

**Township of Avon**  
**County of Stearns | State of Minnesota**

**Audit Board Report for 2016**

The Board of Supervisors for the Town of Avon met on February 10, 2016 in their capacity as the annual Board of Audit as required by State law. All claims, numbers 2469 – 2703, submitted to the Town during 2015 were brought before the Board of Supervisors. The Supervisors divided up roles to ensure different people were involved with the different parts of this internal audit review. Several claims were randomly selected and examined in detail. A listing of the specific claims examined in the audit accompanies the Audit Board Minutes and a listing of all claims against the Township accompanies the monthly Clerk minutes. No discrepancies were found. No claims were denied for payment. The financial records, including bank statements (*below*) and cash control statements (*below*), maintained separately and independently by the Treasurer and Clerk (Deputy Clerk) were found to be identical. As a result of this audit, no discrepancies were found. The Supervisors approved the audit of the claims and financial records.

The year-end cash control statement for the Township as of December 31, 2015 is given below:

Name of Fund	Beginning Balance	Total Receipts	Total Disbursed	Ending Balance
General Revenue	\$ 86,772.05	\$ 175,507.61	\$ 165,729.40	\$ 96,550.26
Road and Bridge	\$ 52,341.94	\$ 231,764.83	\$ 95,491.43	\$ 188,615.34
Fire	\$ 6,097.17	\$ 1,000.00	\$ 200.00	\$ 1,800.00
Road Damage Deposit	\$ 1,000.00	\$ 62,191.51	\$ 62,464.00	\$ 5,824.68
Capital Reserve Fund	\$ 52,696.92	\$ 9,802.68	\$ 264.16	\$ 62,235.44
<b>TOTALS</b>	<b>\$ 198,908.08</b>	<b>\$ 480,266.63</b>	<b>\$ 324,148.99</b>	<b>\$ 355,025.72</b>

The funds in Township Accounts are summarized below:

Avon Checking:	\$ 51,903.84	Checking Avon:	\$ 18,969.94
outstanding checks:	\$ (32,933.90)	MMR Avon Bank:	\$ 225,805.30
Checking Balance:	\$ 18,969.94	MMR Credit Union:	\$ 110,250.48
<b>Total Balance in all accounts:</b>			<b>\$ 355,025.72</b>

As of December 31, 2015, \$171,162.50 was owed by the Township for Outstanding Bonds for the construction of the Town Hall.

The 2015 Tax Capacity rate for Avon Township was 21.3995%. This is similar to neighboring Townships (St. Wendel – 22.9435%; Farming – 24.7502%; Collegeville – 21.6172%; Albany – 29.8872%).

The Supervisors analyzed the receipts and disbursements for 2015 and then determined a budget for 2017. Based on the budget, the levy recommended by the Supervisors for 2017 is: General Revenue - \$155,000; Road & Bridge - \$199,100; Fire - \$68,000; and Capital Reserve - \$2,000 for a total levy of \$424,100. With the exception of the 2016 levy in which Township residents voted at the Annual Meeting to add an additional \$2,000 to the levy for the control of aquatic invasive species, the levy total recommended by the Supervisors has not changed in more than five years.

**Conclusion:** The Township is in good financial shape, though proposed roadwork for the upcoming year will reduce Township reserves. Additional funding is needed for roads because the costs of road construction have increased markedly in the past few years. However, the Supervisors made a commitment to avoid raising the levy until the building bond has been paid.

**Supervisor Approval:**

\_\_\_\_\_  
Richard Bresnahan

\_\_\_\_\_  
Roger Nelson

\_\_\_\_\_  
John Merdan

**Attest**

\_\_\_\_\_

\_\_\_\_\_  
Date