

# **Minutes of the Meeting of the Avon Township Planning Commission**

January 30, 2013

Avon Township Hall (16881 Queens Road, Avon)

**Call to Order:** Chairman Mergen called to order the regular meeting of the Avon Township Planning Commission at 7:30 P.M. in the Main Chamber of the Town Hall.

**Pledge:** Clerk Saupe led the Pledge of Allegiance.

**Roll Call:** Present – Gerry Kremers, Ken Mergen, Roger Nelson, Lowell Rushmeyer, and Stephen Saupe. Also in attendance – Supervisor LeRoy Gondringer.

**Approval of Agenda:** Rushmeyer moved to approve the agenda of the meeting as presented. Kremers second. All in favor. Motion carried.

**Minutes:** Kremers moved to approve the minutes of the December 26, 2012 meeting as presented. Nelson second. All in favor. Motion carried.

**Public Hearings:** *none scheduled*

## **Scheduled Business:**

1. Buettner Property – Ms. Barbara Betz contacted the Township concerning the estate of her mother, Angeline Buettner, on Lower Spunk Lake Road. Ms. Betz seeks approval to potentially site a septic system in the road-right-of-way. This is necessary because of the discrepancies between the actual location of the road and existing property lines. Ms. Betz was not present to provide more information. The Board discussed the proposal and the consensus was that based on the information that was available, the Planning Commission takes no exception to a proposed septic in the road right-of-way. An encroachment agreement should also be signed.
2. Rushmeyer Retires – Rushmeyer announced that he is resigning from the Planning Commission after the March 2013. This will provide time for the Supervisors to appointment a replacement. The Planning Commission congratulated Rushmeyer on his outstanding service and impending retirement from his position with Stearns County.
3. Protocol for Replacing/Appointing Planning Commission Members – The Planning Commission supports using the procedures adopted in June 2012. It will be necessary to consider appointments for Rushmeyer, as well as for Mergen whose three-year term ends at the March meeting.
4. Joint Powers Board Meeting – at the joint Avon City | Township meeting that was held in August 2012, it was agreed to move the Joint Powers Board meeting to the spring, prior to the Annual Meeting in March. The Town is now working with the City to schedule the meeting. Rushmeyer suggested that the MOU may stipulate that the meeting has to be held on the second Monday in April. He will check into it.

**Other & Old Business:** *none*

**Announcements/Reports:**

1. County Informational Meeting – Supervisor Gondringer announced that there will be a series of meetings sponsored by Stearns County related to Stearns County Ordinance 439; Planning Commission members should consider attending.
2. Mergen suggested that the Planning Commission should meet 7:00 PM instead of 7:30 PM. This will be added to the February agenda for discussion.
3. Wellhead Protection Program – Saint John’s alerted that Town that they are initiating a wellhead protection program. Information will be provided as it becomes available.
4. The Avon Hills Conference is Saturday, February 2, 2013 at Saint John’s University.

**Adjournment:** Rushmeyer moved to adjourn the meeting at 8:55 P.M. Nelson second. All in favor. Motion carried.

**Next Meeting:** The next meeting is February 27, 2013 at 7:30 PM.

Respectfully submitted,  
Stephen G. Saupe, Clerk

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Ken Mergen, Chair

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Date

Attest:  
  
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Date