeRoy Gondringer, & Gerry Kremers. Absent: Steve Saupe

Approval of Agenda: Mergen moved to approve the agenda as presented with the addition of Greg Ramler/Driveway Permit application. Kremers second. All in favor. Motion carried.

Minutes: Mergen moved to approve the minutes of the June 29, 2016 meeting. Huston second. All in favor. Motion carried.

Public Hearings: *none*

Scheduled Business:

1. **Janorschke Driveway Permit:** Because no one was present to represent, no action was taken.
2. **Dog Complaint:** Kelly Caspers reports that a neighborhood dog is harassing her dog. Recommendation to advise Caspers to call the Sheriff.
3. **David Majeski:** Expressed a need for a new culvert and questioned whether the Township would replace the culvert at 13975 355th Street (parcel 03.00877.00001). Discussion included the information that the Township does not pay for culvert replacements on private driveways. Clerk Saupe has informed Majeski to this fact. No action taken or recommended.
4. **Meadowview Lane:** County request for information. The county ditch that runs Meadowview Lane is being examined for repair. Kremers stated that the culvert was replaced sometime after 1930, but before 1964.
5. **Driveways on Red Oak Circle and Nob Hill Road / enlarged without permit in place:** Motion by Mergen to recommend to require property owners to apply for an after the fact driveway permit. Second by Kremers. All in favor. Motion carried.

Other & Old Business:

1. **Greg Ramler Driveway Permit:** No address available yet. Ramler will apply to the County for an address. Located on Tower Road across from 34754 Tower Road. Gondringer moved to recommend approval of the permit. Kremers second. All in favor. Motion carried.
2. **Ed Ritter driveway expansion:** It was noted that the driveway at 34678 Tower Road was widened to accommodate access for the relocation of a home that was moved from Poverty Point to Goosehaven Road. Recommendation to require Ritter to apply for an after the fact driveway permit. Motion by Mergen. Second by Kremers. All in favor. Motion carried.

- 3. **Driveway across from Town Hall:** A driveway has been constructed across from the Town Hall. No one on the Planning Commission remembers them applying for a driveway permit.
- 4. **Personal Use of Township Property:** Discussion took place concerning the use of Township property for personal use by Township officials or personnel. Discussion included property such as tools and equipment, copier and computer, etc. As the Township acquires more equipment, the Planning Commission feels it would be prudent to discuss this at this time as a reminder that it would be inappropriate for Township officials and personnel to use equipment and supplies for personal use.
- 5. **Construction site for James and JoAnn Schmitz (37654 160th Ave) :** Huston signed a building permit that had no driveway alterations or additions.

Announcements/Reports:

- 1. **St. John’s Solar Garden:** Construction began around July 22nd. Noise may be generated during construction.
- 2. **Road Patching:** Huston states that the patching of roads in the Township is nearing completion.

Adjournment: Mergen moved to adjourn the meeting at 8:38 PM. Kremers second. All in favor. Motion carried.

Next Meeting: The next meeting is August 31, 2016 at 7:30 PM.

Respectfully submitted,
Marion Gondringer, Deputy Clerk

Clerk signature: _____ date: _____

Approval:

Signature: _____ date _____

Print name: _____